

NORTHFIELD TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

May 11, 2021 - 7:00 PM via Zoom

The Northfield Township Board of Trustees is meeting electronically due to the state of emergency declared by Washtenaw County Board of Commissioners. Members of the public may contact members of the board via email or voice message in advance of the meeting in order to provide input.

boardmembers@northfieldmi.gov

(734) 449-2880

Members of the public may participate via Zoom by visiting <https://zoom.us/j/94138075698>

or dialing (312) 626-6799

Webinar ID: 941 3807 5698

Public participants will be able to address the board virtually during the public comment periods on the agenda.

Visit http://www.twp-northfield.org/government/how_to_join_a_virtual_meeting.php for more information.

CALL TO ORDER

INVOCATION / PLEDGE

ROLL CALL

APPROVE MINUTES from April 27, 2021 Regular Meeting

APPROVE MINUTES from May 4, 2021 Special Meeting + will be added as an addendum once they are available

CONSENT AGENDA

1. Receive the Fire Department Report
2. Receive the Police Department Report
3. Receive the Wastewater Treatment Report
4. Receive the Community Center Report
5. Receive the Financial and Fund Balance Reports
6. Accept Check Disbursement Report for Paid Bills (check dates from 4/9/2021-5/6/2021) for a total of \$269,669.00 from all funds in the Municipal Investment Fund (MIF) account and \$39,897.32 from the 2020 WWTP Construction Fund
7. Approve Payment of Open Bills (expected check run date 5/12/21) for a total of \$46,746.53 from all funds in the Municipal Investment Fund (MIF) account and \$13,976.99 from the 2020 WWTP Construction Fund

ADOPT BALANCE OF AGENDA

PETITIONS AND COMMUNICATIONS

Citizen Comment (Please limit comments to Agenda Items): **PLEASE LIMIT YOUR COMMENTS TO 3 MINUTES PER PERSON**

Citizen Comment is provided at both the beginning and at the end of the meeting. The purpose of public comment is to provide an opportunity for a member of the public to speak. The role of the board is to listen attentively, and we thank you in advance for sharing your thoughts and ideas.

- All members of the public speaking during "Public Comment" will need to state their name and address for the record.
- The Board's role is to listen to the care and concerns of the community.
- The board, or designee, will follow up concerning the comments as soon as possible when necessary. Please contact the township office if you have any additional questions.

BOARD MEMBER COMMENTS / CLARIFICATION

* Denotes previous backup; + denotes no backup in packet

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

CORRESPONDENCE

- People's Express Quarterly Report

OLD BUSINESS

1. 75 Barker Rd Update +
2. Northfield Community Park Request for Proposals (RFP) Update +
3. Discuss Job Posting for Building Inspector +
4. Consider 2021-2022 Liability Insurance Renewal through Berends Hendrick Stuit

NEW BUSINESS - ACTION ITEMS

1. Consider Establishment of Park Boundaries for Northfield Community Park (North Village)
2. Consider Mail Machine Lease Renewal
3. Consider Hiring of April Lantinen as Part-time Clerical Assistant/Elections
4. Consider Recommendation to Appoint Kristen Delaney to DDA term expiring June 30, 2024
5. Consider Recommendation to Appoint Judith Moldenhauer to the Land Preservation Committee to replace Julia Henshaw, term ending December 31, 2023
6. Amend Effective Dated for Fiscal Year 2021-22 Non-Union Raises

NEW BUSINESS – DISCUSSION ITEMS

1. Review Fiscal Year 2021-22 Budget for Police, Fire, Building Grounds and DDA
2. Discuss Reserved "Public Comment" on the Agendas +

TRUSTEE/LIAISON REPORTS

1. Receive the Supervisor's Update +
2. Receive the Treasurer's Report
3. Receive the Clerk's Report
4. Receive the Planning Commission Report +
5. Receive the ZBA Report + (no meeting in April)
6. Receive the Parks and Recreation Board Report +
7. Receive the Land Preservation Committee Report

ANNOUNCEMENTS

- Public Hearing May 25, 2021 – Chestnut Development Preliminary PUD

PETITIONS AND COMMUNICATIONS

Citizen Comment (Open): PLEASE LIMIT YOUR COMMENTS TO 3 MINUTES PER PERSON

BOARD MEMBER COMMENTS/MANAGER CLARIFICATION

ADJOURNMENT

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