

# **NORTHFIELD TOWNSHIP BOARD AGENDA**

**May 10, 2016 - - 7:00 PM**

**8350 Main Street, 2<sup>nd</sup> Floor**

CALL TO ORDER

PLEDGE/INVOCATION

ROLL CALL

CONSENT AGENDA: Minutes, Bills

ADOPT BALANCE OF AGENDA

CALL TO THE PUBLIC

CORRESPONDENCE AND ANNOUNCEMENTS

## REPORTS/UPDATES

- Department Head Reports
- ZBA Report
- Planning Commission Report
- Parks and Rec Report
- Financial Report
- Township Manager's Report

## AGENDA ITEMS

1. Civic Event Application – 4<sup>th</sup> of July Fireworks
2. (Pending approval of Item 1) Resolution 16-538: Road closure for Fireworks
3. Civic Event Application – 4<sup>th</sup> of July Parade
4. (Pending approval of Item 4) Resolution 16-539: Road closure for Parade
5. Equalization Basin Soil Boring Contract
6. Ordinance 16-49: Amendments to RTM District
7. Arvin Sango Tax Abatement:: Resolution 16-540: Establishment of Industrial Development District
8. Acceptance of Whitmore Lake Rd. SAD Easement: 6371 Whitmore Lake Rd.

2<sup>nd</sup> CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

ADJOURNMENT

Revised 5/9/16

\* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

**NORTHFIELD TOWNSHIP  
Township Board  
Minutes  
April 12, 2016**

**CALL TO ORDER**

The meeting was called to order at 7:00 P.M. by Supervisor Engstrom at 8350 Main Street.

**PLEDGE**

Supervisor Engstrom led those present in the Pledge of Allegiance.

**ROLL CALL**

Marilyn Engstrom, Supervisor	Present
Angela Westover, Clerk	Present
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Absent with notice
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present (arrived at 7:10 P.M.)
Tracy Thomas, Trustee	Absent with notice

Also present:

Township Manager Howard Fink  
Wastewater Treatment Plant Superintendent  
Tim Hardesty  
Public Safety Director William Wagner  
Community Center Director Tammy Averill  
Township Attorney Brad Maynes  
Recording Secretary Lisa Lemble  
Members of the community

**CONSENT AGENDA:**

- Minutes
- Bills

Dockett asked questions about four bills.

- **Motion:** Engstrom moved, Braun supported, that the bills and minutes be approved as presented.  
**Motion carried 4—0 on a voice vote.**

**ADOPT BALANCE OF AGENDA**

Dockett asked that donation of property by Darlene Curtis be added to the agenda. Fink asked that hiring of auxiliary fire fighter also be added.

- **Motion:** Engstrom moved, Braun supported, that the balance of the agenda be adopted as amended.  
**Motion carried 4—0 on a voice vote.**

**FIRST CALL TO THE PUBLIC**

Randy Clark of Salem Township introduced himself as the Republican candidate for the Michigan House seat being vacated by Gretchen Driskoll.

[Otto arrived at this point].

**BOARD MEMBER COMMENTS**

None.

**CORRESPONDENCE AND ANNOUNCEMENTS**

Fink noted the furnace will have to be replaced at 75 Barker Road.

**AGENDA ITEMS**

1.

**Zoning Ordinance Amendment:  
Addition of Church Uses and Related Changes**

- **Motion:** Engstrom moved, Westover supported, to approve An Ordinance of the Board of Trustees of Northfield Township, Michigan, to Make Various Amendments to the Zoning Ordinance for Allowance or Conditional Use of Religious/Church Uses and to Amend other Uses in Compliance with the Religious Land Use and Institutionalized Persons Act (RLUIPA).  
**Motion carried 5—0 on a roll call vote.**  
**Resolution adopted.**

2.

**Hiring of Auxiliary Fire Fighter**

- **Motion:** Engstrom moved, Otto supported, to hire William Buchinger as Auxiliary Fire Fighter as recommended by Public Safety Director Wagner.  
**Motion carried 5—0 on a voice vote.**

Northfield Township Board Meeting  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
April 12, 2016

3.  
Donation of Curtis Property

Dockett recommended accepting the offered donation of this property immediately.

- **Motion:** Engstrom moved, Dockett supported, that the donation of the Darlene Curtis property be accepted if the title search indicates there would be clear title and demolition costs do not exceed \$25,000, and that Fink and Paul Burns' office are authorized to move forward to prepare a warranty deed to accept the property.  
**Motion carried 5—0 on a voice vote.**

SECOND CALL TO THE PUBLIC

Frank Burdock, 2020 Tibbits Court, Ann Arbor, congregation president of Living Water Church in Whitmore Lake thanked the Board for their action on the zoning change.

Udo Huff, 6431 Whitmore Lake Road, commented on Planning Commission appointments and real estate purchases by the Township.

BOARD MEMBER COMMENTS

Dockett urged a no vote on the upcoming school millage on May 3<sup>rd</sup>.

ADJOURNMENT

Engstrom adjourned the meeting at 7:23 p.m.

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Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;  
Wording added is underlined.

Approved by the Township Board on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Angela Westover, Clerk

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# NORTHFIELD TOWNSHIP

## Township Board

### Minutes

### April 26, 2016

#### CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Engstrom at 8350 Main Street.

#### PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

#### ROLL CALL

Marilyn Engstrom, Supervisor	Present
Angela Westover, Clerk	Absent with notice
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink  
Wastewater Treatment Plant Superintendent  
Tim Hardesty  
Public Safety Director William Wagner  
Township Engineer Brian Rubel  
Recording Secretary Lisa Lemble  
Members of the community

#### ADOPT AGENDA

Charitable gaming license was added as item 5, and Van Curler Property Survey was added as item 6.

- **Motion:** Engstrom moved, Braun supported, that the balance of the agenda be adopted as presented.  
**Motion carried 6—0 on a voice vote.**

#### FIRST CALL TO THE PUBLIC

Mary Devlin, 9211 Brookside, Joanne Pierson, 5756 Earhart Road, Tawn Beliger, 8365 Earhart Road, and Craig Warburton, 450 W. Joy Road, commented on tree removal, drain maintenance by the County, comments by other members of the public, plans for the sewage treatment plant storage tank and purchase of parkland, and the millage proposal on the May 4<sup>th</sup> ballot.

#### BOARD MEMBER COMMENTS

No comments.

#### CORRESPONDENCE AND ANNOUNCEMENTS

Fink provided information from MDOT about a proposed traffic circle, noted the office would be closed for a staff lunch on Wednesday, reported on the Board room construction and community garden development, asked for input about soliciting donations from Township vendors for local events. He and Board members responded to some of the comments made during First Call to the Public.

#### REPORTS

**Public Safety.** Chief Wagner answered questions from Dockett about response times, the amount owed to the Township by the DEA, and how funds saved on gasoline are being spent.

**Wastewater Treatment and Community Center.**  
No questions.

**Financial.** No questions.

**Township Manager.** Otto thanked Fink for his work in bringing Arvin Sango to the Township, and thanked resigning Parks & Recreation Chair Randy Rush for his work.

**Zoning Board of Appeals.** Did not meet in April.

**Planning Commission.** Chick reported the Commission is working on lake area zoning and how requests should properly be brought to the Commission.

**Parks and Recreation.** Thomas also thanked Randy Rush for his tremendous work with the committee for many years, including on the Bark Park.

#### AGENDA ITEMS

##### 1.

##### Fireworks Permit

- **Motion:** Engstrom moved, Chick supported, that the 2016 permit for fireworks be approved for Drew Espenshade of Ace Pyro LLC.  
**Motion carried 6—0 on a voice vote.**

##### 2.

##### Civic Event Application: German Park Open Picnics

- **Motion:** Engstrom moved, Otto supported, that the Civic Event Application for German Park Open Picnics for June 25, July 30, and August 27, 2016, from 4-11 P.M. be approved as presented.  
**Motion carried 6—0 on a voice vote.**

##### 3.

##### Civic Event Application: Old St. Pat's Old Country Run

- **Motion:** Engstrom moved, Braun supported, that the Civic Event Application for Old St. Pat's Old Country Run on September 3, 2016, be approved as presented.  
**Motion carried 6—0 on a voice vote.**

4.  
Acceptance of Sewer Assessment Easements:  
a. 6431 Whitmore Lake Road  
b. 6925 Whitmore Lake Road

- **Motion:** Engstrom moved, Chick supported, to accept the permanent non-exclusive easement for public/private utilities at 6431 Whitmore Lake Road as presented. **Motion carried 6—0 on a voice vote.**
- **Motion:** Engstrom moved, Chick supported, to accept the permanent non-exclusive easement for public/private utilities at 6925 Whitmore Lake Road as presented. **Motion carried 6—0 on a voice vote.**

5.  
Charitable Gaming License

- **Motion:** Engstrom moved, Chick supported, to approve the resolution for charitable gaming licenses for the Michigan STEM Scholarships for Women of Whitmore Lake. **Motion carried 6—0 on a voice vote.**

6.  
Van Curler Survey

- **Motion:** Dockett moved to authorize Fink to have the Van Curler property on the east side of Whitmore Lake surveyed as soon as possible at a cost of up to \$3,000.

Fink and Manes reported that the purchase agreement under consideration requires a stake survey with irons at the corners, and if the Township is unhappy with what is shown from that survey it could back out of the agreement. Engstrom said she agrees with Dockett, but this is premature since the Township does not have legal access to the property at this point.

**Motion died for lack of support.**

DISCUSSION ITEMS

1.  
Curtis Property

The Board discussed whether to allow the old house on this property to remain standing for firefighter training in early spring 2017 or to raze it. It was agreed to allow it to stand.

2.  
Van Curler Property

[See comments under Agenda Item 5].

3.  
Equalization Basin

Fink noted a sewer debt will soon be paid which would give the Township the opportunity to fund an equalization basin without changing the Township's debt service level. He noted this would not be a general fund debt.

The Board and Wastewater Treatment Plant Superintendent Hardesty discussed the history of consideration of constructing a basin, the consequences of not having one, including being fined by the DEQ for releases of untreated sewage, the current lack of capacity for wet weather flows, the inability to serve new development without a basin, and the effects on property downstream from the plant in the event of a failure.

It was agreed to put a proposal for next steps on a May agenda.

4.  
Zoning Administrator Office Hours

Fink said development activity is increasing, so he suggested that McKenna Associates provide five hours of zoning administrator office time every two weeks to provide relief for office staff. Dockett objected to this expenditure.

SECOND CALL TO THE PUBLIC

Chuck Steuer, Six Mile Road, commented on plans for the Van Curler property, the proposed equalization basin, and the Township requesting donations from its vendors. Craig Warburton commented on zoning administrator office hours, Planning Commission by-laws, and the wastewater treatment plant treatment of rain water. Patrick Tetreau, 8020 S. Kearney Road, Trustee candidate, and Jim Nelson, 7777 Sutton Road, made comments about the equalization basin issue.

BOARD MEMBER COMMENTS

Dockett commented on the May 4<sup>th</sup> educational millage proposal. Chick commented on the Planning Commission By-Laws.

ADJOURNMENT

Engstrom adjourned the meeting at 9:05 P.M.

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Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows: wording removed is ~~stricken through~~; wording added is underlined.

Approved by the Township Board on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Angela Westover, Clerk

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**NORTHFIELD TOWNSHIP**  
**Special Township Board Meeting**  
**Minutes**  
**May 2, 2016**

**CALL TO ORDER**

The meeting was called to order at 5:27 P.M. by Supervisor Engstrom at 8350 Main Street.

**PLEDGE**

Supervisor Engstrom led those present in the Pledge of Allegiance.

**ROLL CALL**

Marilyn Engstrom, Supervisor	Present
Angela Westover, Clerk	Present
Kathy Braun, Treasurer	Absent with notice
Janet Chick, Trustee	Absent with notice
Wayne Dockett, Trustee	Absent
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink  
Township Attorney Brad Maynes  
Recording Secretary Lisa Lemble  
Members of the community

**ADOPT AGENDA**

- **Motion:** Engstrom moved, Thomas supported, that the agenda be adopted as presented.  
**Motion carried 4—0 on a voice vote.**

**FIRST CALL TO THE PUBLIC**

Chuck Steuer, 760 Six Mile Road, David Gordon, 5558 Hellner Road, and Mary Devlin, 9211 Brookside, made comments regarding purchase of the Van Curler property.

**BOARD MEMBER COMMENTS**

None.

**CORRESPONDENCE AND ANNOUNCEMENTS**

None.

**AGENDA ITEMS**

1.

**Van Curler Property Purchase Agreement**

Township attorney Maynes reviewed changes made by the seller to the proposed purchase agreement:

- Increasing the earnest money from \$2,000 to \$20,000.
- The seller agreeing not to sign any agreements regarding acquisition of US-23 right-of-way by the State without notifying the Township.
- Deletion of some contingencies (certain access rights, zoning approvals, financing)

The Board asked that the wording regarding any sale of any portion of the property to the State of Michigan be amended to make it clear that the proceeds would be due the Township or ~~reduce~~ the purchase price, and that the Township have the right to approve any such sale. Maynes recommended that the financing contingency be retained, and Fink said he recommends financing the purchase of the property.

There was discussion about whether CUP approvals are subject to referendum as are rezonings, and it was agreed that there needs to be confirmation that they are not before allowing removal of the zoning contingency.

Maynes reviewed the proposed contingency language regarding the seller's right to cure title and survey exceptions. He said he can add language in Sections 2A, B, and C to make it clear that the Township's deposit would be returned if the seller failed to cure those deficiencies.

- **Motion:** Engstrom moved, Thomas supported, to approve the real estate purchase contract for the Van Curler property as revised by the seller subject to revisions to reflect conversations tonight in sections 1B and 2A,B,C,D,F, and subject to a satisfactory answer regarding whether a referendum may be called regarding Conditional Use Permit approvals.  
**Motion carried 4—0 on a roll call vote.**

**SECOND CALL TO THE PUBLIC**

No comments.

**BOARD MEMBER COMMENTS**

Westover urged everyone to vote in the May 3<sup>rd</sup> election.

**ADJOURNMENT**

Engstrom adjourned the meeting at 6:02 P.M.

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Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:  
Wording removed is ~~stricken through~~; Wording added is underlined.

Approved by the Township Board on \_\_\_\_\_, 2016.

\_\_\_\_\_  
Angela Westover, Clerk

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OPEN

GL Number Invoice Line Desc Vendor Invoice Description Amount Check #

Fund 101 GENERAL FUND					
Dept 000					
101-000-045	WL SPEC ASSESS RECEIVABLE-CURRE	TETRA TECH INC	WLSAD DESIGN ENGINEERING	14,025.88	
		Total For Dept 000		14,025.88	
Dept 253 TREASURER					
101-253-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR APRIL 2016	500.00	
		Total For Dept 253 TREASURER		500.00	
Dept 257 ASSESSING					
101-257-818	CONTRACTUAL SERVICES	APEX SOFTWARE	MAINTENANCE RENEWAL 6/1/16-6/1/17	705.00	
101-257-818	CONTRACTUAL SERVICES	ASSESSMENT ADMIN. SERVIC	ASSESSOR SERVICES 4/15/16-5/15/16	4,833.33	
		Total For Dept 257 ASSESSING		5,538.33	
Dept 265 HALL AND GROUNDS					
101-265-727	SUPPLIES	PITNEY BOWES	MAIL MACHINE CLEANING KIT	45.99	
101-265-727	SUPPLIES	QUILL CORP	TWP OFFICE SUPPLIES ORDER # 91378178	75.12	
101-265-727	SUPPLIES	QUILL CORP	TWP OFFICE SUPPLIES	15.18	
101-265-930	REPAIRS & MAINTENANCE	MICRO TECH SERVICES INC	ANTIVIRUS 5/1/16-5/31/16	114.00	
		Total For Dept 265 HALL AND GROUNDS		250.29	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR APRIL 2016	9,441.88	
101-270-806	ENGINEER	OHM ADVISORS	GENERAL ENGINEERING SERVICES THRU 3/1	709.50	
101-270-927	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	LEGAL FEES FOR APRIL 2016	(3,800.00)	
		Total For Dept 270 LEGAL/PROFESSIONAL		6,351.38	
Dept 412 PLANNING/ZONING DEPT					
101-412-801	PLANNER FEES	MCKENNA ASSOCIATES	TECHNICAL & PLANNER FEES MARCH 2016	11,863.50	
101-412-957	TRAINING & DEVELOPMENT	MICHIGAN ASSOC. OF PLANN	ANNUAL MEMBERSHIP DUES JULY 2016-2017	650.00	
		Total For Dept 412 PLANNING/ZONING DEPT		12,513.50	
Dept 666 COMMUNITY CENTER					
101-666-815	CC PROGRAMS	CATHY MYERS	PAPER CRAFTING APRIL 2016	30.00	
101-666-920	UTILITIES	CONSTELLATION ENERGY SER	ENERGY SERVICES 3/22/16-4/26/16	60.89	
101-666-920	UTILITIES	DTE ENERGY	9101 MAIN ST. 3/26/16-4/26/16	60.88	
		Total For Dept 666 COMMUNITY CENTER		151.77	
Dept 900 CAPITAL OUTLAY					
101-900-975	CONSTRUCTION	ENERGY DESIGN SERVICE SY	BOARD ROOM LIGHTING	13,698.00	
		Total For Dept 900 CAPITAL OUTLAY		13,698.00	
		Total For Fund 101 GENERAL FUND		53,029.15	
Fund 207 LAW ENFORCEMENT FUND					
Dept 000					
207-000-214	DUE TO OTHERS	MICHIGAN STATE POLICE	LIVE SCAN: DANCICKI, BURG, LENDER, BIS	223.75	
		Total For Dept 000		223.75	
Dept 270 LEGAL/PROFESSIONAL					
207-270-803	LEGAL	PAUL E BURNS	LEGAL FEES FOR APRIL 2016	3,300.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		3,300.00	
Dept 301 OPERATING COSTS					
207-301-818	CONTRACTUAL SERVICES	OAKLAND COUNTY	CLEMIS MEMBERSHIP FEES	2,661.50	
207-301-820	DISPATCH SERVICES	WASHTENAW COUNTY TREASUR	PD DISPATCH SERVICE MAY 2016	5,278.91	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 207 LAW ENFORCEMENT FUND					
Dept 301 OPERATING COSTS					
207-301-850	COMMUNICATION	OAKLAND COUNTY	CLEMIS MEMBERSHIP FEES	1,901.50	
		Total For Dept 301 OPERATING COSTS		9,841.91	
Dept 333 TRANSPORTATION					
207-333-930	REPAIRS & MAINTENANCE	BRIGHTON FORD INC	2013 FORD EXPLORER OIL CHANGE	34.60	
207-333-930	REPAIRS & MAINTENANCE	BRIGHTON FORD INC	2015 FORD TAURUS OIL CHANGE	27.45	
207-333-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - PD	TELESCOPING MIRROR	7.35	
		Total For Dept 333 TRANSPORTATION		69.40	
Fund 216 MEDICAL RESCUE FUND					
Dept 301 OPERATING COSTS					
216-301-920	UTILITIES	Total For Fund 207 LAW ENFORCEMENT FUND		13,435.06	
		CONSTELLATION ENERGY SER	ENERGY SERVICES 3/22/16-4/26/16	57.42	
		Total For Dept 301 OPERATING COSTS		57.42	
Fund 230 DONATION FUND					
Dept 301 OPERATING COSTS					
230-301-904	EVENTS/COMMUNITY PROJECTS	Total For Fund 216 MEDICAL RESCUE FUND		57.42	
		WASTE MANAGEMENT OF MI	BARK PARK TRASH REMOVAL 5/1/16-5/31/1	21.22	
		Total For Dept 301 OPERATING COSTS		21.22	
		Total For Fund 230 DONATION FUND		21.22	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 261 GOVERNMENT SHARED SERVICES					
287-261-725	INSPECTOR EXPENSES	MCKENNA ASSOCIATES	TECHNICAL & PLANNER FEES MARCH 2016	960.00	
		Total For Dept 261 GOVERNMENT SHARED SERVICES		960.00	
		Total For Fund 287 BUILDING DEPARTMENT FUND		960.00	
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS					
370-301-920	UTILITIES	CONSTELLATION ENERGY SER	ENERGY SERVICES 3/22/16-4/26/16	1,793.47	
370-301-920	UTILITIES	DTE ENERGY	8350 MAIN ST. 3/25/16-4/26/16	1,334.24	
370-301-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY 4/20/16	10.00	
370-301-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY 5/5/16	10.00	
		Total For Dept 301 OPERATING COSTS		3,147.71	
		Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD		3,147.71	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 226 PERSONNEL					
571-226-957	TRAINING & DEVELOPMENT	D HILL ENVIRONMENTAL	D&C EXAM PREP CLASS - JON WHITE	150.00	
		Total For Dept 226 PERSONNEL		150.00	
Dept 270 LEGAL/PROFESSIONAL					
571-270-806	ENGINEER	TETRA TECH INC	SEWER PLANNING & WWTP COST OPINION	1,314.37	
571-270-806	ENGINEER	TETRA TECH INC	NORTHFIELD CAPACITY INVENTORY	2,077.37	
571-270-806	ENGINEER	TETRA TECH INC	BILTMORE DEVELOPMENT CAPACITY ANALYSIS	1,274.99	
571-270-806	ENGINEER	TETRA TECH INC	SEWER PLANNING & WWTP COST OPINION	6,991.48	
571-270-806	ENGINEER	TETRA TECH INC	NORTHFIELD CAPACITY INVENTORY	941.90	



GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 571 WASTEWATER TREATMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
Dept 301 OPERATING COSTS			Total For Dept 270 LEGAL/PROFESSIONAL	12,600.11	
571-301-740	OPERATING SUPPLIES	ALEXANDER CHEMICAL CORP	CHEMICALS	2,559.00	
571-301-740	OPERATING SUPPLIES	ALEXANDER CHEMICAL CORP	FERRIC CHLORIDE	5,562.84	
571-301-740	OPERATING SUPPLIES	ALEXANDER CHEMICAL CORP	CREDIT - DEPOSIT REFUND	(1,000.00)	
571-301-817	LAB & TESTING	BRIGHTON ANALYTICAL LLC	CHEMICALS	910.00	
571-301-850	COMMUNICATION	CHARTER COMMUNICATIONS	WWTP PHONE & INTERNET 5/6/16-6/5/16	194.93	
571-301-850	COMMUNICATION	SPRINT/NEXTEL COMMUNICAT	SERVICE 3/24/16-4/23/16	39.07	
571-301-920	UTILITIES	CONSTELLATION ENERGY SER	ENERGY SERVICES 3/22/16-4/26/16	4,981.61	
571-301-920	UTILITIES	DTE ENERGY	10597 9 MILE RD. 3/24/16-4/22/16	13.11	
571-301-920	UTILITIES	DTE ENERGY	9457 LAKEPOINTE DR. 3/25/16-4/26/16	11.56	
571-301-920	UTILITIES	DTE ENERGY	11615 E SHORE DR. 3/24/16-4/25/16	113.77	
571-301-920	UTILITIES	DTE ENERGY	11502 LEMEN RD 3/25/16-4/26/16	11.71	
571-301-920	UTILITIES	DTE ENERGY	10201 ELMCREST RD 3/26/16-4/26/16	22.05	
571-301-920	UTILITIES	DTE ENERGY	11380 N SHORE DR. 3/25/16-4/26/16	32.26	
571-301-920	UTILITIES	DTE ENERGY	11591 N SHORE DR. 3/25/16-4/26/16	19.99	
571-301-920	UTILITIES	DTE ENERGY	7647 EDMUND ST. 3/26/16-4/26/16	34.95	
571-301-920	UTILITIES	DTE ENERGY	8076 MAIN ST. 3/25/16-4/25/16	59.29	
571-301-920	UTILITIES	DTE ENERGY	601 RAYMOND 3/26/16-4/26/16	27.68	
571-301-920	UTILITIES	DTE ENERGY	7941 TURNBERRY DR. 3/25/16-4/26/16	29.46	
571-301-920	UTILITIES	DTE ENERGY	11800 N MAIN ST. 3/26/16-4/26/16	37.59	
571-301-920	UTILITIES	DTE ENERGY	925 8 MILE RD 3/26/16-4/27/16	424.34	
571-301-930	REPAIRS & MAINTENANCE	CARQUEST AUTO PARTS - WW	OIL & OIL FLTR	13.19	
571-301-930	REPAIRS & MAINTENANCE	GRAINGER, INC.	PEDESTRIAN PULTRUDED GRATING	3,020.40	
571-301-930	REPAIRS & MAINTENANCE	SELECTIVE HEATING & COOL	REPLACEMENT OF BOILER	14,000.00	
571-301-930	REPAIRS & MAINTENANCE	VIPERSPACE INC.	WWTP ROUTER INSTALLATION	75.00	
571-301-930	REPAIRS & MAINTENANCE	WARD'S DO IT CENTER	CHARGES 4/4/16-4/27/16	171.20	
Total For Dept 301 OPERATING COSTS				31,365.00	
Dept 333 TRANSPORTATION					
571-333-930	REPAIRS & MAINTENANCE	VAL'S SERVICE STATION	BACK HOE TIRES	307.00	
Total For Dept 333 TRANSPORTATION				307.00	
Total For Fund 571 WASTEWATER TREATMENT FUND				44,422.11	

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP  
EXP CHECK RUN DATES 05/11/2016 - 05/11/2016  
BOTH JOURNALIZED AND UNJOURNALIZED OPEN  
BANK CODE: MIF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
	Fund 101 GENERAL FUND			53,029.15	
	Fund 207 LAW ENFORCEME			13,435.06	
	Fund 216 MEDICAL RESCU			57.42	
	Fund 230 DONATION FUND			21.22	
	Fund 287 BUILDING DEPA			960.00	
	Fund 370 PUBLIC SAFETY			3,147.71	
	Fund 571 WASTEWATER TR			44,422.11	
	Total For All Funds:			115,072.67	

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
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**PAYD**

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Fund: 101 GENERAL FUND								
04/13/2016	MIF	40832*	1607021 1607021	ARBOR SPRINGS WATER CO INC	RENTAL EQUIPMENT	727 940	265 265	32.50 14.00
04/13/2016	MIF	40833	4042016	CHECK MIF 40832 TOTAL FOR FU				46.50
04/13/2016	MIF	40836*	007011521-0001	ASSESSMENT ADMIN. SERVICES,	CONTRACTUAL SERVICES	818	257	4,833.33
04/13/2016	MIF	40840*	8245 12 485 007512	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	666	602.56
04/13/2016	MIF	40843	MILEAGE	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	51.74
04/13/2016	MIF	40845*	2689 463 0018 6	DAWN SAMFILIPPO	FUEL & MILEAGE	860	253	34.13
04/13/2016	MIF	40848	3260	DTE ENERGY	UTILITIES	920	265	31.58
04/13/2016	MIF	40854#	APRIL 2016 APRIL 2016 APRIL 2016 APRIL 2016	EQUALIZATION & PROPERTY DESC	PRINTING & PUBLICATIONS	900	257	95.00
04/13/2016	MIF	40855#	21601 21601	LISA LEMBLE	RECORD SEC	723	215	1,590.00
04/13/2016	MIF	40856	963163	MCKENNA ASSOCIATES	RECORD SEC	723	247	1,275.00
04/13/2016	MIF	40858#	IN606733 IN601728	DUE TO OTHERS	RECORD SEC	723	412	390.00
04/13/2016	MIF	40860	30496	PLANNER FEES	RECORD SEC	723	412	975.00
04/13/2016	MIF	40861#	0001802678 0001802678	CHECK MIF 40854 TOTAL FOR FU				4,230.00
04/13/2016	MIF	40861#	0001802678	CHECK MIF 40855 TOTAL FOR FU				5,591.00
04/13/2016	MIF	40861#	0001802678	MICHIGAN DEQ	ENGINEER	806	270	500.00
04/13/2016	MIF	40861#	0001802678	MICHIGAN OFFICE SOLUTIONS	SUPPLIES	727	257	37.78
04/13/2016	MIF	40861#	0001802678	CHECK MIF 40858 TOTAL FOR FU	SUPPLIES	727	666	20.53
04/13/2016	MIF	40861#	0001802678	MICRO TECH SERVICES INC	REPAIRS & MAINTENANCE	930	265	114.00
04/13/2016	MIF	40861#	0001802678	MLIVE MEDIA GROUP	PRINTING & PUBLICATIONS	900	101	375.07
04/13/2016	MIF	40861#	0001802678	CHECK MIF 40861 TOTAL FOR FU	PRINTING & PUBLICATIONS	900	412	486.70
04/13/2016	MIF	40861#	0001802678					861.77

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Fund: 101 GENERAL FUND								
04/13/2016	MIF	40862*#	MARCH 2016	PAUL E BURNS	LEGAL	803	253	500.00
			MARCH 2016		LEGAL	803	270	7,958.56
			MARCH 2016		ALLOCATE TO DEPARTMENTS	927	270	(3,800.00)
<hr/>								
				CHECK MIF 40862 TOTAL FOR FU				4,658.56
04/13/2016	MIF	40863	638117	PITNEY BOWES INC	RENTAL EQUIPMENT	940	265	240.75
04/13/2016	MIF	40864*#	0000002626	PITTSFIELD TOWNSHIP	CODE ENFORCEMENT	809	412	395.00
04/13/2016	MIF	40865*#	4535109	QUILL CORP	SUPPLIES	727	666	136.95
04/13/2016	MIF	40869	353653723	TERMINIX	REPAIRS & MAINTENANCE	930	666	41.00
04/13/2016	MIF	40870	51035380	TETRA TECH INC	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	2,369.73
04/13/2016	MIF	40877*#	5002975781	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	265	206.74
04/13/2016	MIF	40878	22332	WEST SHORE SERVICES, INC.	REPAIRS & MAINTENANCE	930	265	192.50
04/20/2016	MIF	40879	VR0000196070	ADVANCED DISPOSAL	REPAIRS & MAINTENANCE	930	666	63.36
04/20/2016	MIF	40881*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	257	1,283.81
04/20/2016	MIF	40884*#	64326892	CONSTELLATION ENERGY SERVICE	UTILITIES	920	666	66.50
04/20/2016	MIF	40887	DJ SERVICES	JACK DAVIS	CC PROGRAMS	815	666	75.00
04/20/2016	MIF	40889	CLASSES	LINDA HARTLEY	CC PROGRAMS	815	666	205.00
04/20/2016	MIF	40891*#	4726115 4818268	QUILL CORP		727	265	274.56
				CHECK MIF 40891 TOTAL FOR FU		727	265	73.98
<hr/>								
								348.54
04/20/2016	MIF	40892	NFTWP0416	RED CARPET TRAVEL CLUB	CC TRIPS	812	666	530.88
04/20/2016	MIF	40894	1513	TECH TEAM NATION	REPAIRS & MAINTENANCE	930	265	3,000.00
04/20/2016	MIF	40897	SFE4781080115	WASHTENAW CO HEALTH DEPT	SENIOR NUTRITION	822	666	241.00
04/20/2016	MIF	40898	511736	WASHTENAW COUNTY ROAD COMM	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	137.55
04/20/2016	MIF	40900	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	400.00

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Fund: 101 GENERAL FUND								
04/21/2016	MIF	40901	JAN-MAR 2016	WASHTENAW COUNTY TREASURER	DUE TO OTHERS - JANUARY 2016	214	000	1,185.00
			JAN-MAR 2016		DUE TO OTHERS - FEBRUARY 2016	214	000	1,185.00
			JAN-MAR 2016		DUE TO OTHERS - MARCH 2016	214	000	1,185.00
CHECK MIF 40901 TOTAL FOR FU								
04/27/2016	MIF	331(E)*#		PAYROLL	SALARIES	701	171	480.76
					SOCIAL SECURITY	715	171	36.78
					SALARIES	701	172	2,961.54
					CLERICAL/DEP /SUPER/ELECTION	704	172	1,066.75
					SOCIAL SECURITY	715	172	495.41
					PENSION	718	172	296.16
					CONTROLLER	722	172	2,447.90
					SALARIES	701	215	480.76
					DEPUTY SALARIES	703	215	1,300.00
					SOCIAL SECURITY	715	215	136.23
					PENSION	718	215	130.00
					SALARIES	701	253	480.76
					DEPUTY SALARIES	703	253	1,696.77
					CLERICAL/DEP /SUPER/ELECTION	704	253	900.00
					SOCIAL SECURITY	715	253	227.33
					PENSION	718	253	169.68
					ASST ASSESSOR	709	257	1,520.00
					SOCIAL SECURITY	715	257	116.28
					PENSION	718	257	152.00
					SUPPLIES	727	265	85.21
					SOCIAL SECURITY	715	412	53.55
					PLANN COMM	726	412	700.00
					SALARIES	701	666	1,620.00
					SALARIES	702	666	242.38
					SOCIAL SECURITY	715	666	138.27
					PENSION	718	666	162.00
CHECK MIF 331(E) TOTAL FOR F								
04/28/2016	MIF	40905*#	1000 0973 9812	CONSUMERS ENERGY	UTILITIES	920	666	65.76
04/28/2016	MIF	40907*#	0000-7608-3	DTE ENERGY	UTILITIES	920	448	3,059.61
04/28/2016	MIF	40910	MILEAGE	MARY BIRD	FUEL & MILEAGE	860	257	68.04



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Fund: 207 LAW ENFORCEMENT FUND								
04/13/2016	MIF	40834	389-334899 389-335133	BATTERIES PLUS BULBS #389	SUPPLIES SUPPLIES	727 727	301 301	205.17 24.99
				CHECK MIF 40834 TOTAL FOR FU				230.16
04/13/2016	MIF	40836*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,905.10
04/13/2016	MIF	40844*	MARCH 2016	DIRTSQUIRT, LLC	REPAIRS & MAINTENANCE	930	333	128.00
04/13/2016	MIF	40853	006	LAWNET	CONTRACTUAL SERVICES	818	301	3,000.00
04/13/2016	MIF	40859	551-462333	MICHIGAN STATE POLICE	DUE TO OTHERS	214	000	223.75
04/13/2016	MIF	40862*#	MARCH 2016	PAUL E BURNS	LEGAL	803	270	3,300.00
04/13/2016	MIF	40868	REIMBURSE	TAMMIE COLLING	SUPPLIES	727	301	31.29
04/13/2016	MIF	40875*#	28121	WASHTENAW COUNTY TREASURER	DISPATCH SERVICES	820	301	5,278.91
04/13/2016	MIF	40877*#	5002975781	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	301	114.91
04/20/2016	MIF	40880	108168 108167	ALPHAGRAPHICS	PRINTING & PUBLICATIONS PRINTING & PUBLICATIONS	900 900	301 301	89.75 284.91
				CHECK MIF 40880 TOTAL FOR FU				374.66
04/20/2016	MIF	40881*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	4,824.22
04/20/2016	MIF	40893	0310PD	SIX MARITIME LLC	JUSTICE TRAINING FUND #302	206	000	500.00
04/20/2016	MIF	40895	32834	VAL'S SERVICE STATION	REPAIRS & MAINTENANCE	930	333	20.00
04/20/2016	MIF	40896	9763253788	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	301	186.92
04/20/2016	MIF	40899	44519351	WEX BANK	FUEL & MILEAGE	860	333	1,146.21
04/27/2016	MIF	331(E)*#		PAYROLL	SALARIES SALARIES CLERICAL/DEP /SUPER/ELECTION SALARIES-PART TIME SALARIES-OVERTIME SOCIAL SECURITY	701 702 704 708 711 715	226 226 226 226 226 226	5,875.66 15,085.20 2,696.37 1,209.44 2,862.70 2,103.74

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Fund: 207 LAW ENFORCEMENT FUND								
04/28/2016	MIF	40903	1607017		PENSION	718	226	2,427.50
					SUPPLIES	727	301	21.44
				CHECK MIF 331(E) TOTAL FOR F				32,282.05
				ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	53.00
04/28/2016	MIF	40914*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	652.37
04/28/2016	MIF	40915*#	6035 5178 2024 354	STAPLES CREDIT PLAN		727	301	237.07
04/28/2016	MIF	40919	5002994205	WELLS FARGO FINANCIAL LEASIN	SUPPLIES	727	301	87.50
			5002994205	REPAIRS & MAINTENANCE		930	301	85.66
				CHECK MIF 40919 TOTAL FOR FU				173.16
04/28/2016	MIF	40920*	44879617	WEX BANK	FUEL & MILEAGE	860	333	2,355.34
05/04/2016	MIF	40921	16-1627	14A-3 DISTRICT COURT	DUE TO OTHERS	214	000	1,000.00
05/04/2016	MIF	40923*#	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	209.93
				Total for fund 207 LAW ENFORCEMENT FUND				59,227.05



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Fund: 216 MEDICAL RESCUE FUND								
04/13/2016	MIF	40827*	VR000192302	ADVANCED DISPOSAL	REPAIRS & MAINTENANCE	930	301	48.00
04/13/2016	MIF	40831	91804	APOLLO FIRE EQUIPMENT	UNIFORMS/GEAR & ALLOWANCE	741	301	383.13
04/13/2016	MIF	40832*#	1603256	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	13.00
04/13/2016	MIF	40836*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	1,888.60
04/13/2016	MIF	40839	2716-226595	CARQUEST AUTO PARTS - FD	REPAIRS & MAINTENANCE	930	333	14.11
			2716-227848		REPAIRS & MAINTENANCE	930	333	14.24
			2716-227879		REPAIRS & MAINTENANCE	930	333	28.48
CHECK MIF 40839 TOTAL FOR FU								56.83
04/13/2016	MIF	40844*	MARCH 2016	DIRTSQUIRT, LLC	REPAIRS & MAINTENANCE	930	333	96.00
04/13/2016	MIF	40846	INV04711	EMERGENT HEALTH PARTNERS	DISPATCH SERVICES	820	301	982.73
04/13/2016	MIF	40866	160108	SEARCH & DESTROY FIRE TRAINI	TRAINING & DEVELOPMENT	957	226	1,625.00
04/13/2016	MIF	40871	13336	THE ACCUMED GROUP	CONTRACTUAL SERVICES	818	301	114.84
04/13/2016	MIF	40872	6035 3012 0297 485	TRACTOR SUPPLY CREDIT PLAN	SUPPLIES	727	301	71.97
04/13/2016	MIF	40874*	NOR.FI	WARD'S DO IT CENTER	SUPPLIES	727	301	29.99
04/13/2016	MIF	40875*#	27949	WASHTENAW COUNTY TREASURER	RADIO REPAIR	932	301	1,760.00
04/20/2016	MIF	40883	8245 12 485 008064	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	79.97
04/20/2016	MIF	40884*#	64326892	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	68.18
04/20/2016	MIF	40886	78451953	DELL FINANCIAL SERVICES	COMPUTER	972	301	318.63
04/27/2016	MIF	331(E)*#		PAYROLL	SALARIES	701	226	3,050.38
					SALARIES	702	226	5,046.00
					SALARIES-PART TIME	708	226	942.94
					SOCIAL SECURITY	715	226	710.51
					PENSION	718	226	305.04
					TRAINING WAGES	958	226	348.00
					SUPPLIES	727	301	31.96

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Fund: 216 MEDICAL RESCUE FUND								
CHECK MIF 331(E) TOTAL FOR F								
04/28/2016	MIF	40906*	3147 035 0001 2	DTE ENERGY	UTILITIES	920	301	58.39
04/28/2016	MIF	40912*#	4436 0370 3002 327	PNC BANK	TRAINING & DEVELOPMENT	957	226	20.00
			4436 0370 3002 327		SUPPLIES	727	301	365.45
			4436 0370 3002 327		REPAIRS & MAINTENANCE	930	301	160.48
CHECK MIF 40912 TOTAL FOR FU								
04/28/2016	MIF	40913	MILEAGE	RUSS HOLLISTER	FUEL & MILEAGE	860	333	24.30
04/28/2016	MIF	40914*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	70.41
04/28/2016	MIF	40915*#	6035 5178 2024 354	STAPLES CREDIT PLAN		727	301	113.61
04/28/2016	MIF	40918*#	9763367711	VERIZON WIRELESS MESSAGING S		850	301	142.38
04/28/2016	MIF	40920*	44737904	WEX BANK	FUEL & MILEAGE	860	333	481.66
05/04/2016	MIF	40923*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	65.97
Total for fund 216 MEDICAL RESCUE FUND								
								19,474.35

10,434.83

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 230 DONATION FUND								
04/13/2016	MIF	40876	7461048-1389-2	WASTE MANAGEMENT OF MI	EVENTS/COMMUNITY PROJECTS	904	301	21.22
05/04/2016	MIF	40922	30230	AMERICAN AWARDS & ENGRAVING	BARK PARK	905	301	170.00
Total for fund 230 DONATION FUND								191.22

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Fund: 287 BUILDING DEPARTMENT FUND								
04/13/2016	MIF	40840*#	8245 12 485	008374 CHARTER COMMUNICATIONS	COMMUNICATION	850	301	29.99
04/13/2016	MIF	40864*#	0000002626	PITTSFIELD TOWNSHIP	INSPECTOR EXPENSES	725	261	2,130.00
04/28/2016	MIF	40904	REFUND	BRIGHTON STONE, INC.	TRADE PERMIT FEES	488	000	50.00
05/04/2016	MIF	40925	APRIL 2016	DINO BONA	INSPECTOR EXPENSES	725	301	585.00
Total for fund 287 BUILDING DEPARTMENT FUND								2,794.99

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Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
04/13/2016	MIF	40827*	VR0000192317	ADVANCED DISPOSAL	REPAIRS & MAINTENANCE	930	301	66.00
04/13/2016	MIF	40829	17720	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
			17833		REPAIRS & MAINTENANCE	930	301	10.00
				CHECK MIF 40829 TOTAL FOR FU				20.00
04/13/2016	MIF	40840*#	8245 12 485 008374	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	164.94
04/13/2016	MIF	40845*#	4693 635 0002 3	DTE ENERGY	UTILITIES	920	301	1,159.64
04/13/2016	MIF	40852	97984	JLB OF WHITMORE LAKE	REPAIRS & MAINTENANCE	930	301	921.14
04/20/2016	MIF	40884*#	64326892	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	1,604.72
04/28/2016	MIF	40902	185372	ALLSTAR ALARM LLC	REPAIRS & MAINTENANCE	930	301	261.00
04/28/2016	MIF	40905*#	1000 0012 0517	CONSUMERS ENERGY	UTILITIES	920	301	1,302.99
04/28/2016	MIF	40908	98205	JLB OF WHITMORE LAKE	REPAIRS & MAINTENANCE	930	301	92.72
04/28/2016	MIF	40909	98171	JLB OF WHITMORE LAKE	REPAIRS & MAINTENANCE	930	301	324.65
04/28/2016	MIF	40915*#	6035 5178 2024 354	STAPLES CREDIT PLAN	REPAIRS & MAINTENANCE	930	301	99.99
05/04/2016	MIF	40923*#	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	104.97
			8245 12 485 008377		COMMUNICATION	850	301	134.95
				CHECK MIF 40923 TOTAL FOR FU				239.92

Total for fund 370 PUBLIC SAFETY BLDG DEBT FD

6,257.71

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Fund: 571 WASTEWATER TREATMENT FUND								
04/13/2016	MIF	40827*	VR0000201617	ADVANCED DISPOSAL	UTILITIES	920	301	216.00
04/13/2016	MIF	40828	SLS 10043800	ALEXANDER CHEMICAL CORP	OPERATING SUPPLIES	740	301	5,525.62
04/13/2016	MIF	40830	246	ALLMAX SOFTWARE, INC.	REPAIRS & MAINTENANCE	930	301	880.00
04/13/2016	MIF	40835	0242927-IN	BEAVER RESEARCH CO	REPAIRS & MAINTENANCE	930	301	214.66
04/13/2016	MIF	40837	285173	BOULLION SALES, INC.	REPAIRS & MAINTENANCE	930	301	5,069.60
04/13/2016	MIF	40838	0316-92323	BRIGHTON ANALYTICAL LLC	LAB & TESTING	817	301	565.00
04/13/2016	MIF	40840*#	8245 12 484 007754	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	293.93
04/13/2016	MIF	40841	108684	CHEMCO PRODUCTS INC	OPERATING SUPPLIES	740	301	2,970.00
04/13/2016	MIF	40842	966	D HILL ENVIRONMENTAL	TRAINING & DEVELOPMENT	957	226	150.00
04/13/2016	MIF	40845*#	2689 463 0014 5	DTE ENERGY	UTILITIES	920	301	414.92
04/13/2016	MIF	40847	93109391	ENVIRONMENTAL SYSTEMS RESEAR	REPAIRS & MAINTENANCE	930	301	250.00
04/13/2016	MIF	40849	3725	GLOBAL ENVIRONMENTAL CONSULT	LAB & TESTING	817	301	500.00
04/13/2016	MIF	40850	9061132099	GRAINGER, INC.	REPAIRS & MAINTENANCE	930	301	218.48
04/13/2016	MIF	40851	9849132	HACH COMPANY	REPAIRS & MAINTENANCE	930	301	1,505.89
04/13/2016	MIF	40857	960302	MICHIGAN DEQ	REPAIRS & MAINTENANCE	930	301	260.00
04/13/2016	MIF	40865*#	4392830	QUILL CORP	SUPPLIES	727	301	48.96
04/13/2016	MIF	40867	618894510-169	SPRINT/NEXTEL COMMUNICATIONS	COMMUNICATION	850	301	39.06
04/13/2016	MIF	40873	530347777	UIS SCADA	COLLECTION SYS ANNUAL MAINT	819	301	254.00
04/13/2016	MIF	40874*	A406335	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	23.95
04/13/2016	MIF	40875*#	28060	WASHTENAW COUNTY TREASURER	97 EXP & 8 MILE BONDS	305	000	338,550.00
			28060		AGENT FEES	954	528	99.13
			28060		DEBT SERVICE - INTEREST	995	528	12,379.19
				CHECK MIF 40875 TOTAL FOR FU				351,028.32
04/20/2016	MIF	40881*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	5,669.31

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Fund: 571 WASTEWATER TREATMENT FUND								
04/20/2016	MIF	40882	2716-228150 2716-228031	CARQUEST AUTO PARTS - WWTP	REPAIRS & MAINTENANCE	930	301	23.78
				CHECK MIF 40882 TOTAL FOR FU	REPAIRS & MAINTENANCE	930	301	104.51
								128.29
04/20/2016	MIF	40884*	64326892	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	4,886.86
04/20/2016	MIF	40885	49624667	DE LAGE LANDEN FINANCIAL SER	RENTAL EQUIPMENT	940	301	69.00
04/20/2016	MIF	40888	A92362	JACK DOHENY SUPPLIES, INC.	COLLECTION SYS ANNUAL MAINT	819	301	291.06
04/20/2016	MIF	40890	4-14-16	PETE BLACK PLUMBING &	REPAIRS & MAINTENANCE	930	301	600.00
04/20/2016	MIF	40891*#	4619583	QUILL CORP	SUPPLIES	727	301	117.38
04/27/2016	MIF	331(E)*#		PAYROLL	SALARIES	701	226	2,519.23
					SALARIES	702	226	7,398.96
					SOCIAL SECURITY	715	226	758.28
					PENSION	718	226	949.80
					SUPPLIES	727	301	8.49
					COMMUNICATION	850	301	140.00
				CHECK MIF 331(E) TOTAL FOR F				11,774.76
04/28/2016	MIF	40905*#	1000 0950 4497 1000 6159 0814	CONSUMERS ENERGY	UTILITIES	920	301	17.32
					UTILITIES	920	301	15.88
				CHECK MIF 40905 TOTAL FOR FU				33.20
04/28/2016	MIF	40906*	2689 562 0001 1 2689 463 0015 2 2689 463 0017 8	DTE ENERGY	UTILITIES	920	301	61.41
					UTILITIES	920	301	20.84
					UTILITIES	920	301	162.75
				CHECK MIF 40906 TOTAL FOR FU				245.00
04/28/2016	MIF	40907*#	0000-3319-1	DTE ENERGY	UTILITIES	920	301	1,383.75
04/28/2016	MIF	40911	20160538	MISS DIG SYSTEM INC	REPAIRS & MAINTENANCE	930	301	623.68
04/28/2016	MIF	40914*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	251.77
04/28/2016	MIF	40916	TRAINING	STATE OF MICHIGAN	TRAINING & DEVELOPMENT	957	226	30.00

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 04/12/2016 - 05/05/2016  
Banks: MIF

BANKS - MIF								
Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
04/28/2016	MIF	40917	TRAINING	STATE OF MICHIGAN	TRAINING & DEVELOPMENT	957	226	30.00
05/04/2016	MIF	40924	1000 0012 4642	CONSUMERS ENERGY		920	301	1,162.88
			1000 0950 4273		UTILITIES	920	301	20.64
			1000 0950 4356			920	301	20.64
			1000 0950 4588		UTILITIES	920	301	20.64
			1000 1171 7061		UTILITIES	920	301	55.53
05/04/2016	MIF	40928	1000 1171 6543		UTILITIES	920	301	119.98
			CHECK MIF 40924 TOTAL FOR FU					1,400.31
			4436 0370 3004 071	PNC BANK	REPAIRS & MAINTENANCE	930	301	187.30
Total for fund 571 WASTEWATER TREATMENT FUND								398,150.06



CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP  
CHECK DATE FROM 04/12/2016 - 05/05/2016  
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 890 N.T. SEWER DISTRICT								
04/13/2016	MIF	40875*#	28060	WASHTENAW COUNTY TREASURER	BONDS PAYABLE-NT SEWER	314	000	216,450.00
			28060		AGENT FEES	954	905	63.37
			28060		INTEREST NT BOND	998	905	7,914.56
CHECK MIF 40875 TOTAL FOR FU								224,427.93

Total for fund 890 N.T. SEWER DISTRICT

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUNDS  
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

224,427.93  
224,427.93  
788,735.54



William E. Wagner, Jr.  
Director of Public  
Safety/Fire Chief

## Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189  
Fire: 734-449-2385 • Fax: 734-449-2521  
Police: 734-449-9911 • Fax: 734-449-0511  
[www.twp.northfield.mi.us](http://www.twp.northfield.mi.us)



Timothy Greene  
Lieutenant  
Police Operations

# April 2016

## Northfield Township Fire Department

### Statistical Report

Responses April 2016:	47
Responses April 2015:	50
Total to Date 2016:	201
Fire Calls: 9	
Structure Fires	5
Vehicle Fire	0
Fire Alarms	2
Outside fire	1
Other	1
Emergency Medical Calls: 28	
Chest Pain	1
Difficulty Breathing	5
Unconscious/Cardiac Arrest	2
Diabetic/ Seizure	3
Trauma	7
CVA	2
Abdominal pain	1
Other	7
Motor Vehicle Accidents: 9	
Injury Crashes	4
Unknown	5
Pin In	0

Public Service calls: 2

Electrical wire down	1
Fuel Spill	0
Carbon Monoxide Alarm	1
Trees down	0
Animal Rescue	0
Lock out	0

Mutual Aid Given: 5

Dexter Fire (2) 1 structure fire 1 medical  
Green Oak 1 structure fire  
Superior Twp. structure fire

Mutual Aid Received: 1

Ann Arbor Twp. Medical dual response	1
--------------------------------------	---

Responses in hamlet area: 25

Responses in rural area: 09

Responses outside the township: 5

Average response time for the month: 6:44



William Wagner



William E. Wagner, Jr.  
Director of Public  
Safety/Fire Chief

## Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189

Fire: 734-449-2385 • Fax: 734-449-2521

Police: 734-449-9911 • Fax: 734-449-0511

[www.twp.northfield.mi.us](http://www.twp.northfield.mi.us)



Timothy Greene  
Lieutenant  
Police Operations

### May 2016 Director of Public Safety Board Communication

1. **Fire department activity for April:** April was a busier month than the past several months. Significant calls consisted of: an assist to Superior Township on a barn fire. We assisted Dexter area fire twice in the same day on a medical and a barn fire. We also assisted Green Oak fire on a medical one day and a structure fire on another day.
2. **Fire Department training for April:** Our fire department training for the month of April consisted on Self-contained breathing apparatus practice. We also started our annual ladder recertification. We have continued new fire fighter drivers training as well as pump training. We currently have two fire fighters in EMT class.
3. **Staffing issues in the Fire Department:** I have still not heard back from the Union concerning the current and future staffing issues in the fire department. It is becoming more and more apparent that we will need to start moving in the direction of hiring 3 full time fire fighters to replace the current unreliable part time system. I am hoping to have a proposal by the time budget time comes around.
4. **DEA Officer Status:** I did confirm with the DEA that we did not lose any forfeitures in the time that the Feds suspended the program. In fact we may have brought in more money by directing a couple of forfeitures through the State system where we get more of a percentage of the money.
5. **Fourth of July Activities:** We have already started the preparation for Fourth of July activities. Like last year, this year's activities will include the parade, fireworks, carnival and 5/10 run. This year's fireworks and runs will be very challenging for planning due to the Eight Mile Rd. bridge issue.

# **NORTHFIELD TOWNSHIP POLICE DEPARTMENT**

## **MONTHLY OPERATIONS REPORT**



**APRIL 2016**

## APRIL 2016 MONTHLY REPORT

<b>Calls For Service</b>	<b>425</b>
<b>Arrests</b>	<b>13</b>
<b>Mutual Aid Assistance To Other Departments Inside the Township</b>	<b>3</b>
<b>Mutual Aid Assistance To Other Departments Outside the Township</b>	<b>3</b>
<b>Average Response Time</b>	<b>6.3</b>

### NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 52 % of total complaints answered were in the hamlet area and 48 % were handled throughout the rest of the Township.

- **TRAINING:**

FORMAL - Ofc. S. Schultz – Emergency Vehicle Operations  
Ofc. T. Colling – Campus Sexual Assault Investigations

- **EVENTS OF SIGNIFICANCE:**

#### OPERATE WHILE INTOXICATED

On April 23, officers conducted a traffic stop on a vehicle on North Territorial for going 73 mph in a 50 mph zone. Upon making contact with the driver, an odor of intoxicants was observed. The driver admitted to having more than 5 or 6 beers that evening, stopping just recently. The officer conducted field sobriety tests on the driver, which he failed. He was then given a PBT test, with a result of .18, over twice the legal limit. The driver was arrested for OWI High BAC (blood alcohol content). A blood draw was done to confirm blood alcohol content. Charges are pending lab results at this time.

#### FELONY WARRANT ARREST / POSSESSION OF MARIJUANA

On April 16, an officer conducted a traffic stop on Six Mile Rd near Main Street. The driver of the vehicle had a felony warrant out of a neighboring jurisdiction for Possession of Cocaine. She was taken into custody on the warrant. While officers were searching the vehicle prior to impound, they located a bag of suspected marijuana and a marijuana pipe near the driver's seat. The driver was issued a citation for Possession of Drug Paraphernalia and charges are pending for Possession of Marijuana.

#### POSSESSION OF DRUGS/HALLUCINOGEN

On April 16, officers were attempting to locate the suspect wanted in connection with a threats complaint. They observed the suspect walking on Main Street and approached him. The suspect was taken into custody. While searching the individual, officers located suspected marijuana and a hallucinogen. The suspected drugs were secured in evidence to be processed by the lab. Charges will be forthcoming for drugs pending the lab report.

#### FRAUD

On April 7, officers took a fraud report on Glenmoor Street. The victim, an elderly female, reported that she had contacted a man out of New York in regard to an ad he had placed in the National Enquirer for a Psychic Medium. The man told her that he could assist her with her request if she sent him \$14,000 in advance. Over the course of the next two months, she mailed him \$16,000. This case is under investigation.

#### BREAKING & ENTERING

On April 5, officers responded to a Breaking & Entering complaint on Nollar Road. The victim had arrived home to find that her house had been entered via a window and had been ransacked. Multiple items were missing, including electronics, jewelry and financial transaction devices. Knowing the area, officers were aware of a potential suspect and an investigation is underway to that effect.

#### LARCENY

On April 5, officers took a Larceny complaint on Old Orchard Lane. The victim reported that a 2012 utility trailer had been stolen from his property sometime during the previous three days. There are no known suspects and the case is under investigation.

#### ATTEMPT BREAKING & ENTERING

On April 1, officers responded to a B&E alarm on Nollar Road. The homeowner was on vacation but had been notified by his alarm company that an alarm had been tripped on his pole barn. Officers arrived and found that an unknown suspect had attempted to gain entry by prying the door open. However, it is believed that an audible alarm was triggered, which scared the suspect away so access was not gained into the outbuilding. This case is under investigation.

**CLEAR-1018 Verified Offense By Date**  
**Agency: NR**  
**4/1/2016 12:00:00 AM - 4/30/2016 12:00:00 AM**

Offense Code	Description	Incident Count
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	5
1316	Intimidation (Also Includes Interfering with 911 call)	1
1384	Computer/Internet Used for Harassment, Threats	1
2202	B&E - Burglary - Forced Entry - Residence - Home Invasion	1
2203	B&E - Burglary - Forced Entry - Non-Residence	1
2302	Larceny - Purse Snatching - No Force	1
2305	Larceny - Personal Property from Vehicle - LFA	1
2309	Larceny - From Yards (Grounds Surrounding a Building)	1
2601	Fraud - Confidence Game/Fortune Telling	1
2609	Identity Theft	5
2902	Damage to Property - Private Property - MDOP	2
2999	Damage to Property - MDOP (other)	1
3562	Marijuana -Possess	1
8041	Operating Under the Influence of Alcohol / Liquor OWI	2
C2822	Lost / Missing Juvenile	2
C2840	Juvenile - Malicious Mischief	1
C2899	Juvenile - All Other	2
C2931	DWLS OPS License Suspended / Revoked	1
C2933	Vehicle Registration - Improper / Expired	1
C2934	Vehicle Insurance - None / Expired	2
C2935	DWLS 2nd OPS License Suspended / Revoked	2
C3010	Felony Arrest Warrant (Originating Agency)	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	5
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	11
C3101	Acc, Single Motor Vehicle	1
C3145	Property Damage Traffic Crash PDA	10
C3150	Property Damage H&R Traffic Crash	1
C3205	Sudden Death - Natural	1
C3215	Adult Suicide	1
C3221	Attempt Suicide - Juvenile	1
C3250	Mental Health Call	5
C3299	Welfare Check	6
C3310	Family Trouble	2
C3311	Customer Trouble	1
C3314	Missing Persons	1
C3316	Lost Property	2
C3318	Found Property	3
C3324	Suspicious Circumstances	10
C3326	Suspicious Vehicles	9
C3328	Suspicious Persons	9
C3329	Intelligence Information	3
C3330	Assist Other Law Enforcement Agency	2
C3331	Assist Medical	6
C3332	Assist Fire Department	4
C3333	Assist Motorist	8



**CLEAR-1018 Verified Offense By Date**  
**Agency: NR**  
**4/1/2016 12:00:00 AM - 4/30/2016 12:00:00 AM**

Offense Code	Description	Incident Count
C3336	Assist Citizen	14
C3337	Assist Citizen - Vehicle Lockout	4
C3351	Civil - Landlord / Tenant	1
C3355	Civil Matter - Other	6
C3702	Traffic Complaint / Road Hazard	6
C3704	Traffic Complaint / Abandoned Auto	1
C3706	Traffic Complaint / Vehicle Impound	1
C3708	Traffic Complaint / Private Impound	5
C3799	Miscellaneous Traffic Complaint	3
C3804	Animal Complaint	6
C3808	Animal Bite / Scratch	4
C3902	Burglary Alarm	3
C3907	Panic Alarm	1
C4037	Fail to Report Accident	1
C4041	Speeding Citation	36
C4047	Disobey Traffic Signal Citation	1
C4105	Equipment Citation	4
C4313	Veh Reg Impr/Expired Citation	2
C4316	Fail to Change Address-Ops	1
L3501	911 Hang Up - NR	2
L3502	Follow Up - NR	1
L3503	Opened in Error - NR	1
L3504	PBT Station - NR	2
L3506	Shots Fired - NR	1
L3507	Fingerprints - NR	3
L3508	Ticket Sign Off - NR	2
L3510	Loud Music - NR	4
L3512	Vin Inspection - NR	1
L3514	Warrant Pick Up - NR	1
L3518	Vehicle Repossession - NR	2
L3526	False Alarm - NR	12
L3535	GUN Permit, Applications, CCW Permits - NR	36
L3538	Property/Vacation Check - NR	4
L3540	Child Safety Seat Inspection - NR	1
L3542	BOL - NR	15
L3547	Subpoena Service - NR	1
L3551	Sex Offender Registration/Verification - NR	2
L3552	Traffic Stop - NR	58
L3555	Attempt to Serve Warr - NR	2
L3557	Check Person - NR	1
L3568	Local Records Check - NR	3
L3569	Assist Other Police Agency - Inside Northfield - NR	3
L3570	Assist Other Police Agency - Outside Northfield - NR	3
L3571	Disorderly Person - NR	1
L3597	Non Terminal - NR	20

**CLEAR-1018 Verified Offense By Date**  
**Agency: NR**  
**4/1/2016 12:00:00 AM - 4/30/2016 12:00:00 AM**

Offense Code	Description	Incident Count
L4598	Information - NR	1
L4925	Commercial Vehicle Violations - NR	2
L6501	Property Check/Directed Patrol/Vac Watch - NR	1
L6701	Follow Up - NR	1
Sum:		425

Report Time:  
5/3/2016 10:16:00 AM

Report CLEAR-008 Summary of Offenses

Agency: Northfield Township  
Police Department

For the Month of April

ORI: MI8196400

Classification	Apr/2016	Apr/2015	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
09006 IN-CUSTODY DEATH	0	0	-
10001 KIDNAPPING/ABDUCTION	0	1	-100.0%
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	0	-
13001 NONAGGRAVATED ASSAULT	5	4	25.0%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	0	-
13003 INTIMIDATION/STALKING	2	1	100.0%
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	2	1	100.0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSESNAATCHING	1	0	-
23003 LARCENY -THEFT FROM BUILDING	0	1	-100.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	1	2	-50.0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	-
23007 LARCENY -OTHER	1	1	0%
24001 MOTOR VEHICLE THEFT	0	1	-100.0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	1	1	0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	2	-100.0%
26003 FRAUD -IMPERSONATION	0	0	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	0	-
26007 FRAUD - IDENTITY THEFT	6	3	100.0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	-
27000 EMBEZZLEMENT	0	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

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# Report CLEAR-008 Summary of Offenses

Agency: Northfield Township  
Police Department

For the Month of April

ORI: MI8196400

Classification	Apr/2016	Apr/2015	% Change
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	3	3	0%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	0	-
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	2	1	100.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	2	-50.0%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	0	1	-100.0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	0	-
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
72000 ANIMAL CRUELTY	0	0	-
<b>Total for Group A</b>	<b>97</b>	<b>82</b>	<b>0%</b>
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	1	-100.0%
26006 FRAUD -BAD CHECKS	0	0	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	1	-100.0%
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	0	1	-100.0%
42000 DRUNKENNESS	0	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008  
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Report Time:  
5/3/2016 10:16:00 AM

# Report CLEAR-008 Summary of Offenses

Agency: Northfield Township  
Police Department

For the Month of April

ORI: MI8196400

Classification	Apr/2016	Apr/2015	% Change
48000 OBSTRUCTING POLICE	0	0	-
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	0	1	-100.0%
53001 DISORDERLY CONDUCT	0	0	-
53002 PUBLIC PEACE -OTHER	0	0	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	1	-100.0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	2	1	100.0%
55000 HEALTH AND SAFETY	0	0	-
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	0	1	-100.0%
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	0	-
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	0	0	-
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
<b>Total for Group B</b>	<b>12</b>	<b>32</b>	<b>-71.4%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	5	3	66.7%
2900 TRAFFIC OFFENSES	6	4	50.0%
3000 WARRANTS	20	5	300.0%
3100 TRAFFIC CRASHES	12	19	-36.8%
3200 SICK / INJURY COMPLAINT	14	10	40.0%
3300 MISCELLANEOUS COMPLAINTS	85	92	-7.6%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	1	-100.0%
3500 NON-CRIMINAL COMPLAINTS	182	190	-4.2%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	16	17	-5.9%
3800 ANIMAL COMPLAINTS	10	10	0%
3900 ALARMS	4	4	0%
<b>Total for Group C</b>	<b>1344</b>	<b>1448</b>	<b>-0.3%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	38	26	46.2%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	4	1	300.0%
4200 PARKING CITATIONS	0	0	-
4300 LICENSE / TITLE / REGISTRATION CITATIONS	3	7	-57.1%
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	1	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

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Report Time:  
5/3/2016 10:16:00 AM

Report CLEAR-008 Summary of Offenses

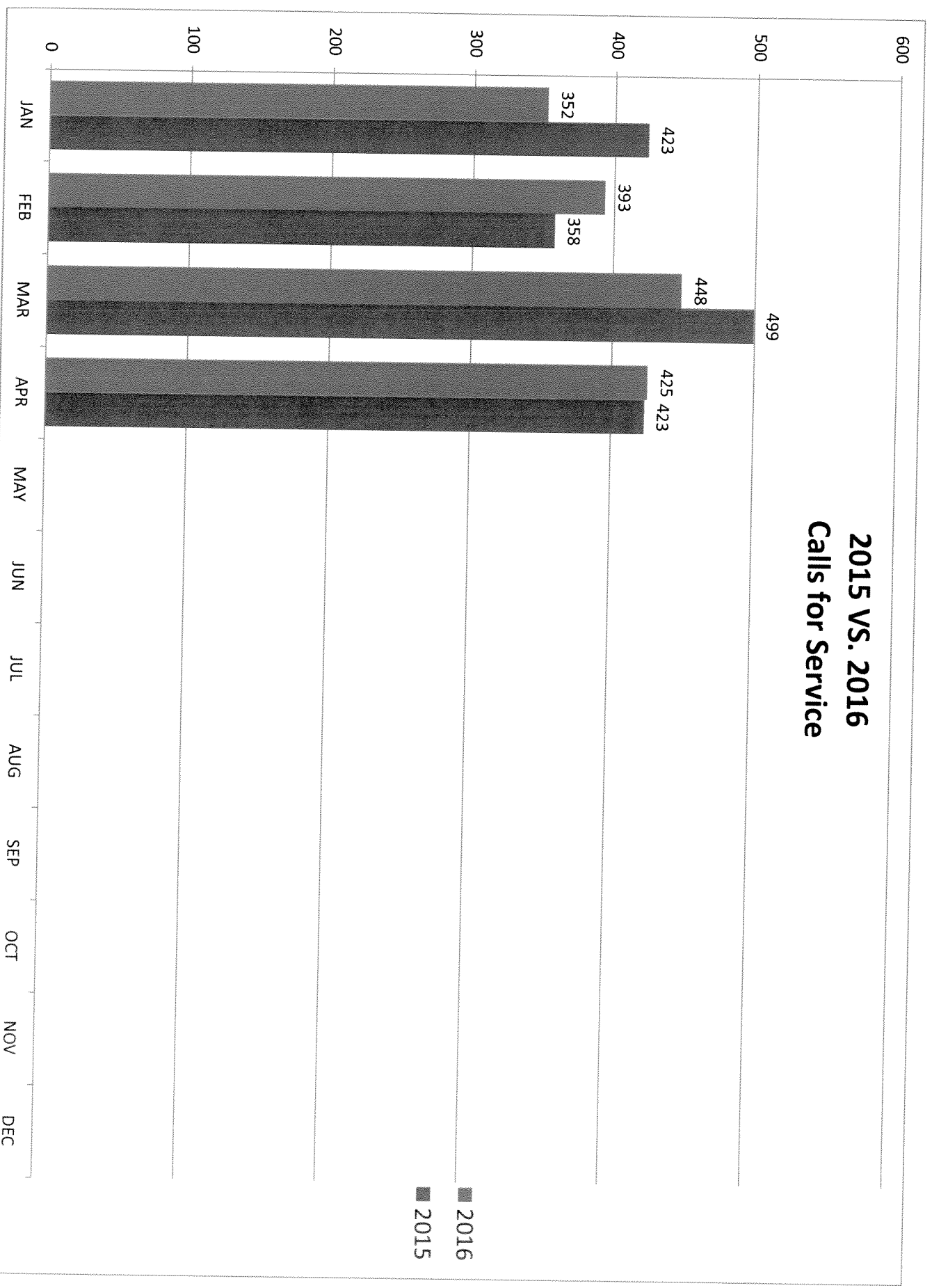
Agency: Northfield Township  
Police Department

For the Month of April

ORI: MI8196400

Classification	Apr/2016	Apr/2015	% Change
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	2	4	-50.0%
<b>Total for Group D</b>	<b>172</b>	<b>167</b>	<b>26.3%</b>
5000 FIRE CLASSIFICATIONS	0	0	-
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
<b>Total for Group E</b>		<b>1</b>	<b>-</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	-
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200 ARREST ASSIST	0	0	-
6300 CANINE ACTIVITIES	0	0	-
6500 CRIME PREVENTION ACTIVITIES	1	2	-50.0%
6600 COURT / WARRANT ACTIVITIES	0	0	-
6700 INVESTIGATIVE ACTIVITIES	1	0	-
<b>Total for Group F</b>	<b>8</b>	<b>7</b>	<b>0%</b>
<b>Total for All Groups</b>	<b>431</b>	<b>427</b>	<b>0.9%</b>

## 2015 VS. 2016 Calls for Service



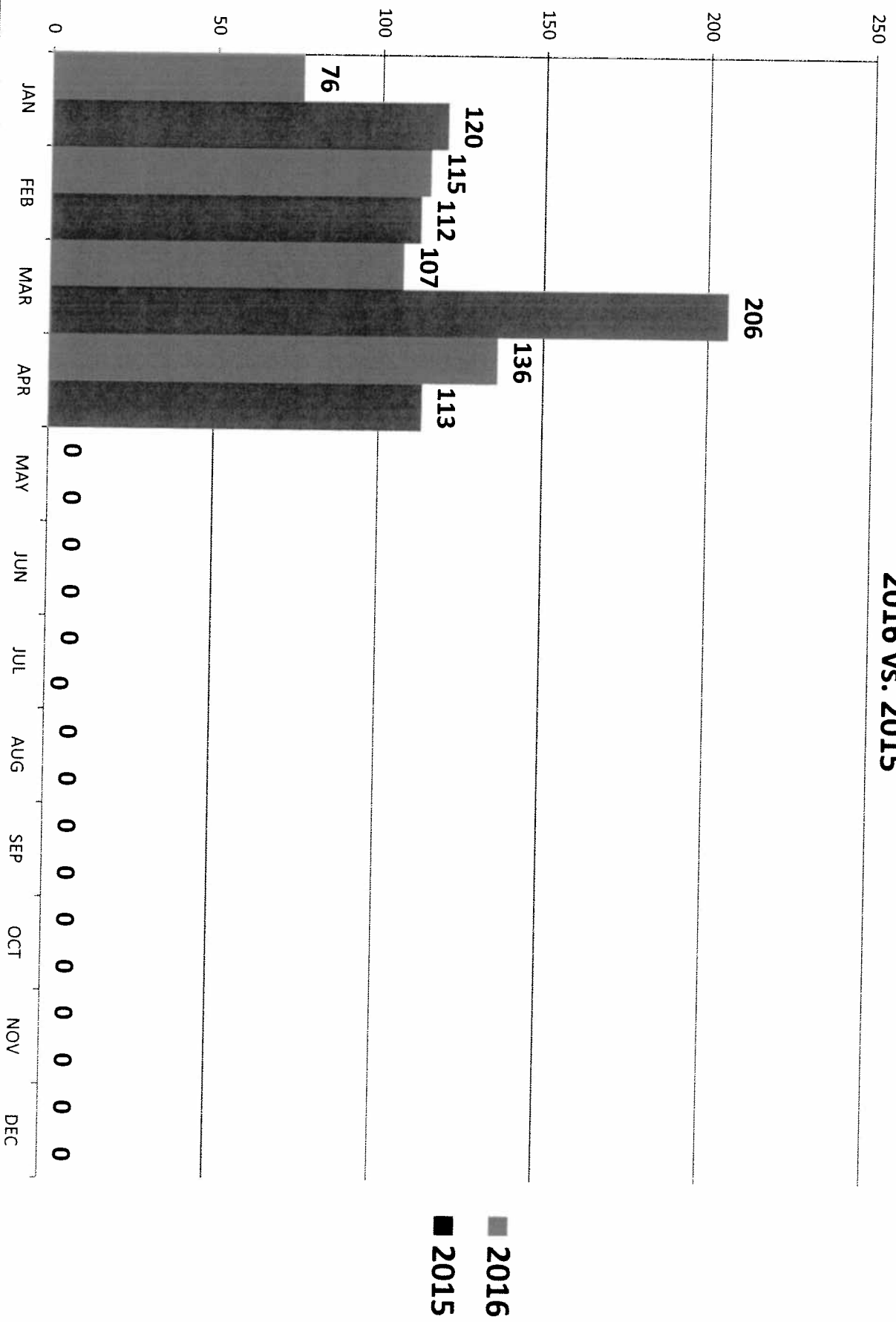
## TRAFFIC VIOLATIONS SUMMARY

JANUARY 1, 2016 THROUGH DECEMBER 31, 2016													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	12	33	34	41									120
Hazardous	8	7	11	7									33
Non-Hazardous	11	8	15	11									45
Parking	0	0	0	0									0
Warning	37	59	31	64									191
Waiveable Viol. Issued	8	8	16	13									45
TOTAL	76	115	107	136	0	0	0	0	0	0	0	0	434
JANUARY 1, 2015 THROUGH DECEMBER 31, 2015													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	26	33	57	27									143
Hazardous	5	9	9	2									25
Non-Hazardous	15	19	29	18									81
Parking	0	0	0	0									0
Warning	56	22	88	51									217
Waiveable	18	29	23	15									85
TOTAL	120	112	206	113	0	0	0	0	0	0	0	0	551

Note: Waiveable citations are: Defective Equipment; No Operator's License on Person and No Registration

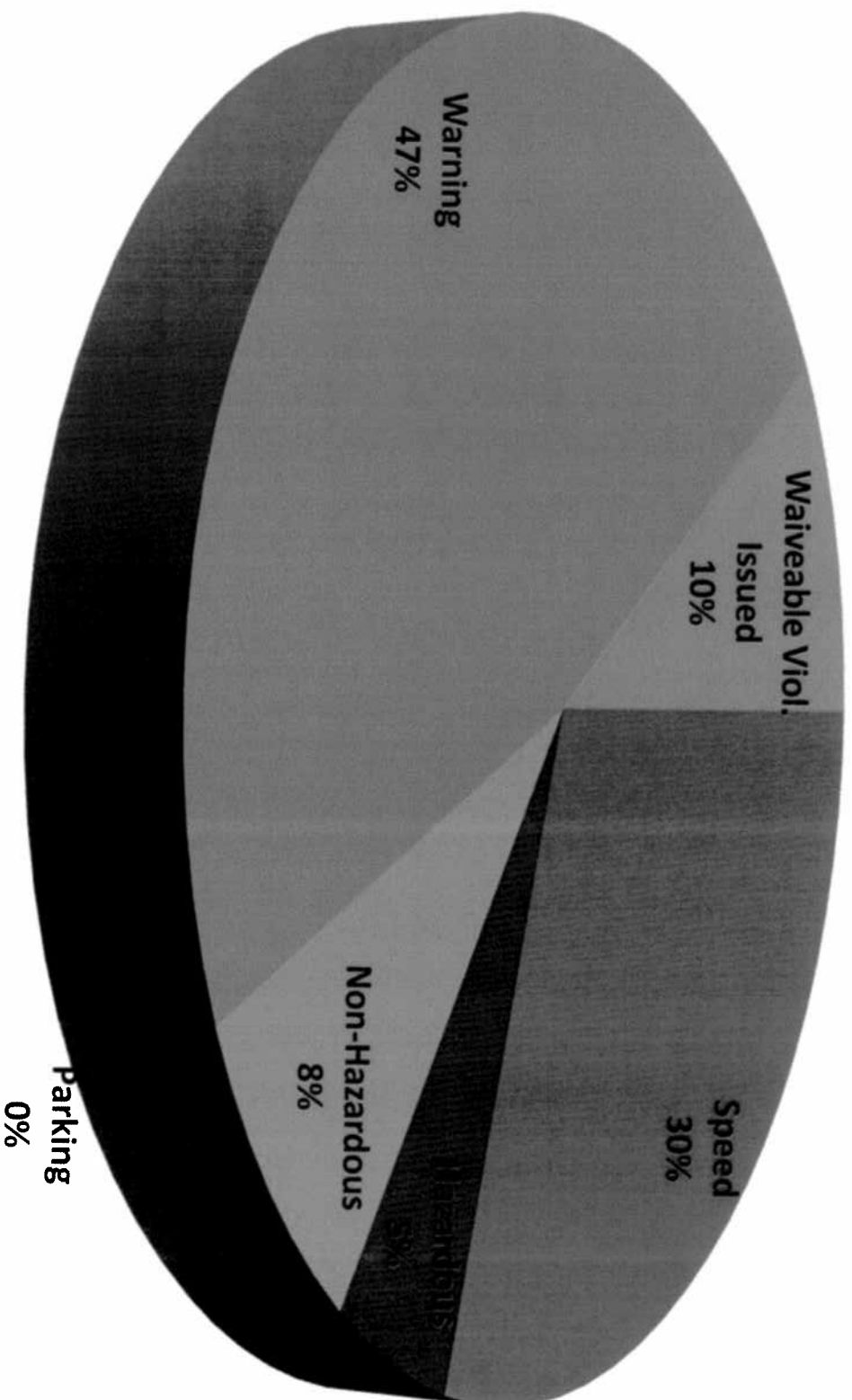


# **NUMBER OF TRAFFIC VIOLATIONS BY MONTH** **2016 vs. 2015**



# TRAFFIC VIOLATIONS ISSUED BY TYPE

April 2016



## OVERTIME SUMMARY

OVERTIME BY TYPE													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	24.75	6.5	9.5	9									49.75
Complaint Investigation	3.5	1.5	30.25	22.25									57.5
Report Writing	0	0	0	4									4
Training	3	0	0	0									3
Short Shift	10	87	83	111.75									291.75
Administrative	2.5	3	0.5	2									8
Special Detail	0	0	3	0									3
Holiday	96	48	23	0									167
TOTAL	139.75	146	149.25	149	0	0	0	0	0	0	0	0	584

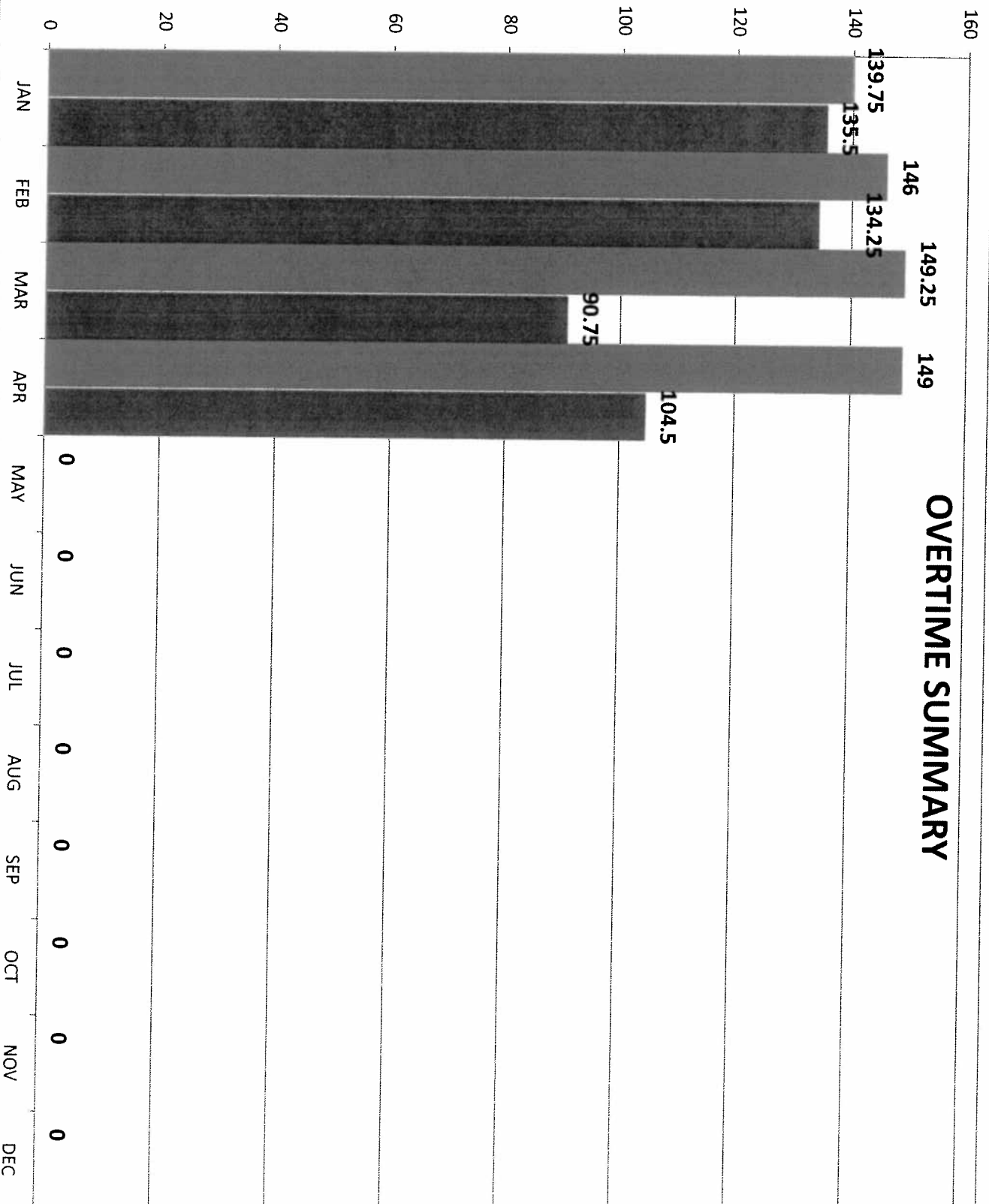
	2015 VS. 2016												
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016 - TOTAL	139.75	146	149.25	149	0	0	0	0	0	0	0	0	584
2015 - TOTAL	135.5	134.25	90.75	104.5									465

## EMPLOYEE TIME OFF

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	0	100	27.25	0									127.25
Comp	21	19	9.5	43									92.5
Vacation	0	36	128	96									260
Holiday	20	10	10	0									40
PTO	138	104.5	74.75	90.25									407.5
Other	0	12	24	104									140
TOTAL	179	281.5	273.5	333.25	0	0	0	0	0	0	0	0	1067.25

\*\*Other - Injury/Leave for employee during this month

# OVERTIME SUMMARY



■ 2016  
■ 2015

## RESERVE UNIT HOURS

[illegible]

**JAMES E. COX  
NORTHFIELD TOWNSHIP  
WATER POLLUTION CONTROL FACILITY  
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN  
PHONE 734-449-4159 FAX 734-449-4302**

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**To:** Northfield Township Board of Trustees

**From:** Tim Hardesty - Wastewater Treatment Plant Superintendent

**Date:** May 6<sup>th</sup> 2016

**Subject:** April 2016 Monthly Report

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- 4/4/16: Replaced bad piping of drain line of return pump #1.
- 4/5/16: Prepping sewer jetter and camera trailer for summer work.
- 4/11/16: Raica Excavating started work for the grinder system.
- 4/12/16: Pulled pump #2 at Eagle Gardens pump station because of rags.
- 4/12/16: Started working with Selective Heating and Cooling for the replacement of the filter building boiler.
- 4/19/16: Repaired LMI chemical feed pump.
- 4/19/16: Jon White and Mike Spirl went to a storm water training class.
- 4/20/16: Getting summer equipment ready for summer.
- 4/22/16: Had to auger out 4 inch drain line at plant.
- 4/26/16: Installed grating on trickling filter to protect filter media.
- 4/27/16: Re-built motor starter for digester circulating pump #2.
- 4/27/16: Had two new front tires installed on the backhoe.
- 4/28/16: Selective heating and cooling finished installing the new boiler in filter building #1.
- 4/29/16: Utilities Instrumentation out performing annual SCADA and radio checks.

<b>April 2016 Daily Average Flow</b>	<b>.809MGD</b>
<b>April 2015 Daily Average Flow</b>	<b>.758MGD</b>
<b>Maximum April Daily Flow 2016</b>	<b>.984MGD</b>
<b>Maximum April Daily Flow 2015</b>	<b>.860MGD</b>
<b>Minimum April Daily Flow 2016</b>	<b>.711MGD</b>
<b>Minimum April Daily Flow 2015</b>	<b>.658MGD</b>
<b>6 – Month Average Flow</b>	<b>.676MGD</b>
<b>12 – Month Average Flow</b>	<b>.696MGD</b>
<b>Total Gallons Treated April 2016</b>	<b>24,276,000MG</b>
<b>Total Gallons Treated April 2015</b>	<b>22,753,000MG</b>
<b>Rainfall (inches) 2016</b>	<b>2.41”</b>
<b>Rainfall (inches) 2015</b>	<b>3.14”</b>
<b>Connections / Tap-ins’ to system</b>	<b>0</b>
<b>Miss Dig Staking’s</b>	<b>6</b>
<b>Overtime hours for the month</b>	<b>27 hrs.</b>

**Northfield Township Community Center**  
**Monthly Report**  
**April 2016**  
**Tami Averill, Director**

**I. April Overview**

The Senior Nutrition program continues to run smoothly. We have 76 registered seniors, with 12 to 18 attending on a daily basis. Lunches are being served on Mondays, Wednesdays and Fridays at 12:15p.m.

I am still searching for volunteer drivers so we can get the home-delivered meals started. We are still in need of at least 3 more drivers. Trying to get enough volunteers so that no one will have to commit to more than one or two days per week.

THANK YOU to our Senior Lunch Volunteers – Sue Addy, Russ Hall, Linda Hartley, Debbie Leibert, Keith Matz, Donn Sleek, AnnThompson, and Curtis Ward. They, along with our Sr. Nutrition Program Assistant, Amber Barsegian, continue to do a wonderful job and keep things running smoothly.

A big thank you to our volunteers – Denise Creque, Ruth Hague, Linda Hartley, Cindy Hogston, Betty Jones, Alyssa Jones, Laura Misko, Donn Sleek, Ann Thompson, and Curtis Ward - for the work they contributed in April. Their hard work is always appreciated and helps to keep the Center running smoothly.

**II. Program Evaluation**

**a. On Going Services**

Lisa Abrams and Peg Merica continue to offer reflexology sessions and therapeutic foot baths on Tuesday and Thursday afternoons and Wednesday evenings.

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists continues to offer senior foot care once a month.

The Medical Loan Closet continues to be available to the community. Eight items were loaned in April. We continue to ask for donations of wheelchairs, 4-wheeled walkers with seats, and shower benches. We received donations of a shower seat, a walker, crutches, and a cane in April.

The Regency continues to send a Registered Nurse on the 2nd Tuesday of each month to do blood pressure screenings. They had 5 people in April.

**b. Classes**

Chair Yoga (5 participants/week) and Exercise with Becky (8-12 participants/week) continue on Tuesdays. Becky also has between 8 and 12 participants in her Thursday class.

Tai Chi class continued with 4 students. MAH Fitness begins a new session on May 5.

Gentle Yoga has 12 registered participants. Gentle Energy Exercises currently has 4 people participating.



Zumba Gold class for seniors and beginners currently has 4 ladies participating.

Acrylic Painting for Beginners had 3 students for their April session.

c. **On-Going Activities**

Pinochle continues every Tuesday and Thursday afternoon. Attendance has been consistent at 8 to 10 players per day each week.

Mah Jongg Mondays continue to be popular. Eight people are currently participating, and stay well beyond the scheduled time each week.

Mom and Tot Time took place on April 11. Two children attended. Everyone enjoyed learning about pets and creating their animal masks.

The Knit, Crochet, Craft group continues to meet every Friday afternoon. 4-6 people attended each week during April.

The Whitmore Lake Portrait Group remains steady with their participation. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests. Selections are changed out approximately every two months.

The Chamber of Commerce continues to hold their monthly meetings here on the first Wednesday of each month.

Both the Morning Kiwanis and the Evening Kiwanis continue to hold their regular meetings and Board meetings at the Community Center.

The Lost Voices Board of Directors also holds their monthly meetings here on the first Thursday evening of each month.

The Living Water Site Committee is currently meeting at the Center on a bi-weekly basis.

d. **Special Events**

"Karaoke Night at the Community Center," continued on April 1 and 29, with 16 to 18 people in attendance each night.

Lunch and a Movie was held on April 13. 6 people enjoyed "The Best Exotic Marigold Hotel."

Twelve people attended "Pizza & a Movie" on April 22 and enjoyed a pizza dinner and "We Bought a Zoo."

Three people participated in the Card Making Workshop in April.

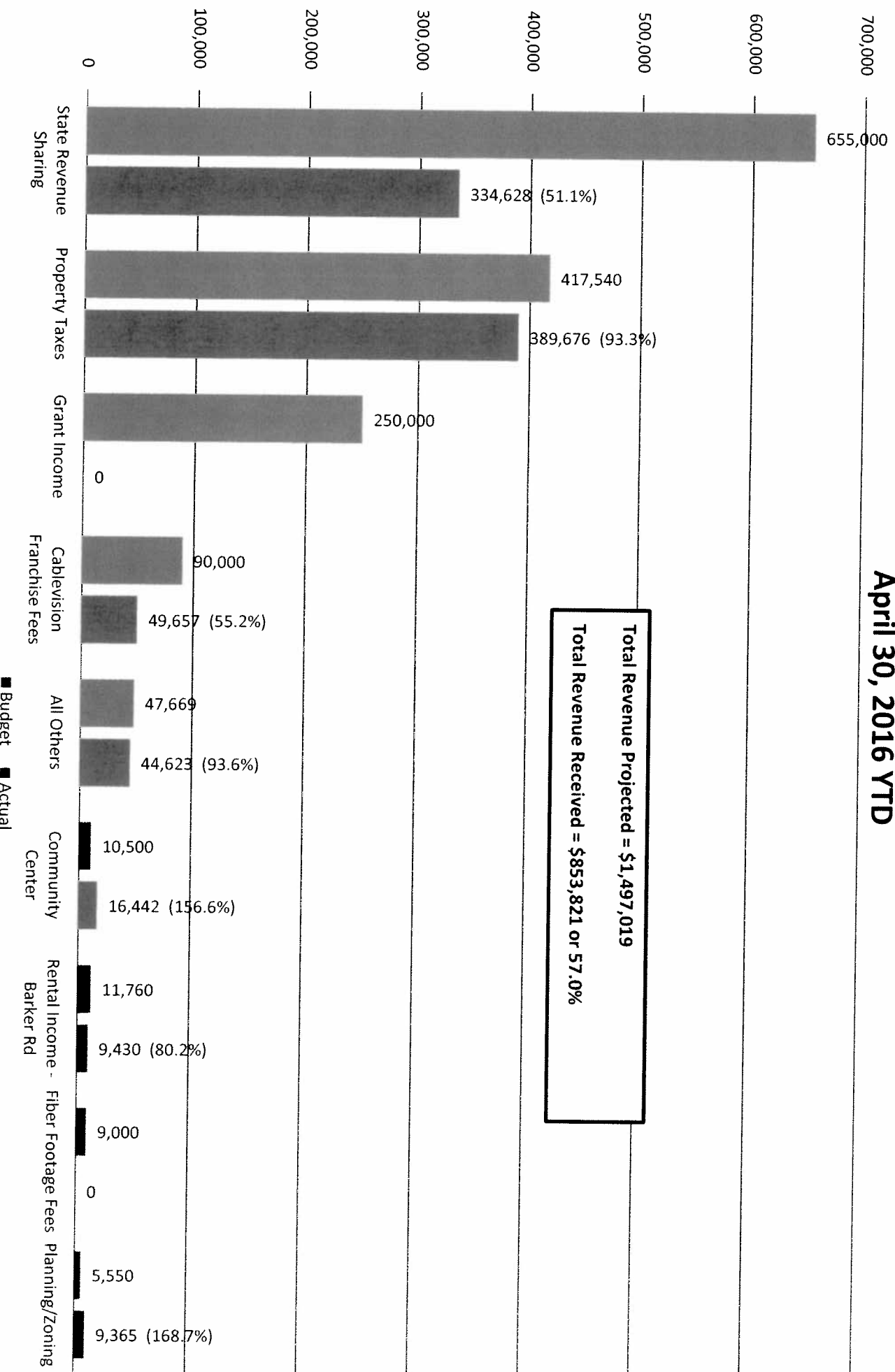
The Catholic Social Services' Tax Assistance Program for seniors and low income residents took place on April 8. This final session for the year had 6 people attend.

We have 5 to 7 people regularly attending our "Classic Movie Club" trips to the Redford Theatre. Five people enjoyed "Seven Brides for Seven Brothers" followed by dinner at The Guernsey Dairy.

# **NORTHFIELD TOWNSHIP GENERAL FUND**

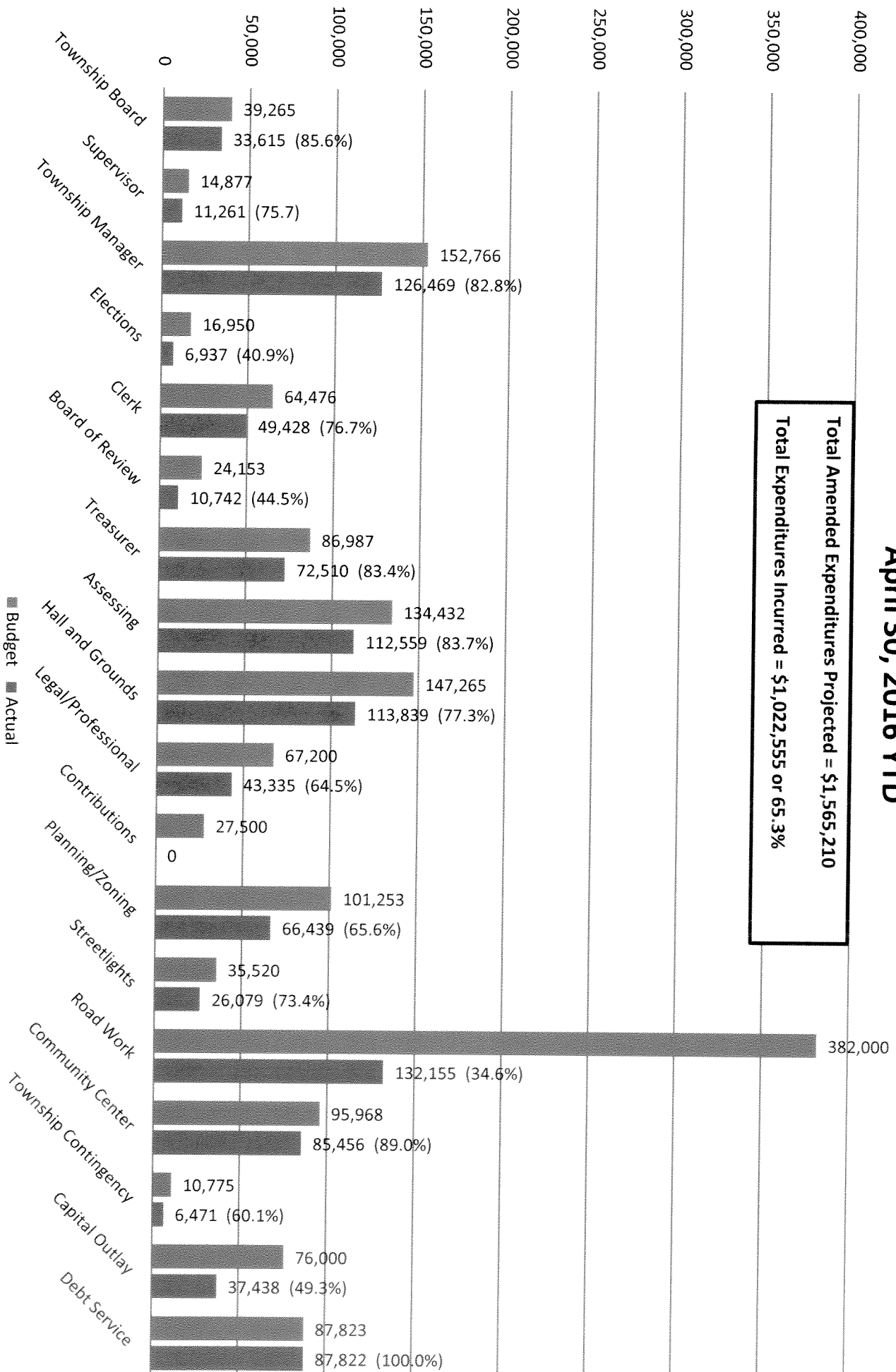
## **Revenues Projected vs. Received**

**April 30, 2016 YTD**



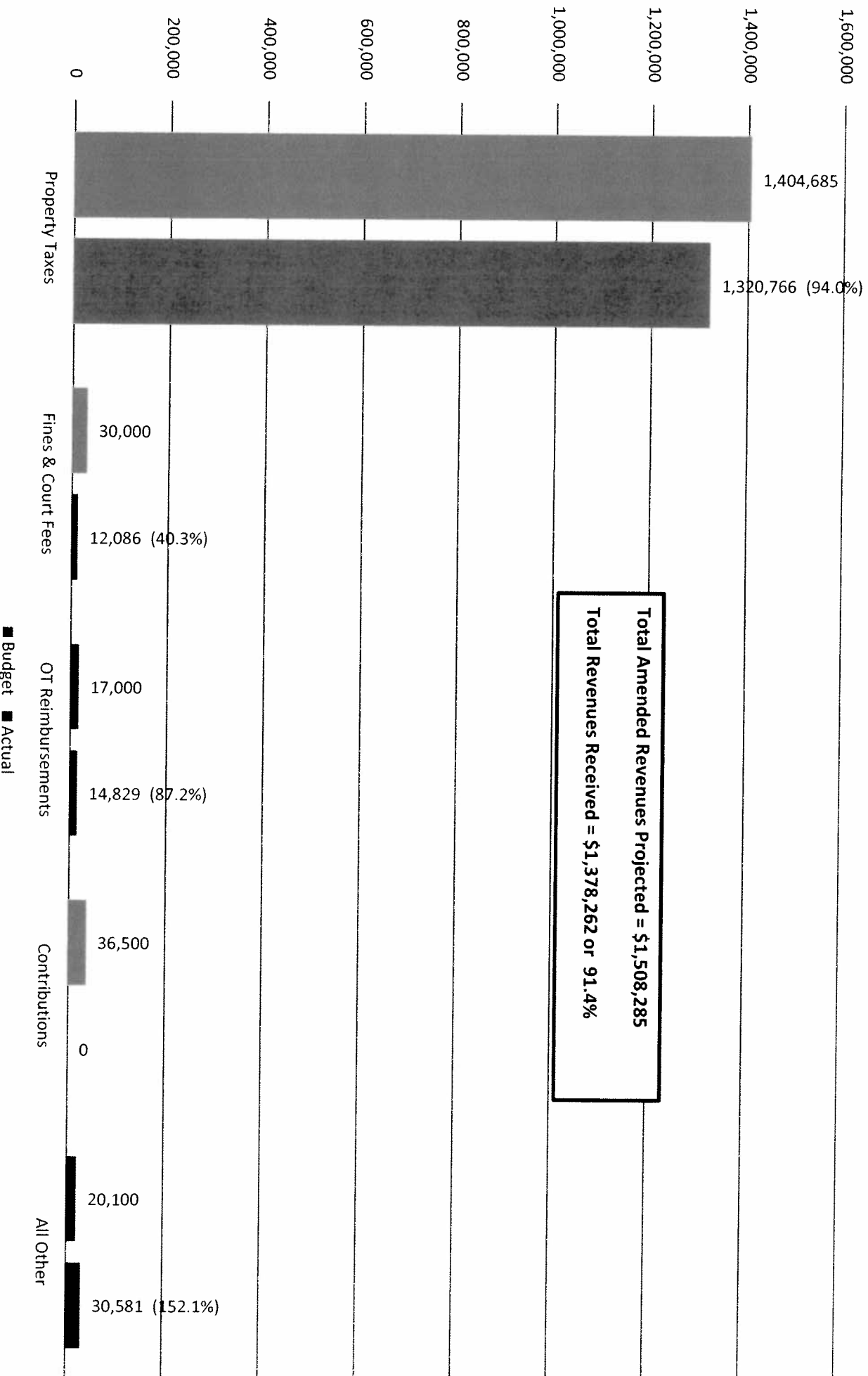
# NORTHFIELD TOWNSHIP GENERAL FUND

## Amended Expenditures Projected vs. Incurred April 30, 2016 YTD

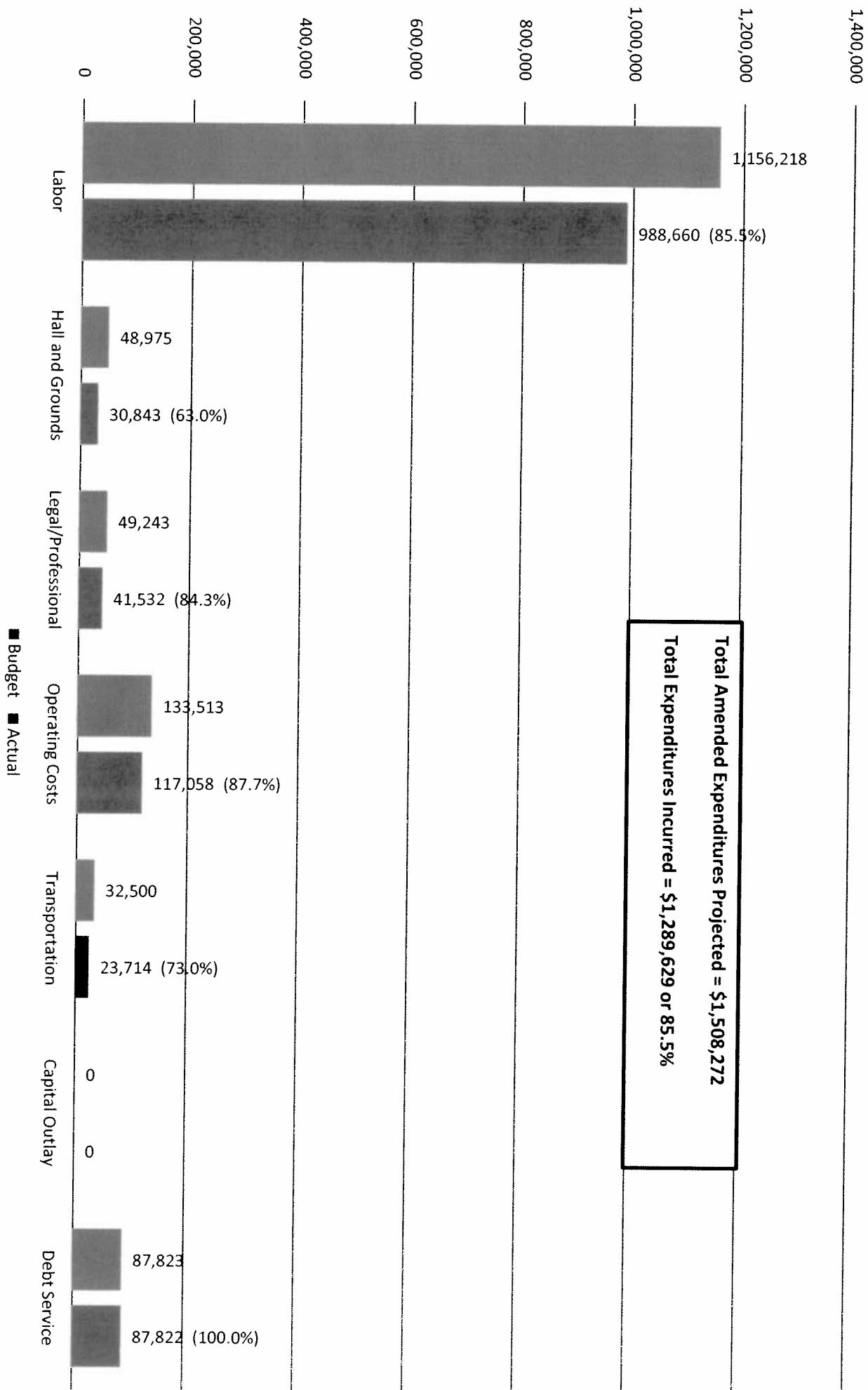


# **NORTHFIELD TOWNSHIP POLICE FUND**

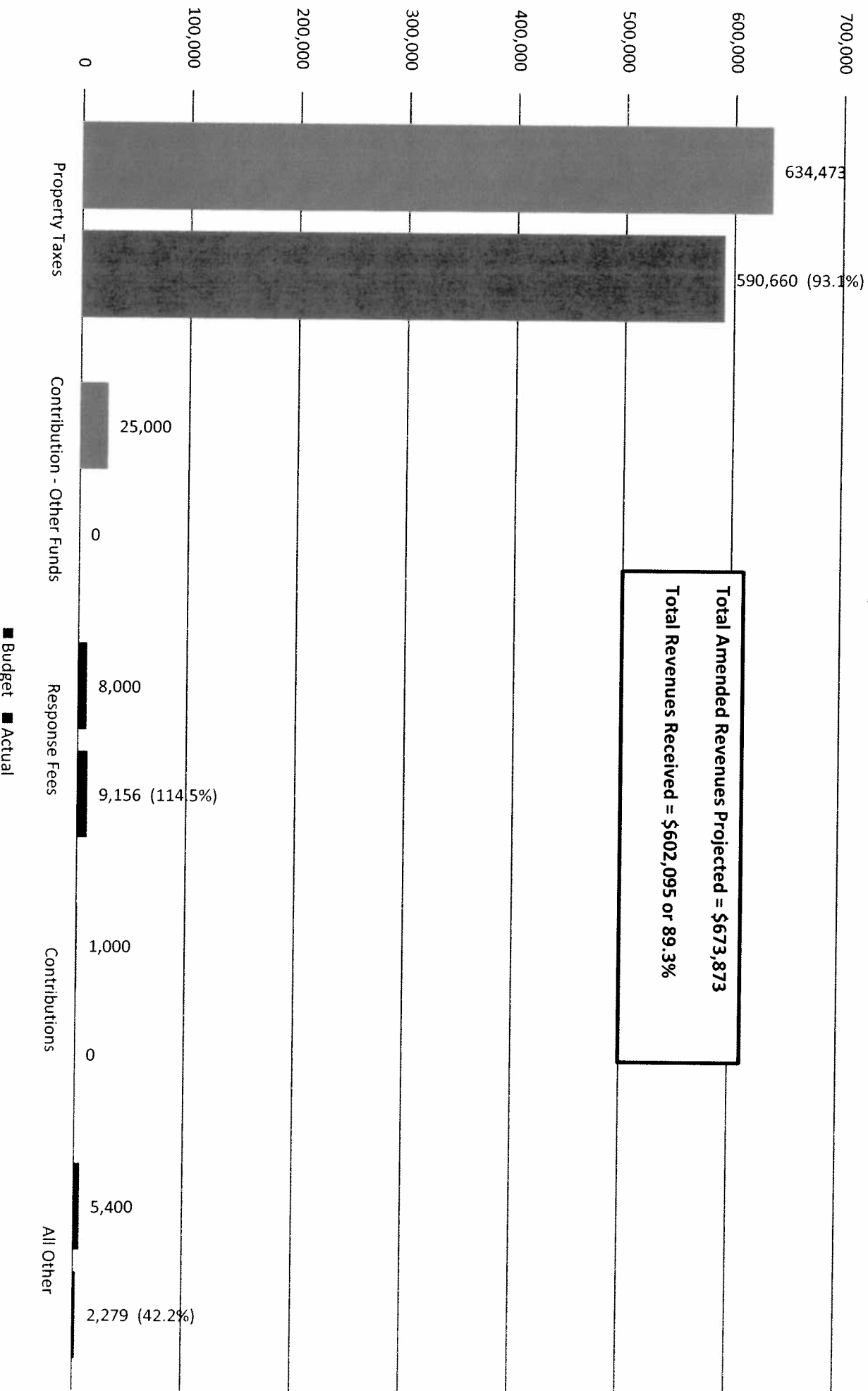
## **Amended Revenues Projected vs. Received April, 30, 2016 YTD**



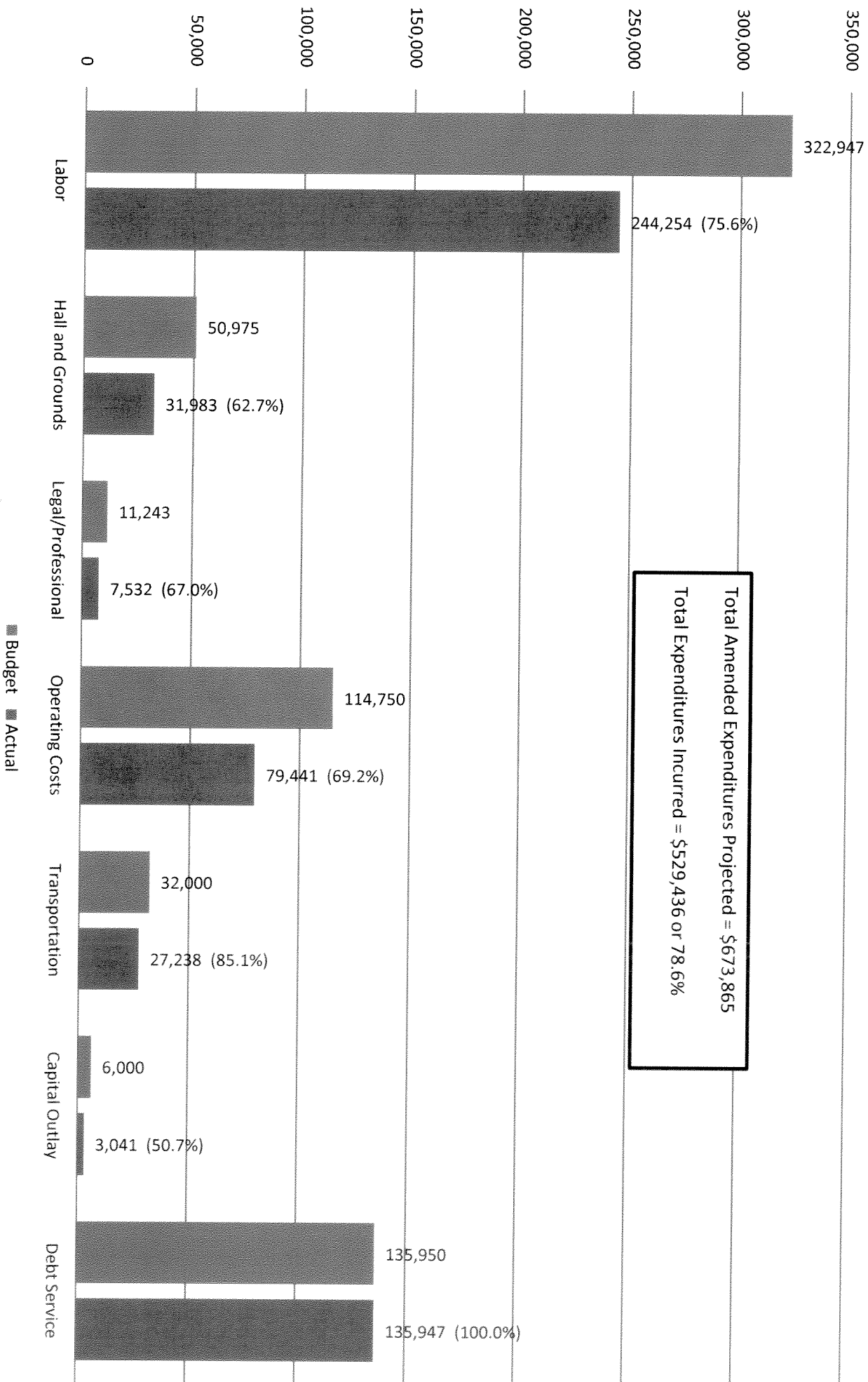
# NORTHFIELD TOWNSHIP POLICE FUND Amended Expenditures Projected vs. Incurred April 30, 2016 YTD



# **NORTHFIELD TOWNSHIP** **FIRE/MEDICAL RESCUE FUND** **Amended Revenues Projected vs. Received** **April 30, 2016 YTD**

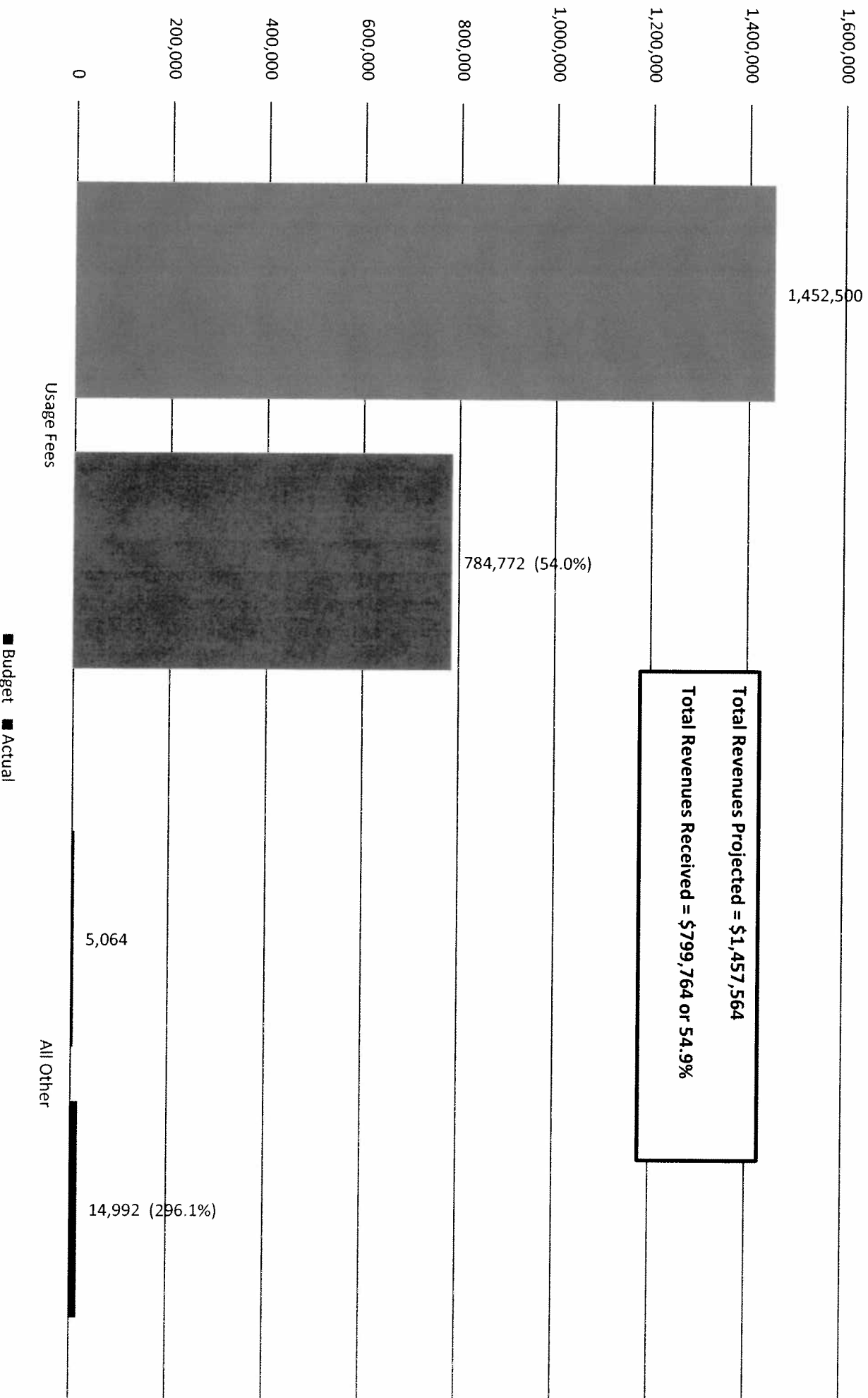


# **NORTHFIELD TOWNSHIP** **FIRE/MEDICAL RESCUE FUND** **Amended Expenditures Projected vs. Incurred** **April 30, 2016 YTD**



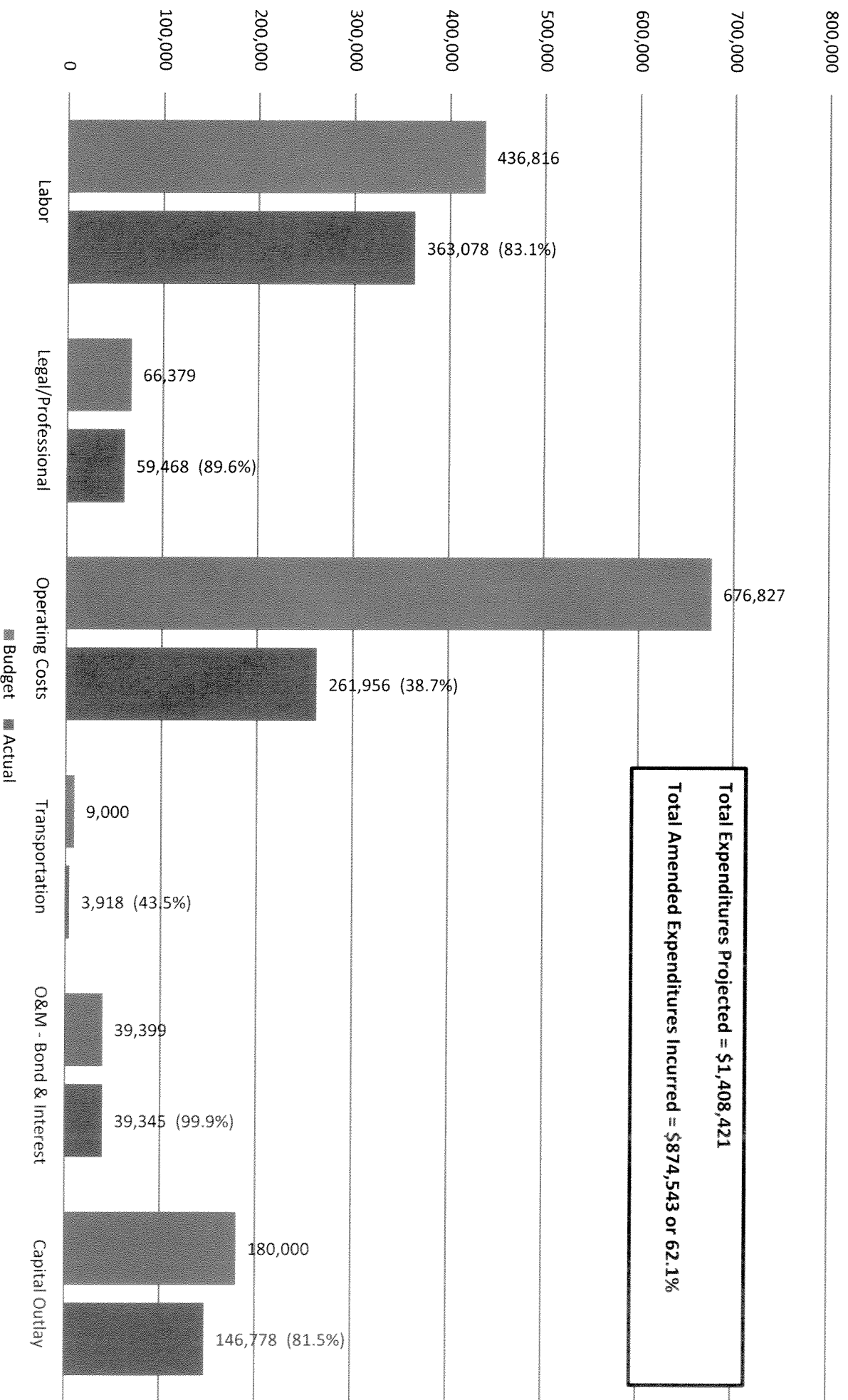
# **NORTHFIELD TOWNSHIP WWTP FUND**

## **Revenues Projected vs. Received April 30, 2016 YTD**





# NORTHFIELD TOWNSHIP WWTP FUND Amended Expenditures Projected vs. Incurred April 30, 2016 YTD



User: RICK

PERIOD ENDING 04/30/2016

DB: Northfield

% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016	ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426	PRIOR YEAR TAX INTEREST	0.00	0.00	0.00	469.80	0.00	(469.80)	100.00
101-000-452	PEDDLER'S LICENSES	340.00	0.00	0.00	220.00	0.00	(220.00)	100.00
101-000-453	CABLEVISION FRANCHISE FEES	97,378.60	90,000.00	90,000.00	49,656.99	0.00	40,343.01	55.17
101-000-455	FIBER FOOTAGE FEES	7,557.06	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
101-000-574	STATE SHARED REVENUE	650,034.00	655,000.00	655,000.00	334,628.00	0.00	320,372.00	51.09
101-000-590	GRANT INCOME	0.00	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
101-000-615	INSURANCE PROCEEDS	456.28	0.00	0.00	0.00	0.00	0.00	0.00
101-000-626	COPY & FOIA INCOME	55.07	250.00	250.00	100.42	20.00	149.58	40.17
101-000-655	ORDINANCE FINES	0.00	0.00	0.00	200.00	100.00	(200.00)	100.00
101-000-665	INTEREST INCOME	180.51	300.00	300.00	182.78	0.00	117.22	60.93
101-000-671	REIMBURSEMENT/OTHER INCOME	2,859.74	650.00	650.00	283.62	25.32	366.38	43.63
101-000-688	RENTAL INCOME - BARKER RD	11,460.00	11,760.00	11,760.00	9,430.00	830.00	2,330.00	80.19
101-000-690	UNREALIZED GAIN/LOSS	123.55	0.00	0.00	(74.55)	0.00	74.55	100.00
Total Dept 000		770,444.81	1,016,960.00	1,016,960.00	395,097.06	975.32	621,862.94	38.85
Dept 191-ELECTIONS								
101-191-671	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	5,741.48	0.00	(5,741.48)	100.00
Total Dept 191-ELECTIONS		0.00	0.00	0.00	5,741.48	0.00	(5,741.48)	100.00
Dept 253-TREASURER								
101-253-402	CURRENT PROPERTY TAX	256,344.00	263,700.00	263,700.00	245,486.73	0.00	18,213.27	93.09
101-253-404	MOBILE HOME LICENSE FEES	2,900.00	2,850.00	2,850.00	2,131.50	711.00	718.50	74.79
101-253-445	PENALTY & INTEREST ON TAXES	2,826.11	500.00	500.00	3,552.11	0.00	(3,052.11)	710.42
101-253-627	SUMMER TAX PREPARATION	13,487.50	13,490.00	13,490.00	4,050.00	0.00	9,440.00	30.02
101-253-680	TAX ADMINISTRATION FEES	136,940.11	137,000.00	137,000.00	134,455.32	0.00	2,544.68	98.14
Total Dept 253-TREASURER		412,497.72	417,540.00	417,540.00	389,675.66	711.00	27,864.34	93.33
Dept 336-CONTRIBUTIONS								
101-336-624	DDA	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-625	SEWER ADMINISTRATION	43,969.00	46,469.00	46,469.00	37,500.00	0.00	8,969.00	80.70
Total Dept 336-CONTRIBUTIONS		63,969.00	46,469.00	46,469.00	37,500.00	0.00	8,969.00	80.70
Dept 412-PLANNING/ZONING DEPT								
101-412-477	ZONING COMPLIANCE PERMITS	5,500.00	3,000.00	3,000.00	5,100.00	700.00	(2,100.00)	170.00
101-412-608	VARIANCES/APPEALS	1,420.00	2,000.00	2,000.00	2,265.00	295.00	(265.00)	113.25
101-412-629	ZONING COPIES	0.00	50.00	50.00	0.00	0.00	50.00	0.00
101-412-637	SPLIT APPLICATIONS	850.00	500.00	500.00	2,000.00	250.00	(1,500.00)	400.00
Total Dept 412-PLANNING/ZONING DEPT		7,770.00	5,550.00	5,550.00	9,365.00	1,245.00	(3,815.00)	168.74
Dept 666-COMMUNITY CENTER								
101-666-643	CC TRIPS	11,656.62	5,000.00	5,000.00	7,543.25	1,328.00	(2,543.25)	150.87
101-666-644	CC PROGRAMS	0.00	5,000.00	5,000.00	2,583.00	955.00	2,417.00	51.66
101-666-671	REIMBURSEMENT/OTHER INCOME	4,816.66	0.00	0.00	5,500.00	0.00	(5,500.00)	100.00
101-666-676	CONTRIBUTIONS - SCC	1,491.46	500.00	500.00	815.61	246.00	(315.61)	163.12

PERIOD ENDING 04/30/2016  
% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016	ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% EDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 666-COMMUNITY CENTER		17,964.74	10,500.00	10,500.00	16,441.86	2,529.00	(5,941.86)	156.59
TOTAL Revenues		1,272,646.27	1,497,019.00	1,497,019.00	853,821.06	5,460.32	643,197.94	57.03
Expenditures								
Dept 101-TOWNSHIP BOARD								
101-101-701	SALARIES	9,891.51	10,000.00	10,000.00	8,124.87	0.00	1,875.13	81.25
101-101-715	SOCIAL SECURITY	756.72	765.00	765.00	652.17	0.00	112.83	85.25
101-101-807	MEMBERSHIP DUES	9,551.68	10,500.00	10,500.00	8,871.21	0.00	1,628.79	84.49
101-101-836	WELFARE COSTS	0.00	0.00	10,000.00	10,000.00	0.00	0.00	100.00
101-101-900	PRINTING & PUBLICATIONS	7,073.24	7,000.00	7,000.00	5,966.59	375.07	1,033.41	85.24
101-101-957	TRAINING & DEVELOPMENT	509.31	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 101-TOWNSHIP BOARD		27,782.46	29,265.00	39,265.00	33,614.84	375.07	5,650.16	85.61
Dept 171-SUPERVISOR								
101-171-701	SALARIES	12,499.76	12,500.00	12,500.00	10,576.72	961.52	1,923.28	84.61
101-171-715	SOCIAL SECURITY	(660.83)	957.00	957.00	684.26	73.56	272.74	71.50
101-171-807	MEMBERSHIP DUES	0.00	120.00	120.00	0.00	0.00	120.00	0.00
101-171-860	FUEL & MILEAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-171-956	MISCELLANEOUS	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-171-957	TRAINING & DEVELOPMENT	285.58	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171-SUPERVISOR		12,124.51	14,877.00	14,877.00	11,260.98	1,035.08	3,616.02	75.69
Dept 172-TOWNSHIP MANAGER								
101-172-701	SALARIES	77,000.04	77,000.00	77,000.00	65,153.88	5,923.08	11,846.12	84.62
101-172-704	CLERICAL/DEP /SUPER/ELECTION	25,325.50	28,288.00	28,288.00	21,564.25	2,082.50	6,723.75	76.23
101-172-715	SOCIAL SECURITY	11,995.42	12,335.00	12,335.00	10,333.39	964.32	2,001.61	83.77
101-172-716	HOSPITALIZATION	6,534.22	1,500.00	1,500.00	1,500.00	0.00	0.00	100.00
101-172-717	LIFE/DISB. INSURANCE	975.48	1,020.00	1,020.00	894.19	81.29	125.81	87.67
101-172-718	PENSION	7,213.53	7,700.00	7,700.00	6,515.46	592.32	1,184.54	84.62
101-172-722	CONTRACTUAL SERVICES	54,477.77	55,940.00	55,940.00	46,859.07	4,599.90	9,080.93	83.77
101-172-818	COMMUNICATION	5,858.68	7,500.00	7,500.00	3,515.68	0.00	3,984.32	46.88
101-172-850	FUEL & MILEAGE	605.94	1,000.00	1,000.00	503.35	50.62	496.65	50.34
101-172-860	ALLOCATE TO DEPARTMENTS	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-172-927	TRAINING & DEVELOPMENT	(36,501.00)	(44,017.00)	(44,017.00)	(31,068.26)	0.00	(9,948.74)	75.74
101-172-957		744.87	1,000.00	1,000.00	698.20	0.00	301.80	69.82
Total Dept 172-TOWNSHIP MANAGER		154,230.45	152,766.00	152,766.00	126,469.21	14,294.03	26,296.79	82.79
Dept 191-ELECTIONS								
101-191-704	CLERICAL/DEP /SUPER/ELECTION	9,416.75	3,000.00	15,000.00	4,414.06	0.00	10,585.94	29.43
101-191-727	SUPPLIES	4,929.53	1,500.00	1,500.00	1,127.14	0.00	372.86	75.14
101-191-818	CONTRACTUAL SERVICES	1,760.00	0.00	0.00	500.00	0.00	(500.00)	100.00
101-191-851	POSTAGE	0.00	200.00	200.00	243.96	0.00	(43.96)	121.98
101-191-900	PRINTING & PUBLICATIONS	2,471.87	250.00	250.00	651.64	0.00	(401.64)	260.66
Total Dept 191-ELECTIONS		18,578.15	4,950.00	16,950.00	6,936.80	0.00	10,013.20	40.93

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016	ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 215-CLERK								
101-215-701	SALARIES	11,538.24	12,500.00	12,500.00	10,576.72	961.52	1,923.28	84.61
101-215-703	DEPUTY SALARIES	38,508.49	34,360.00	34,360.00	27,778.59	2,600.00	6,581.41	80.85
101-215-715	SOCIAL SECURITY	3,828.56	3,585.00	3,585.00	3,146.23	272.46	438.77	87.76
101-215-716	HOSPITALIZATION	0.00	1,125.00	1,125.00	1,125.00	0.00	0.00	100.00
101-215-717	LIFE/DISB. INSURANCE	0.00	500.00	500.00	576.66	41.19	(76.66)	115.33
101-215-718	PENSION	0.00	3,436.00	3,436.00	2,185.20	260.00	1,250.80	63.60
101-215-723	RECORD SEC	6,147.50	7,720.00	7,720.00	4,040.00	1,590.00	3,680.00	52.33
101-215-807	MEMBERSHIP DUES	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-215-860	FUEL & MILEAGE	60.94	150.00	150.00	0.00	0.00	150.00	0.00
101-215-922	LATE FEES AND PENALTIES	(26.22)	0.00	0.00	0.00	0.00	0.00	0.00
101-215-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 215-CLERK		60,057.51	64,476.00	64,476.00	49,428.40	5,725.17	15,047.60	76.66
Dept 247-BOARD OF REVIEW								
101-247-706	BOARD OF REVIEW FEE	1,389.00	2,000.00	2,000.00	969.00	0.00	1,031.00	48.45
101-247-715	SOCIAL SECURITY	106.27	153.00	153.00	74.10	0.00	78.90	48.43
101-247-723	RECORD SEC	1,050.00	1,200.00	1,200.00	1,520.00	0.00	(320.00)	126.67
101-247-900	PRINTING & PUBLICATIONS	682.00	800.00	800.00	640.00	0.00	160.00	80.00
101-247-959	TRIBUNALS AND DRAINS	10,496.56	20,000.00	20,000.00	7,539.16	0.00	12,460.84	37.70
Total Dept 247-BOARD OF REVIEW		13,723.83	24,153.00	24,153.00	10,742.26	1,275.00	13,410.74	44.48
Dept 253-TREASURER								
101-253-701	SALARIES	12,499.76	12,500.00	12,500.00	10,576.72	961.52	1,923.28	84.61
101-253-703	DEPUTY SALARIES	42,770.75	43,500.00	43,500.00	36,890.12	3,393.54	6,609.88	84.80
101-253-704	CLERICAL/DEP /SUPER/ELECTION	21,681.19	19,365.00	19,365.00	10,753.38	1,725.00	8,611.62	55.53
101-253-715	SOCIAL SECURITY	5,886.70	5,765.00	5,765.00	4,372.26	457.02	1,392.74	75.84
101-253-716	HOSPITALIZATION	10,089.51	7,305.00	7,305.00	4,443.92	0.00	2,861.08	60.83
101-253-717	LIFE/DISB. INSURANCE	460.80	485.00	485.00	422.40	38.40	62.60	87.09
101-253-718	PENSION	4,213.44	4,350.00	4,350.00	3,689.00	339.36	661.00	84.80
101-253-803	LEGAL	6,000.00	6,000.00	6,000.00	5,000.00	0.00	1,000.00	83.33
101-253-804	TAX STATEMENT PREPARATION	1,440.66	1,650.00	1,650.00	1,582.02	0.00	67.98	95.88
101-253-807	MEMBERSHIP DUES	100.00	130.00	130.00	100.00	0.00	30.00	76.92
101-253-851	POSTAGE	3,573.27	3,000.00	3,000.00	3,480.28	0.00	(480.28)	116.01
101-253-860	FUEL & MILEAGE	200.00	200.00	200.00	212.30	0.00	(12.30)	106.15
101-253-927	ALLOCATE TO DEPARTMENTS	(21,036.00)	(20,488.00)	(20,488.00)	(11,227.00)	0.00	(9,261.00)	54.80
101-253-956	MISCELLANEOUS	3,137.78	1,000.00	2,225.00	2,214.66	0.00	10.34	99.54
101-253-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER		91,034.94	85,762.00	86,987.00	72,510.06	7,448.97	14,476.94	83.36
Dept 257-ASSESSING								
101-257-709	ASST ASSESSOR	23,097.64	38,480.00	38,480.00	32,544.00	3,040.00	5,936.00	84.57
101-257-713	ASSESSOR	5,597.70	0.00	0.00	0.00	0.00	0.00	0.00
101-257-715	SOCIAL SECURITY	2,195.20	2,944.00	2,944.00	2,489.62	232.56	454.38	84.57
101-257-716	HOSPITALIZATION	5,769.58	18,860.00	18,860.00	21,204.24	1,283.81	(2,344.24)	112.43
101-257-717	LIFE/DISB. INSURANCE	0.00	700.00	700.00	636.16	45.44	63.84	90.88
101-257-718	PENSION	236.30	3,848.00	3,848.00	3,110.40	304.00	737.60	80.83
101-257-720	BANKED PTO	(3,234.63)	0.00	0.00	0.00	0.00	0.00	0.00
101-257-727	SUPPLIES	1,185.81	1,500.00	1,500.00	832.09	37.78	667.91	55.47
101-257-807	MEMBERSHIP DUES	0.00	500.00	500.00	13.00	0.00	487.00	2.60

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Fund 101 - GENERAL FUND								
Expenditures								
101-257-818	CONTRACTUAL SERVICES	59,848.31	60,600.00	60,600.00	48,333.30	4,833.33	12,266.70	79.76
101-257-818	POSTAGE	2,202.50	2,500.00	2,500.00	2,372.76	0.00	127.24	94.91
101-257-861	FUEL & MILEAGE	0.00	1,000.00	1,000.00	68.04	68.04	931.96	6.80
101-257-900	PRINTING & PUBLICATIONS	0.00	1,000.00	1,000.00	955.71	0.00	44.29	95.57
101-257-957	TRAINING & DEVELOPMENT	1,050.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 257-ASSESSING		97,948.41	134,432.00	134,432.00	112,559.32	9,844.96	21,872.68	83.73
Dept 265-HALL AND GROUNDS								
101-265-710	JANITORIAL SALARIES	5,240.00	6,000.00	6,000.00	4,740.00	495.00	1,260.00	79.00
101-265-715	SOCIAL SECURITY	455.94	460.00	460.00	667.48	37.87	(207.48)	145.10
101-265-716	HOSPITALIZATION	(146.43)	0.00	0.00	0.00	0.00	0.00	0.00
101-265-727	SUPPLIES	9,976.20	10,000.00	10,000.00	9,303.55	968.40	696.45	93.04
101-265-731	WORKERS COMP INSURANCE	1,896.00	2,050.00	2,050.00	2,049.00	0.00	1.00	99.95
101-265-816	GROUPS/CLEANING/JANITORL SERVI	5,295.00	5,000.00	5,000.00	7,540.00	0.00	(2,540.00)	150.80
101-265-821	PSB MAINT & OPS ALLOCATION	44,890.00	48,975.00	48,975.00	30,844.00	0.00	18,131.00	62.98
101-265-850	COMMUNICATION	8,917.06	11,280.00	11,280.00	7,297.61	216.70	3,982.39	64.70
101-265-851	POSTAGE	4,596.93	5,500.00	5,500.00	3,358.56	0.00	2,141.44	61.06
101-265-910	INSURANCE & BONDS	23,453.00	30,700.00	30,700.00	24,488.00	0.00	6,212.00	79.77
101-265-920	UTILITIES	217.66	200.00	200.00	149.81	31.58	50.19	74.91
101-265-930	REPAIRS & MAINTENANCE	20,029.04	20,000.00	20,000.00	20,217.48	3,114.00	(217.48)	101.09
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	4,047.62	2,500.00	2,500.00	130.89	0.00	2,369.11	5.24
101-265-940	RENTAL EQUIPMENT	3,675.88	4,300.00	4,300.00	3,011.65	461.49	1,288.35	70.04
101-265-956	MISCELLANEOUS	263.54	300.00	300.00	41.00	0.00	259.00	13.67
Total Dept 265-HALL AND GROUNDS		132,807.44	147,265.00	147,265.00	113,839.03	5,325.04	33,425.97	77.30
Dept 270-LEGAL/PROFESSIONAL								
101-270-800	OTHER PROFESSIONAL FEES	925.00	500.00	500.00	0.00	0.00	500.00	0.00
101-270-802	AUDIT FEES	4,500.00	6,300.00	6,300.00	6,300.00	0.00	0.00	100.00
101-270-803	LEGAL	100,997.27	96,000.00	96,000.00	66,967.42	7,958.56	29,032.58	69.76
101-270-806	ENGINEER	12,214.00	10,000.00	10,000.00	8,067.50	1,209.50	1,932.50	80.68
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(38,000.00)	(3,800.00)	(7,600.00)	83.33
Total Dept 270-LEGAL/PROFESSIONAL		73,036.27	67,200.00	67,200.00	43,334.92	5,368.06	23,865.08	64.49
Dept 336-CONTRIBUTIONS								
101-336-933	CONTRIBUTION - INDEPENDENCE D	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-336-963	CONTRIBUTION - WWTP	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-336-964	CONTRIBUTION-FIRE & MED RES	30,890.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-336-967	CONTRIBUTION-LAW ENFORCEMENT	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		53,390.00	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
Dept 412-PLANNING/ZONING DEPT								
101-412-707	ZBA SALARIES	3,100.00	3,000.00	3,000.00	2,200.00	500.00	800.00	73.33
101-412-715	SOCIAL SECURITY	1,139.85	1,071.00	1,071.00	1,017.45	145.35	53.55	95.00
101-412-723	RECORD SEC	5,597.50	6,720.00	6,720.00	3,755.00	1,365.00	2,965.00	55.88
101-412-726	PLANN COMM	11,800.00	11,000.00	11,000.00	11,500.00	1,400.00	(500.00)	104.55
101-412-727	SUPPLIES	172.18	200.00	200.00	54.00	0.00	146.00	27.00
101-412-800	OTHER PROFESSIONAL FEES	4,097.50	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-412-801	PLANNER FEES	29,932.11	30,750.00	30,750.00	29,309.10	11,379.75	1,440.90	95.31

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<b>Fund 101 - GENERAL FUND</b>								
<b>Expenditures</b>								
101-412-803	LEGAL	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-412-809	CODE ENFORCEMENT	16,641.37	17,000.00	17,000.00	12,193.30	1,195.00	4,806.70	71.73
101-412-818	CONTRACTUAL SERVICES	8,416.00	0.00	8,416.00	0.00	0.00	8,416.00	0.00
101-412-851	POSTAGE	14.04	500.00	500.00	83.91	0.00	416.09	16.78
101-412-860	FUEL & MILEAGE	611.30	1,200.00	1,200.00	351.00	72.00	849.00	29.25
101-412-900	PRINTING & PUBLICATIONS	3,069.57	1,800.00	1,800.00	1,248.38	486.70	551.62	69.35
101-412-927	ALLOCATE TO DEPARTMENTS	7,600.00	6,596.00	6,596.00	3,913.00	0.00	2,683.00	59.32
101-412-957	TRAINING & DEVELOPMENT	1,429.00	2,000.00	2,000.00	814.00	650.00	1,186.00	40.70
Total Dept 412-PLANNING/ZONING DEPT		93,620.42	92,837.00	101,253.00	66,439.14	17,193.80	34,813.86	65.62
<b>Dept 448-STREET LIGHTS</b>								
101-448-920	UTILITIES	35,029.20	35,520.00	35,520.00	26,078.90	3,059.61	9,441.10	73.42
Total Dept 448-STREET LIGHTS		35,029.20	35,520.00	35,520.00	26,078.90	3,059.61	9,441.10	73.42
<b>Dept 449-ROAD WORK</b>								
101-449-813	ROADWORK	17,357.67	26,000.00	26,000.00	24,772.10	0.00	1,227.90	95.28
101-449-814	ROAD IMPROVEMENTS	101,977.92	96,000.00	106,000.00	103,635.06	0.00	2,364.94	97.77
101-449-929	GRANT EXPENSE	0.00	250,000.00	250,000.00	3,747.68	0.00	246,252.32	1.50
Total Dept 449-ROAD WORK		119,335.59	372,000.00	382,000.00	132,154.84	0.00	249,845.16	34.60
<b>Dept 666-COMMUNITY CENTER</b>								
101-666-701	SALARIES	37,422.88	38,275.00	38,275.00	33,981.52	3,240.00	4,293.48	88.78
101-666-702	SALARIES	0.00	0.00	0.00	3,829.54	367.03	(3,829.54)	100.00
101-666-715	SOCIAL SECURITY	2,862.95	2,930.00	2,930.00	2,880.33	298.12	49.67	98.30
101-666-716	HOSPITALIZATION	8,611.47	6,950.00	6,950.00	8,047.04	602.56	(1,097.04)	115.78
101-666-717	LIFE/DISB. INSURANCE	524.16	550.00	550.00	480.48	43.68	69.52	87.36
101-666-718	PENSION	3,734.32	3,828.00	3,828.00	3,398.17	324.00	429.83	88.77
101-666-727	SUPPLIES	2,531.33	2,000.00	2,000.00	1,757.54	174.43	242.46	87.88
101-666-731	WORKERS COMP INSURANCE	315.00	340.00	340.00	338.00	0.00	2.00	99.41
101-666-807	MEMBERSHIP DUES	110.00	220.00	220.00	255.00	0.00	(35.00)	115.91
101-666-812	CC TRIPS	20,281.16	4,500.00	4,500.00	5,439.76	560.88	(939.76)	120.88
101-666-815	CC PROGRAMS	162.98	13,500.00	13,500.00	10,589.65	464.91	2,910.35	78.44
101-666-816	CC PROGRAMS	4,435.00	8,225.00	8,225.00	4,510.00	400.00	3,715.00	54.83
101-666-822	SENIOR NUTRITION	129.14	0.00	0.00	1,440.19	265.07	(1,440.19)	100.00
101-666-850	COMMUNICATION	3,523.00	2,700.00	2,700.00	1,665.10	0.00	1,034.90	61.67
101-666-851	POSTAGE	617.35	1,050.00	1,050.00	485.73	0.00	564.27	46.26
101-666-900	INSURANCE & PUBLICATIONS	1,252.26	1,000.00	1,000.00	1,050.00	165.00	(50.00)	105.00
101-666-910	INSURANCE & BONDS	903.00	2,000.00	2,000.00	997.00	0.00	1,003.00	49.85
101-666-920	UTILITIES	2,902.94	3,000.00	3,000.00	2,080.45	195.83	919.55	69.35
101-666-929	GRANT EXPENSE	518.94	0.00	0.00	0.00	0.00	0.00	0.00
101-666-930	REPAIRS & MAINTENANCE	4,944.29	4,500.00	4,500.00	2,168.58	104.36	2,331.42	48.19
101-666-970	EQUIPMENT	6.42	400.00	400.00	62.33	0.00	337.67	15.58
Total Dept 666-COMMUNITY CENTER		95,788.59	95,968.00	95,968.00	85,456.41	7,205.87	10,511.59	89.05
<b>Dept 850-TOWNSHIP CONTINGENCY</b>								
101-850-905	CONTINGENCY FUNDS	644.56	12,000.00	10,775.00	6,470.46	0.00	4,304.54	60.05

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<b>Fund 101 - GENERAL FUND</b>								
Expenditures								
Total Dept 850-TOWNSHIP CONTINGENCY		644.56	12,000.00	10,775.00	6,470.46	0.00	4,304.54	60.05
Dept 900-CAPITAL OUTLAY								
101-900-972 COMPUTER		8,925.66	11,500.00	11,500.00	11,602.18	0.00	(102.18)	100.89
101-900-975 CONSTRUCTION		0.00	0.00	60,000.00	24,970.74	13,698.00	35,029.26	41.62
101-900-978 LAND ACQUISITION		98,582.58	4,500.00	4,500.00	865.00	0.00	3,635.00	19.22
Total Dept 900-CAPITAL OUTLAY		107,508.24	16,000.00	76,000.00	37,437.92	13,698.00	38,562.08	49.26
Dept 905-DEBT SERVICE								
101-905-985 PSB SHARE OF BOND PMT		85,220.83	87,823.00	87,823.00	87,821.98	0.00	1.02	100.00
Total Dept 905-DEBT SERVICE		85,220.83	87,823.00	87,823.00	87,821.98	0.00	1.02	100.00
TOTAL Expenditures		1,271,861.40	1,464,794.00	1,565,210.00	1,022,555.47	91,848.66	542,654.53	65.33
<b>Fund 101 - GENERAL FUND:</b>								
TOTAL REVENUES		1,272,646.27	1,497,019.00	1,497,019.00	853,821.06	5,460.32	643,197.94	57.03
TOTAL EXPENDITURES		1,271,861.40	1,464,794.00	1,565,210.00	1,022,555.47	91,848.66	542,654.53	65.33
NET OF REVENUES & EXPENDITURES		784.87	32,225.00	(68,191.00)	(168,734.41)	(86,388.34)	100,543.41	247.44
BEG. FUND BALANCE		1,549,377.79	1,550,162.66	1,550,162.66	1,550,162.66			
END FUND BALANCE		1,550,162.66	1,582,387.66	1,481,971.66	1,381,428.25			

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<b>Fund 207 - LAW ENFORCEMENT FUND</b>								
<b>Revenues</b>								
Dept 000								
207-000-402	CURRENT PROPERTY TAX	1,379,180.91	1,404,685.00	1,404,685.00	1,320,765.92	0.00	83,919.08	94.03
207-000-445	PENALTY & INTEREST ON TAXES	2,112.33	1,000.00	1,000.00	312.01	0.00	687.99	31.20
207-000-570	LIQUOR LICENSE & PERMITS	2,634.50	3,000.00	3,000.00	3,165.25	0.00	(165.25)	105.51
207-000-626	COPY & FOIA INCOME	2,284.00	1,600.00	1,600.00	1,434.71	236.50	165.29	89.67
207-000-656	FINES & COURT FEES	25,063.44	30,000.00	30,000.00	12,086.07	0.00	17,913.93	40.29
207-000-658	IMPOUND FEES	2,140.00	2,000.00	2,000.00	1,780.00	200.00	220.00	89.00
207-000-664	FEES PAID FOR OFFICER WAGES	6,298.12	6,500.00	6,500.00	6,160.24	0.00	339.76	94.77
207-000-671	REIMBURSEMENT/OTHER INCOME	3,400.25	3,000.00	3,000.00	2,071.40	101.00	928.60	69.05
207-000-673	SALE OF FIXED ASSET	605.25	3,000.00	3,000.00	15,658.00	0.00	(12,658.00)	521.93
207-000-681	OT REIMBURSEMENT	17,109.75	17,000.00	17,000.00	14,828.48	0.00	2,171.52	87.23
Total Dept 000		1,440,828.55	1,471,785.00	1,471,785.00	1,378,262.08	537.50	93,522.92	93.65
<b>Dept 336-CONTRIBUTIONS</b>								
207-336-588	CONTRIBUTION OTHER FUND(S)	41,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
207-336-683	CONTRIBUTION - INDEPENDENCE D	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 336-CONTRIBUTIONS		42,500.00	36,500.00	36,500.00	0.00	0.00	36,500.00	0.00
TOTAL Revenues		1,483,328.55	1,508,285.00	1,508,285.00	1,378,262.08	537.50	130,022.92	91.38
<b>Expenditures</b>								
<b>Dept 226-PERSONNEL</b>								
207-226-701	SALARIES	195,514.42	198,005.00	198,005.00	161,540.83	13,674.56	36,464.17	81.58
207-226-702	SALARIES	386,642.25	333,879.00	333,879.00	338,210.98	30,497.66	55,668.02	85.87
207-226-704	CLERICAL/DEP /SUPER/ELECTION	63,951.68	69,401.00	69,401.00	62,247.92	4,991.70	7,153.08	89.69
207-226-708	SALARIES-PART TIME	30,632.22	35,000.00	35,000.00	23,557.95	1,521.84	11,442.05	87.31
207-226-710	JANITORIAL SALARIES	8,240.00	8,320.00	8,320.00	7,280.00	765.00	1,040.00	87.50
207-226-711	SALARIES-OVERTIME	52,947.21	35,000.00	35,000.00	36,821.88	4,473.99	(1,821.88)	105.21
207-226-714	HOLIDAY	34,215.00	35,257.00	35,257.00	35,063.75	0.00	193.25	99.45
207-226-715	SOCIAL SECURITY	60,958.07	60,190.00	60,190.00	52,347.98	4,250.72	7,842.02	86.97
207-226-716	HOSPITALIZATION	159,260.56	162,555.00	162,555.00	136,987.92	7,729.32	25,567.08	84.27
207-226-717	LIFE/DISB. INSURANCE	7,672.84	8,028.00	8,028.00	7,084.87	652.37	943.13	88.25
207-226-718	PENSION	60,781.93	63,219.00	63,219.00	53,202.62	4,855.00	10,016.38	84.16
207-226-719	EMPLOYEE FRINGE-LONGEVITY	5,400.00	5,700.00	5,700.00	5,700.00	0.00	0.00	100.00
207-226-730	MEDICAL TESTING	145.50	500.00	500.00	307.00	0.00	193.00	61.40
207-226-731	WORKERS COMP INSURANCE	15,023.00	16,010.00	16,010.00	16,009.00	0.00	1.00	99.99
207-226-741	UNIFORMS/GEAR & ALLOWANCE	6,200.00	6,200.00	6,200.00	5,900.00	0.00	300.00	95.16
207-226-927	ALLOCATE TO DEPARTMENTS	59,485.00	58,604.00	58,604.00	46,397.00	0.00	12,207.00	79.17
207-226-957	TRAINING & DEVELOPMENT	50.00	350.00	350.00	0.00	0.00	350.00	0.00
Total Dept 226-PERSONNEL		1,147,119.65	1,156,218.00	1,156,218.00	988,659.70	73,412.16	167,558.30	85.51
<b>Dept 265-HALL AND GROUNDS</b>								
207-265-821	PSB MAINT & OPS ALLOCATION	44,889.00	48,975.00	48,975.00	30,843.00	0.00	18,132.00	62.98
Total Dept 265-HALL AND GROUNDS		44,889.00	48,975.00	48,975.00	30,843.00	0.00	18,132.00	62.98
<b>Dept 270-LEGAL/PROFESSIONAL</b>								
207-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	5,282.38	0.00	1,710.62	75.54
207-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	2,250.00	0.00	0.00	100.00



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Fund 207 - LAW ENFORCEMENT FUND								
Expenditures	LEGAL	39,600.00	40,000.00	40,000.00	34,000.00	3,300.00	6,000.00	85.00
207-270-803								
Total Dept 270-LEGAL/PROFESSIONAL		50,831.00	49,243.00	49,243.00	41,532.38	3,300.00	7,710.62	84.34
Dept 301-OPERATING COSTS								
207-301-727	SUPPLIES	6,089.63	3,000.00	3,000.00	4,063.64	452.76	(1,063.64)	135.45
207-301-741	UNIFORMS/GEAR & ALLOWANCE	58.29	0.00	0.00	0.00	0.00	0.00	0.00
207-301-807	MEMBERSHIP DUES	760.00	1,000.00	1,000.00	745.00	0.00	255.00	74.50
207-301-818	CONTRACTUAL SERVICES	13,914.00	18,000.00	18,000.00	15,599.33	2,661.50	2,400.67	86.66
207-301-820	DISPATCH SERVICES	63,346.92	68,000.00	68,000.00	52,789.10	5,278.91	15,210.90	77.63
207-301-850	COMMUNICATION	13,546.61	20,000.00	20,000.00	12,106.00	2,088.42	7,894.00	60.53
207-301-851	POSTAGE	320.90	200.00	200.00	200.00	0.00	0.00	100.00
207-301-900	PRINTING & PUBLICATIONS	99.63	400.00	400.00	460.52	374.66	(60.52)	115.13
207-301-910	INSURANCE & BONDS	17,226.00	17,513.00	17,513.00	28,267.00	0.00	(10,754.00)	161.41
207-301-930	REPAIRS & MAINTENANCE	1,589.17	2,000.00	2,000.00	1,504.89	85.66	495.11	75.24
207-301-932	RADIO REPAIR	1,100.00	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	12,347.16	0.00	0.00	173.56	0.00	(173.56)	100.00
207-301-940	RENTAL EQUIPMENT	1,567.92	2,300.00	2,300.00	1,149.10	114.91	1,150.90	49.96
207-301-972	COMPUTER	2,400.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 301-OPERATING COSTS		134,366.23	133,513.00	133,513.00	117,058.14	11,056.82	16,454.86	87.68
Dept 333-TRANSPORTATION								
207-333-860	FUEL & MILEAGE	21,948.33	21,000.00	21,000.00	15,091.27	3,501.55	5,908.73	71.86
207-333-930	REPAIRS & MAINTENANCE	13,727.32	11,500.00	11,500.00	8,623.22	27.35	2,876.78	74.98
Total Dept 333-TRANSPORTATION		35,675.65	32,500.00	32,500.00	23,714.49	3,528.90	8,785.51	72.97
Dept 900-CAPITAL OUTLAY								
207-900-972	COMPUTER	73.13	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		73.13	0.00	0.00	0.00	0.00	0.00	0.00
Dept 905-DEBT SERVICE								
207-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	87,821.98	0.00	1.02	100.00
Total Dept 905-DEBT SERVICE		85,220.83	87,823.00	87,823.00	87,821.98	0.00	1.02	100.00
TOTAL Expenditures		1,498,175.49	1,508,272.00	1,508,272.00	1,289,629.69	91,297.88	218,642.31	85.50
Fund 207 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		1,483,328.55	1,508,285.00	1,508,285.00	1,378,262.08	537.50	130,022.92	91.38
TOTAL EXPENDITURES		1,498,175.49	1,508,272.00	1,508,272.00	1,289,629.69	91,297.88	218,642.31	85.50
NET OF REVENUES & EXPENDITURES		(14,846.94)	13.00	13.00	88,632.39	(90,760.38)	(88,619.39)	681,787.
BEG. FUND BALANCE		470,378.08	455,531.14	455,531.14	455,531.14			
END FUND BALANCE		455,531.14	455,544.14	455,544.14	544,163.53			

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<b>Fund 216 - MEDICAL RESCUE FUND</b>								
<b>Revenues</b>								
Dept 000								
216-000-402	CURRENT PROPERTY TAX	616,776.08	634,473.00	634,473.00	590,659.98	0.00	43,813.02	93.09
216-000-445	PENALTY & INTEREST ON TAXES	943.81	500.00	500.00	139.54	0.00	360.46	27.91
216-000-482	HOUSE NUMBERS	800.00	500.00	500.00	240.00	40.00	260.00	48.00
216-000-588	CONTRIBUTION OTHER FUND(S)	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
216-000-590	GRANT INCOME	4,841.15	0.00	0.00	0.00	0.00	0.00	0.00
216-000-626	COPY & FOIA INCOME	25.00	0.00	0.00	26.00	0.00	(26.00)	100.00
216-000-635	RESPONSE FEES	9,567.77	8,000.00	8,000.00	9,155.59	5,046.11	(1,155.59)	114.44
216-000-639	DRIVEWAY INSPECTIONS	750.00	400.00	400.00	490.00	0.00	(90.00)	122.50
216-000-671	REIMBURSEMENT/OTHER INCOME	2,582.88	3,000.00	3,000.00	974.44	0.00	2,025.56	32.48
216-000-673	SALE OF FIXED ASSET	980.00	1,000.00	1,000.00	409.11	0.00	590.89	40.91
Total Dept 000		662,266.69	672,873.00	672,873.00	602,094.66	5,086.11	70,778.34	89.48
<b>Dept 336-CONTRIBUTIONS</b>								
216-336-588	CONTRIBUTION OTHER FUND(S)	5,890.00	0.00	0.00	0.00	0.00	0.00	0.00
216-336-683	CONTRIBUTION - INDEPENDENCE D	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336-CONTRIBUTIONS		6,890.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL Revenues		669,156.69	673,873.00	673,873.00	602,094.66	5,086.11	71,778.34	89.35
<b>Expenditures</b>								
<b>Dept 226-PERSONNEL</b>								
216-226-701	SALARIES	79,221.04	79,310.00	79,310.00	67,108.36	6,100.76	12,201.64	84.62
216-226-702	SALARIES	123,046.00	134,000.00	134,000.00	108,067.13	10,113.75	25,932.87	80.65
216-226-705	ADMINISTRATIVE ASSISTANT	5,757.87	7,000.00	7,000.00	3,998.45	0.00	3,001.55	57.12
216-226-708	SALARIES - PART TIME	52,991.49	55,000.00	55,000.00	32,510.89	1,818.89	22,489.11	59.11
216-226-712	SALARIES - OFFICERS	8,925.00	14,000.00	14,000.00	8,500.00	0.00	5,500.00	60.71
216-226-715	SOCIAL SECURITY	21,627.37	23,130.00	23,130.00	17,248.37	1,405.34	5,881.63	74.57
216-226-716	HOSPITALIZATION	24,930.93	23,000.00	23,000.00	22,202.88	1,888.60	797.12	96.53
216-226-717	LIFE/DISB. INSURANCE	844.92	900.00	900.00	774.51	70.41	125.49	86.06
216-226-718	PENSION	7,912.76	7,931.00	7,931.00	6,710.84	610.08	1,220.16	84.62
216-226-730	MEDICAL TESTING	585.00	4,000.00	4,000.00	399.00	0.00	3,601.00	9.98
216-226-731	WORKERS COMP INSURANCE	9,600.00	10,280.00	10,280.00	10,278.00	0.00	2.00	99.98
216-226-927	ALLOCATE TO DEPARTMENTS	(59,485.00)	(58,604.00)	(58,604.00)	(46,397.00)	0.00	(12,207.00)	79.17
216-226-957	TRAINING & DEVELOPMENT	4,567.35	10,000.00	10,000.00	6,070.48	1,645.00	3,929.52	60.70
216-226-958	TRAINING WAGES	12,739.21	13,000.00	13,000.00	6,781.88	537.00	6,218.12	52.17
Total Dept 226-PERSONNEL		293,263.94	322,947.00	322,947.00	244,253.79	24,189.83	78,693.21	75.63
<b>Dept 265-HALL AND GROUNDS</b>								
216-265-816	GROUNDS/CLEANING/JANITORIAL SERVI	1,610.00	2,000.00	2,000.00	1,140.00	0.00	860.00	57.00
216-265-821	PSB MAINT & OPS ALLOCATION	44,889.00	48,975.00	48,975.00	30,843.00	0.00	18,132.00	62.98
Total Dept 265-HALL AND GROUNDS		46,499.00	50,975.00	50,975.00	31,983.00	0.00	18,992.00	62.74
<b>Dept 270-LEGAL/PROFESSIONAL</b>								
216-270-722	CONTROLLER	8,171.00	6,993.00	6,993.00	5,282.28	0.00	1,710.72	75.54
216-270-802	AUDIT FEES	3,060.00	2,250.00	2,250.00	2,250.00	0.00	0.00	100.00
216-270-803	LEGAL	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

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<b>Fund 216 - MEDICAL RESCUE FUND</b>								
<b>Expenditures</b>								
Total Dept 270-LEGAL/PROFESSIONAL		11,231.00	11,243.00	11,243.00	7,532.28	0.00	3,710.72	67.00
<b>Dept 301-OPERATING COSTS</b>								
216-301-727	SUPPLIES	6,530.41	8,000.00	8,000.00	5,920.74	646.46	2,079.26	74.01
216-301-741	UNIFORMS/GEAR & ALLOWANCE	13,502.07	8,000.00	8,000.00	2,687.27	0.00	5,312.73	33.59
216-301-807	MEMBERSHIP DUES	1,175.00	1,500.00	1,500.00	1,255.00	0.00	245.00	83.67
216-301-818	CONTRACTUAL SERVICES	1,593.91	2,000.00	2,000.00	269.32	114.84	1,730.68	13.47
216-301-820	DISPATCH SERVICES	10,274.04	11,800.00	11,800.00	9,827.30	982.73	1,972.70	83.28
216-301-850	COMMUNICATION	4,231.40	7,200.00	7,200.00	5,082.86	372.30	2,117.14	70.60
216-301-851	POSTAGE	100.00	50.00	50.00	23.75	0.00	26.25	47.50
216-301-900	PRINTING & PUBLICATIONS	203.85	200.00	200.00	0.00	0.00	200.00	0.00
216-301-910	INSURANCE & BONDS	54,585.00	55,000.00	55,000.00	38,928.00	0.00	16,072.00	70.78
216-301-920	UTILITIES	9,097.91	11,000.00	11,000.00	7,042.35	126.57	3,957.65	64.02
216-301-930	REPAIRS & MAINTENANCE	2,816.28	4,000.00	4,000.00	4,219.01	208.48	(219.01)	105.48
216-301-932	RADIO REPAIR	2,200.00	3,000.00	3,000.00	1,760.00	1,760.00	1,240.00	58.67
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	5,521.47	0.00	0.00	77.66	0.00	(77.66)	100.00
216-301-972	COMPUTER	0.00	3,000.00	3,000.00	2,347.67	318.63	652.33	78.26
Total Dept 301-OPERATING COSTS		111,831.34	114,750.00	114,750.00	79,440.93	4,530.01	35,309.07	69.23
<b>Dept 333-TRANSPORTATION</b>								
216-333-860	FUEL & MILEAGE	10,337.34	11,000.00	11,000.00	5,177.94	505.96	5,822.06	47.07
216-333-930	REPAIRS & MAINTENANCE	21,273.20	21,000.00	21,000.00	22,060.21	42.72	(1,060.21)	105.05
Total Dept 333-TRANSPORTATION		31,610.54	32,000.00	32,000.00	27,238.15	548.68	4,761.85	85.12
<b>Dept 900-CAPITAL OUTLAY</b>								
216-900-970	EQUIPMENT	3,897.73	6,000.00	6,000.00	3,040.90	0.00	2,959.10	50.68
216-900-972	COMPUTER	703.56	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 900-CAPITAL OUTLAY		4,601.29	6,000.00	6,000.00	3,040.90	0.00	2,959.10	50.68
<b>Dept 905-DEBT SERVICE</b>								
216-905-985	PSB SHARE OF BOND PMT	85,220.83	87,823.00	87,823.00	87,821.97	0.00	1.03	100.00
216-905-991	DEBT SERVICE - PRINCIPAL	43,775.46	45,900.00	45,900.00	45,898.54	0.00	1.46	100.00
216-905-995	DEBT SERVICE - INTEREST	4,349.19	2,227.00	2,227.00	2,226.11	0.00	0.89	99.96
Total Dept 905-DEBT SERVICE		133,345.48	135,950.00	135,950.00	135,946.62	0.00	3.38	100.00
TOTAL Expenditures		632,382.59	673,865.00	673,865.00	529,435.67	29,268.52	144,429.33	78.57
<b>Fund 216 - MEDICAL RESCUE FUND:</b>								
TOTAL REVENUES		669,156.69	673,873.00	673,873.00	602,094.66	5,086.11	71,778.34	89.35
TOTAL EXPENDITURES		632,382.59	673,865.00	673,865.00	529,435.67	29,268.52	144,429.33	78.57
NET OF REVENUES & EXPENDITURES		36,774.10	8.00	8.00	72,658.99	(24,182.41)	(72,650.99)	908,237.
BEG. FUND BALANCE		412,431.78	449,205.88	449,205.88	449,205.88			
END FUND BALANCE		449,205.88	449,213.88	449,213.88	521,864.87			

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Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-691	DONATION - FIREWORKS	1,200.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
230-000-692	DONATION - EVENTS/COMMUNITY P	2,300.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 000		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL Revenues		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
230-301-903	KIWANIS	1,025.00	0.00	0.00	1,400.00	0.00	(1,400.00)	100.00
230-301-904	EVENTS/COMMUNITY PROJECTS	1,376.59	1,500.00	1,500.00	2,724.68	0.00	(1,224.68)	181.65
Total Dept 301-OPERATING COSTS		2,401.59	1,500.00	1,500.00	4,124.68	0.00	(2,624.68)	274.98
TOTAL Expenditures		2,401.59	1,500.00	1,500.00	4,124.68	0.00	(2,624.68)	274.98
Fund 230 - DONATION FUND:								
TOTAL REVENUES		3,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
TOTAL EXPENDITURES		2,401.59	1,500.00	1,500.00	4,124.68	0.00	(2,624.68)	274.98
NET OF REVENUES & EXPENDITURES		1,098.41	1,000.00	1,000.00	(4,124.68)	0.00	5,124.68	412.47
BEG. FUND BALANCE		4,064.34	5,162.75	5,162.75	5,162.75			
END FUND BALANCE		5,162.75	6,162.75	6,162.75	1,038.07			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016	ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Revenues								
Dept 000								
248-000-671	REIMBURSEMENT/OTHER INCOME	4.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		4.00	0.00	0.00	0.00	0.00	0.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
248-301-800	OTHER PROFESSIONAL FEES	5,538.08	0.00	0.00	0.00	0.00	0.00	0.00
248-301-816	GROUPS/CLEANING/JANITORIAL SERVI	0.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Total Dept 301-OPERATING COSTS		5,538.08	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Dept 449-ROAD WORK								
248-449-814	ROAD IMPROVEMENTS	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 449-ROAD WORK		20,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
248-900-925	STREETSCAPING	0.00	3,000.00	3,000.00	241.64	0.00	2,758.36	8.05
Total Dept 900-CAPITAL OUTLAY		0.00	3,000.00	3,000.00	241.64	0.00	2,758.36	8.05
TOTAL Expenditures		25,538.08	4,200.00	4,200.00	241.64	0.00	3,958.36	5.75
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		4.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,538.08	4,200.00	4,200.00	241.64	0.00	3,958.36	5.75
NET OF REVENUES & EXPENDITURES		(25,534.08)	(4,200.00)	(4,200.00)	(241.64)	0.00	(3,958.36)	5.75
BEG. FUND BALANCE		91,499.33	65,965.25	65,965.25	65,965.25			
END FUND BALANCE		65,965.25	61,765.25	61,765.25	65,723.61			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016	ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 265 - NARCOTICS FUND								
Revenues								
Dept 000								
265-000-661	FORFEITURES	74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
Total Dept 000		74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
TOTAL Revenues		74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
Expenditures								
Dept 301-OPERATING COSTS								
265-301-727	SUPPLIES	0.00	4,000.00	4,000.00	3,920.50	318.63	79.50	98.01
265-301-899	FORFEITURE SHARING	13,385.75	15,000.00	15,000.00	45,598.66	0.00	(30,598.66)	303.99
265-301-956	MISCELLANEOUS	134.20	2,000.00	2,000.00	374.62	300.00	1,625.38	18.73
265-301-972	COMPUTER	0.00	8,000.00	8,000.00	2,706.11	1,274.52	5,293.89	33.83
Total Dept 301-OPERATING COSTS		13,519.95	29,000.00	29,000.00	52,599.89	1,893.15	(23,599.89)	181.38
Dept 336-CONTRIBUTIONS								
265-336-967	CONTRIBUTION-LAW ENFORCEMENT	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 900-CAPITAL OUTLAY								
265-900-970	EQUIPMENT	6,590.91	0.00	0.00	252.87	0.00	(252.87)	100.00
Total Dept 900-CAPITAL OUTLAY		6,590.91	0.00	0.00	252.87	0.00	(252.87)	100.00
TOTAL Expenditures		21,110.86	29,000.00	29,000.00	52,852.76	1,893.15	(23,852.76)	182.25
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		74,708.80	35,000.00	35,000.00	23,915.00	0.00	11,085.00	68.33
TOTAL EXPENDITURES		21,110.86	29,000.00	29,000.00	52,852.76	1,893.15	(23,852.76)	182.25
NET OF REVENUES & EXPENDITURES		53,597.94	6,000.00	6,000.00	(28,937.76)	(1,893.15)	34,937.76	482.30
BEG. FUND BALANCE		46,246.49	99,844.43	99,844.43	99,844.43			
END FUND BALANCE		99,844.43	105,844.43	105,844.43	70,906.67			

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Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661	FORFEITURES	93,271.61	100,000.00	100,000.00	31,872.06	0.00	68,127.94	31.87
Total Dept 000		93,271.61	100,000.00	100,000.00	31,872.06	0.00	68,127.94	31.87
TOTAL Revenues		93,271.61	100,000.00	100,000.00	31,872.06	0.00	68,127.94	31.87
Expenditures								
Dept 301-OPERATING COSTS								
266-301-727	SUPPLIES	9,537.49	12,000.00	12,000.00	11,212.87	(824.52)	787.13	93.44
266-301-956	MISCELLANEOUS	4,587.82	5,000.00	5,000.00	5,157.25	0.00	(157.25)	103.15
Total Dept 301-OPERATING COSTS		14,125.31	17,000.00	17,000.00	16,370.12	(824.52)	629.88	96.29
Dept 336-CONTRIBUTIONS								
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Dept 900-CAPITAL OUTLAY								
266-900-970	EQUIPMENT	137,069.19	170,000.00	170,000.00	160,195.89	0.00	9,804.11	94.23
266-900-974	VEHICLE	62,874.10	60,000.00	60,000.00	0.00	0.00	60,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		199,943.29	230,000.00	230,000.00	160,195.89	0.00	69,804.11	69.65
TOTAL Expenditures		249,068.60	282,000.00	282,000.00	176,566.01	(824.52)	105,433.99	62.61
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		93,271.61	100,000.00	100,000.00	31,872.06	0.00	68,127.94	31.87
TOTAL EXPENDITURES		249,068.60	282,000.00	282,000.00	176,566.01	(824.52)	105,433.99	62.61
NET OF REVENUES & EXPENDITURES		(155,796.99)	(182,000.00)	(182,000.00)	(144,693.95)	824.52	(37,306.05)	79.50
BEG. FUND BALANCE		515,709.12	359,912.13	359,912.13	359,912.13			
END FUND BALANCE		359,912.13	177,912.13	177,912.13	215,218.18			

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Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-481	SIGN PERMITS	0.00	0.00	0.00	180.00	0.00	(180.00)	100.00
287-000-484	BUILDING PLAN REVIEW FEES	3,243.00	3,000.00	3,000.00	4,874.82	375.00	(1,874.82)	162.49
287-000-485	BUILDING PERMIT FEES	35,170.00	29,240.00	29,240.00	40,203.15	2,507.00	(10,963.15)	137.49
287-000-486	CONTRACTOR'S REGISTRATION	2,340.00	1,500.00	1,500.00	2,130.00	285.00	(630.00)	142.00
287-000-488	TRADE PERMIT FEES	32,054.00	25,000.00	25,000.00	30,320.00	3,905.00	(5,320.00)	121.28
Total Dept 000		72,807.00	58,740.00	58,740.00	77,707.97	7,072.00	(18,967.97)	132.29
TOTAL Revenues		72,807.00	58,740.00	58,740.00	77,707.97	7,072.00	(18,967.97)	132.29
Expenditures								
Dept 226-PERSONNEL								
287-226-927	ALLOCATE TO DEPARTMENTS	18,341.00	18,548.00	18,548.00	10,914.00	0.00	7,634.00	58.84
Total Dept 226-PERSONNEL		18,341.00	18,548.00	18,548.00	10,914.00	0.00	7,634.00	58.84
Dept 261-GOVERNMENT SHARED SERVICES								
287-261-725	INSPECTOR EXPENSES	31,200.27	25,000.00	25,000.00	29,523.48	3,090.00	(4,523.48)	118.09
Total Dept 261-GOVERNMENT SHARED SERVICES		31,200.27	25,000.00	25,000.00	29,523.48	3,090.00	(4,523.48)	118.09
Dept 270-LEGAL/PROFESSIONAL								
287-270-722	CONTROLLER	1,634.00	2,796.00	2,796.00	2,112.95	0.00	683.05	75.57
287-270-802	AUDIT FEES	900.00	900.00	900.00	900.00	0.00	0.00	100.00
287-270-823	ZONING ADMINISTRATION	0.00	0.00	0.00	483.75	483.75	(483.75)	100.00
Total Dept 270-LEGAL/PROFESSIONAL		2,534.00	3,696.00	3,696.00	3,496.70	483.75	199.30	94.61
Dept 301-OPERATING COSTS								
287-301-725	INSPECTOR EXPENSES	5,545.25	7,500.00	7,500.00	5,805.00	630.00	1,695.00	77.40
287-301-727	SUPPLIES	392.00	500.00	500.00	285.00	0.00	215.00	57.00
287-301-850	COMMUNICATION	346.23	300.00	300.00	(21.83)	29.99	321.83	(7.28)
287-301-910	INSURANCE & BONDS	0.00	600.00	600.00	0.00	0.00	600.00	0.00
287-301-927	ALLOCATE TO DEPARTMENTS	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 301-OPERATING COSTS		6,283.48	9,900.00	9,900.00	6,068.17	659.99	3,831.83	61.29
TOTAL Expenditures		58,358.75	57,144.00	57,144.00	50,002.35	4,233.74	7,141.65	87.50
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		72,807.00	58,740.00	58,740.00	77,707.97	7,072.00	(18,967.97)	132.29
TOTAL EXPENDITURES		58,358.75	57,144.00	57,144.00	50,002.35	4,233.74	7,141.65	87.50
NET OF REVENUES & EXPENDITURES		14,448.25	1,596.00	1,596.00	27,705.62	2,838.26	(26,109.62)	1,735.94
BEG. FUND BALANCE		65,414.00	79,862.25	79,862.25	79,862.25			
END FUND BALANCE		79,862.25	81,458.25	81,458.25	107,567.87			



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Fund 369 - BLDG AUTH DEBT FUND								
Revenues								
Dept 000								
369-000-685	FUNDS XFER FOR 3.5 BOND PMT	255,662.49	263,466.00	263,466.00	263,465.93	0.00	0.07	100.00
Total Dept 000		255,662.49	263,466.00	263,466.00	263,465.93	0.00	0.07	100.00
TOTAL Revenues		255,662.49	263,466.00	263,466.00	263,465.93	0.00	0.07	100.00
Expenditures								
Dept 905-DEBT SERVICE								
369-905-942	3 M BOND BLDG AUTH	206,853.50	219,518.00	219,518.00	219,518.00	0.00	0.00	100.00
369-905-987	INTEREST 3 M BOND	48,808.99	43,948.00	43,948.00	43,947.93	0.00	0.07	100.00
Total Dept 905-DEBT SERVICE		255,662.49	263,466.00	263,466.00	263,465.93	0.00	0.07	100.00
TOTAL Expenditures		255,662.49	263,466.00	263,466.00	263,465.93	0.00	0.07	100.00
Fund 369 - BLDG AUTH DEBT FUND:								
TOTAL REVENUES		255,662.49	263,466.00	263,466.00	263,465.93	0.00	0.07	100.00
TOTAL EXPENDITURES		255,662.49	263,466.00	263,466.00	263,465.93	0.00	0.07	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
BEG. FUND BALANCE								
END FUND BALANCE								

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<b>Fund 370 - PUBLIC SAFETY BLDG DEBT FD</b>								
<b>Revenues</b>								
Dept 000								
370-000-402	CURRENT PROPERTY TAX	280,807.75	275,655.00	275,655.00	256,607.27	0.00	19,047.73	93.09
370-000-445	PENALTY & INTEREST ON TAXES	440.29	0.00	0.00	64.23	0.00	(64.23)	100.00
370-000-588	CONTRIBUTION OTHER FUND(S)	134,668.00	146,925.00	146,925.00	92,530.00	0.00	54,395.00	62.98
Total Dept 000		415,916.04	422,580.00	422,580.00	349,201.50	0.00	73,378.50	82.64
TOTAL Revenues		415,916.04	422,580.00	422,580.00	349,201.50	0.00	73,378.50	82.64
<b>Expenditures</b>								
Dept 301-OPERATING COSTS								
370-301-727	SUPPLIES	1,086.39	1,200.00	1,200.00	868.72	0.00	331.28	72.39
370-301-816	GROUPS/CLEANING/JANITORIAL SERV	11,400.00	11,500.00	11,500.00	7,920.00	0.00	3,580.00	68.87
370-301-818	CONTRACTUAL SERVICES	7,362.85	11,725.00	11,725.00	8,681.93	0.00	3,043.07	74.05
370-301-850	COMMUNICATION	2,889.71	3,300.00	3,300.00	3,351.95	299.89	(51.95)	101.57
370-301-910	INSURANCE & BONDS	6,038.00	7,200.00	7,200.00	7,046.00	0.00	154.00	97.86
370-301-920	UTILITIES	71,988.54	80,000.00	80,000.00	47,481.23	4,067.35	32,518.77	59.35
370-301-930	REPAIRS & MAINTENANCE	72,383.25	30,000.00	30,000.00	23,346.53	(6,585.43)	6,653.47	77.82
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	2,594.01	2,000.00	2,000.00	36.42	0.00	1,963.58	1.82
Total Dept 301-OPERATING COSTS		175,742.75	146,925.00	146,925.00	98,732.78	6,202.74	48,192.22	67.20
Dept 905-DEBT SERVICE								
370-905-945	3.8 M PSB BOND	235,000.00	235,000.00	235,000.00	235,000.00	0.00	0.00	100.00
370-905-994	INTEREST 3.8 BOND PSB	46,177.50	40,655.00	40,655.00	40,655.00	0.00	0.00	100.00
Total Dept 905-DEBT SERVICE		281,177.50	275,655.00	275,655.00	275,655.00	0.00	0.00	100.00
TOTAL Expenditures		456,920.25	422,580.00	422,580.00	374,387.78	6,202.74	48,192.22	88.60
<b>Fund 370 - PUBLIC SAFETY BLDG DEBT FD:</b>								
TOTAL REVENUES		415,916.04	422,580.00	422,580.00	349,201.50	0.00	73,378.50	82.64
TOTAL EXPENDITURES		456,920.25	422,580.00	422,580.00	374,387.78	6,202.74	48,192.22	88.60
NET OF REVENUES & EXPENDITURES		(41,004.21)	0.00	0.00	(25,186.28)	(6,202.74)	25,186.28	100.00
BEG. FUND BALANCE		54,214.50	13,210.29	13,210.29	13,210.29			
END FUND BALANCE		13,210.29	13,210.29	13,210.29	(11,975.99)			

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Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445	PENALTY & INTEREST ON TAXES	9.53	0.00	0.00	15.33	0.00	(15.33)	100.00
571-000-500	TAP-IN FEES	7,100.00	0.00	0.00	7,810.00	0.00	(7,810.00)	100.00
571-000-651	USAGE FEES	1,347,407.62	1,452,500.00	1,452,500.00	784,704.96	(66.74)	667,795.04	54.02
571-000-665	INTEREST INCOME	2,474.16	1,000.00	1,000.00	813.71	0.00	186.29	81.37
571-000-671	REIMBURSEMENT/OTHER INCOME	5,023.85	4,000.00	4,000.00	6,419.59	0.00	(2,419.59)	160.49
571-000-672	SAD INTEREST	72.88	64.00	64.00	0.00	0.00	64.00	0.00
571-000-690	UNREALIZED GAIN/LOSS	3,008.47	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,365,096.51	1,457,564.00	1,457,564.00	799,763.59	(66.74)	657,800.41	54.87
Dept 336-CONTRIBUTIONS								
571-336-588	CONTRIBUTION OTHER FUND(S)	15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 336-CONTRIBUTIONS		15,000.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL Revenues		1,380,096.51	1,457,564.00	1,457,564.00	799,763.59	(66.74)	657,800.41	54.87
Expenditures								
Dept 226-PERSONNEL								
571-226-701	SALARIES	65,309.51	65,500.00	65,500.00	55,423.06	5,038.46	10,076.94	84.62
571-226-702	SALARIES	184,857.79	195,221.00	195,221.00	167,560.25	14,797.92	27,660.75	85.83
571-226-711	SALARIES-OVERTIME	11,683.74	18,000.00	18,000.00	1,106.48	(1,383.26)	16,893.52	6.15
571-226-715	SOCIAL SECURITY	20,031.59	21,325.00	21,325.00	17,181.97	1,508.25	4,143.03	80.57
571-226-716	HOSPITALIZATION	99,421.20	100,600.00	100,600.00	93,320.86	5,669.31	7,279.14	92.76
571-226-717	LIFE/DISH. INSURANCE	3,021.24	3,175.00	3,175.00	2,769.47	251.77	405.53	87.23
571-226-718	PENSION	23,815.08	24,977.00	24,977.00	20,885.25	1,899.60	4,091.75	83.62
571-226-720	BANKED PTO	12,358.53	0.00	0.00	0.00	0.00	0.00	0.00
571-226-731	WORKERS COMP INSURANCE	4,312.00	4,518.00	4,518.00	4,511.00	0.00	7.00	99.85
571-226-957	TRAINING & DEVELOPMENT	2,070.00	3,500.00	3,500.00	320.00	60.00	3,180.00	9.14
Total Dept 226-PERSONNEL		426,880.68	436,816.00	436,816.00	363,078.34	27,842.05	73,737.66	83.12
Dept 270-LEGAL/PROFESSIONAL								
571-270-722	CONTROLLER	13,620.00	19,579.00	19,579.00	14,790.65	0.00	4,788.35	75.54
571-270-802	AUDIT FEES	6,480.00	6,300.00	6,300.00	6,300.00	0.00	0.00	100.00
571-270-803	LEGAL	0.00	500.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	29,127.26	40,000.00	40,000.00	38,377.04	7,933.38	1,622.96	95.94
Total Dept 270-LEGAL/PROFESSIONAL		49,227.26	66,379.00	66,379.00	59,467.69	7,933.38	6,911.31	89.59
Dept 301-OPERATING COSTS								
571-301-727	SUPPLIES	1,444.49	2,000.00	2,000.00	1,792.77	134.76	207.23	89.64
571-301-740	OPERATING SUPPLIES	41,117.60	55,000.00	55,000.00	38,199.70	7,121.84	16,800.30	69.45
571-301-741	UNIFORMS/GEAR & ALLOWANCE	2,770.59	2,500.00	2,500.00	657.65	0.00	1,842.35	26.31
571-301-807	MEMBERSHIP DUES	590.00	1,000.00	1,000.00	620.00	0.00	380.00	62.00
571-301-817	IAB & TESTING	8,613.00	7,000.00	7,000.00	4,615.00	910.00	2,385.00	59.93
571-301-819	COLLECTION SYS ANNUAL MAINT	45,319.08	55,000.00	55,000.00	32,490.13	291.06	22,509.87	59.07
571-301-825	SEWER ADMINISTRATION FEES	35,000.00	37,500.00	37,500.00	37,500.00	0.00	0.00	100.00
571-301-850	COMMUNICATION	4,217.16	7,000.00	7,000.00	4,913.64	832.66	2,086.36	70.19
571-301-851	POSTAGE	3,500.52	3,000.00	3,000.00	1,572.03	0.00	1,427.97	52.40
571-301-900	PRINTING & PUBLICATIONS	0.00	200.00	200.00	19.38	0.00	180.62	9.69

User: RICK  
DB: Northfield

PERIOD ENDING 04/30/2016  
% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016	ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% BDGT USED
<b>Fund 571 - WASTEWATER TREATMENT FUND</b>								
<b>Expenditures</b>								
571-301-910	INSURANCE & BONDS	17,016.00	20,300.00	20,300.00	21,112.00	0.00	(812.00)	104.00
571-301-920	UTILITIES	103,260.73	115,000.00	115,000.00	72,513.90	8,987.38	42,486.10	63.06
571-301-930	REPAIRS & MAINTENANCE	89,031.05	110,000.00	110,000.00	45,001.83	10,605.92	64,998.17	40.91
571-301-940	RENTAL EQUIPMENT	832.00	1,000.00	1,000.00	690.00	69.00	310.00	69.00
571-301-950	LAND LEASING	257.75	0.00	0.00	257.75	0.00	(257.75)	100.00
571-301-968	DEPRECIATION EXPENSE	241,242.00	260,327.00	260,327.00	0.00	0.00	260,327.00	0.00
Total Dept 301-OPERATING COSTS		594,211.97	676,827.00	676,827.00	261,955.78	28,952.62	414,871.22	38.70
<b>Dept 333-TRANSPORTATION</b>								
571-333-860	FUEL & MILEAGE	6,554.81	7,000.00	7,000.00	3,822.86	0.00	3,177.14	54.61
571-333-930	REPAIRS & MAINTENANCE	35.96	2,000.00	2,000.00	95.39	0.00	1,904.61	4.77
Total Dept 333-TRANSPORTATION		6,590.77	9,000.00	9,000.00	3,918.25	0.00	5,081.75	43.54
<b>Dept 528-O &amp; M - BOND &amp; INTEREST</b>								
571-528-954	AGENT FEES	648.13	700.00	700.00	648.14	0.00	51.86	92.59
571-528-989	INTEREST 1992 BOND	15,338.76	13,940.00	13,940.00	13,938.76	0.00	1.24	99.99
571-528-995	DEBT SERVICE - INTEREST	38,628.25	24,759.00	24,759.00	24,758.38	0.00	0.62	100.00
Total Dept 528-O & M - BOND & INTEREST		54,615.14	39,399.00	39,399.00	39,345.28	0.00	53.72	99.86
<b>Dept 900-CAPITAL OUTLAY</b>								
571-900-970	EQUIPMENT	0.00	160,000.00	160,000.00	146,778.00	0.00	13,222.00	91.74
571-900-972	COMPUTER	1,504.94	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		1,504.94	180,000.00	180,000.00	146,778.00	0.00	33,222.00	81.54
TOTAL Expenditures		1,133,030.76	1,408,421.00	1,408,421.00	874,543.34	64,728.05	533,877.66	62.09
<b>Fund 571 - WASTEWATER TREATMENT FUND:</b>								
TOTAL REVENUES		1,380,096.51	1,457,564.00	1,457,564.00	799,763.59	(66.74)	657,800.41	54.87
TOTAL EXPENDITURES		1,133,030.76	1,408,421.00	1,408,421.00	874,543.34	64,728.05	533,877.66	62.09
NET OF REVENUES & EXPENDITURES		247,065.75	49,143.00	49,143.00	(74,779.75)	(64,794.79)	123,922.75	152.17
BEG. FUND BALANCE		6,001,762.81	6,248,828.56	6,248,828.56	6,248,828.56			
END FUND BALANCE		6,248,828.56	6,297,971.56	6,297,971.56	6,174,048.81			

User: RICK  
DB: Northfield

PERIOD ENDING 04/30/2016  
% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016	ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% BDGT USED
Fund 815 - DIST # 5 SEVEN MILE SEWER								
Revenues								
Dept 000								
815-000-665	INTEREST INCOME	575.11	150.00	150.00	105.61	0.00	44.39	70.41
815-000-672	SAD INTEREST	10,219.95	9,085.00	9,085.00	173.51	0.00	8,911.49	1.91
815-000-690	UNREALIZED GAIN/LOSS	376.26	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		11,171.32	9,235.00	9,235.00	279.12	0.00	8,955.88	3.02
TOTAL Revenues		11,171.32	9,235.00	9,235.00	279.12	0.00	8,955.88	3.02
Expenditures								
Dept 301-OPERATING COSTS								
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE								
815-905-995	DEBT SERVICE - INTEREST	9,001.02	8,105.00	8,105.00	8,104.58	0.00	0.42	99.99
Total Dept 905-DEBT SERVICE		9,001.02	8,105.00	8,105.00	8,104.58	0.00	0.42	99.99
TOTAL Expenditures		26,520.02	25,624.00	25,624.00	8,104.58	0.00	17,519.42	31.63
Fund 815 - DIST # 5 SEVEN MILE SEWER:								
TOTAL REVENUES		11,171.32	9,235.00	9,235.00	279.12	0.00	8,955.88	3.02
TOTAL EXPENDITURES		26,520.02	25,624.00	25,624.00	8,104.58	0.00	17,519.42	31.63
NET OF REVENUES & EXPENDITURES		(15,348.70)	(16,389.00)	(16,389.00)	(7,825.46)	0.00	(8,563.54)	47.75
BEG. FUND BALANCE		613,438.01	597,826.74	597,826.74	597,826.74			
FUND BALANCE ADJUSTMENTS		(262.57)						
END FUND BALANCE		597,826.74	581,437.74	581,437.74	590,001.28			

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User: RICK

DB: Northfield

PERIOD ENDING 04/30/2016  
% Fiscal Year Completed: 83.33

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2015	2015-16 ORIGINAL BUDGET	2015-16 AMENDED BUDGET	YTD BALANCE 04/30/2016	ACTIVITY FOR MONTH 04/30/2016	AVAILABLE BALANCE	% BDT USED
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000	INTEREST INCOME	2,631.59	750.00	750.00	508.20	0.00	241.80	67.76
890-000-665		49,261.45	38,992.00	38,992.00	1,332.64	0.00	37,659.36	3.42
890-000-672	SDM INTEREST	1,868.39	0.00	0.00	0.00	0.00	0.00	0.00
890-000-690	UNREALIZED GAIN/LOSS							
Total Dept 000		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
TOTAL Revenues		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
Expenditures								
Dept 301-OPERATING COSTS	DEPRECIATION EXPENSE	74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
890-301-968								
Total Dept 301-OPERATING COSTS		74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Dept 905-DEBT SERVICE	AGENT FEES	414.37	450.00	450.00	414.36	0.00	35.64	92.08
890-905-954		24,696.75	15,830.00	15,830.00	15,829.12	0.00	0.88	99.99
890-905-998	INTEREST NT BOND							
Total Dept 905-DEBT SERVICE		25,111.12	16,280.00	16,280.00	16,243.48	0.00	36.52	99.78
TOTAL Expenditures		99,298.12	90,467.00	90,467.00	16,243.48	0.00	74,223.52	17.96
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		53,961.43	39,742.00	39,742.00	1,840.84	0.00	37,901.16	4.63
TOTAL EXPENDITURES		99,298.12	90,467.00	90,467.00	16,243.48	0.00	74,223.52	17.96
NET OF REVENUES & EXPENDITURES		(45,336.69)	(50,725.00)	(50,725.00)	(14,402.64)	0.00	(36,322.36)	28.39
BEG. FUND BALANCE		3,027,473.62	2,980,846.90	2,980,846.90	2,980,846.90			
FUND BALANCE ADJUSTMENTS		(1,290.03)						
END FUND BALANCE		2,980,846.90	2,930,121.90	2,930,121.90	2,966,444.26			
TOTAL REVENUES - ALL FUNDS								
TOTAL EXPENDITURES - ALL FUNDS		5,786,230.71	6,068,004.00	6,068,004.00	4,382,223.81	18,089.19	1,685,780.19	73.63
NET OF REVENUES & EXPENDITURES		5,730,329.00	6,231,333.00	6,331,749.00	4,662,153.38	288,648.22	1,669,595.62	73.63
BEG. FUND BALANCE - ALL FUNDS		12,852,009.87	12,906,358.98	12,906,358.98	12,906,358.98			
FUND BALANCE ADJ - ALL FUNDS		(1,552.60)						
END FUND BALANCE - ALL FUNDS		12,906,358.98	12,743,029.98	12,642,613.98	12,626,429.41	(270,559.03)	16,184.57	106.14

## Managers Report, May 2016

### Van Curler Property

I have dropped off the purchase agreement for the Van Curler Property along with the \$20,000 earnest money check. Many people in the community have enquired what we are going to do with the property and my standard response has been it has yet to be determined. Clearly, many groups such as the Downtown Planning Group and Parks and Recreation Commission will be involved. My intention is also to involve the general public in design charrette as well.

### Downtown Planning Group

The Downtown Planning Group is scheduled to meet on May 17<sup>th</sup> for our inaugural meeting.

### Parks and Recreation

The Community Garden is beginning to take shape. Boxes are made and dirt is scheduled to be delivered today. We have already taken orders for 7 boxes. Please help get the word out and if you want to garden with us, let me know and I will see to it that you receive a plot.

### Whitmore Lake SAD

The Whitmore Lake SAD is moving along nicely. The last easement is on the agenda for this Tuesday. Once it is accepted by the board, that will round out all the easements needed for the project. According to Tim Hardesty, construction is moving along nicely.

### Board Room Construction

Doors have been ordered and will be shipped in the next week or two. We are awaiting a quote on moving the Audio/visual equipment and some upgrades to the system to accommodate those that are hearing impaired. I will keep everyone posted on progress.

### Arvin Sango

On the agenda for tonight is the first step in the Tax Abatement process for Arvin Sango. Tonight's resolution sets the hearing date and intent to vote on the IDD, the district which allows for the tax abatement to occur. There will be more information on the value and impact of the tax abatement at subsequent meetings.

### Emails / Technology

All the board members have been migrated over to the new email system. The Planning Commission has also been migrated. Next step is to transition all the staff, and then we can finally be rid of the county email. Please let me know if you are running into any issues.

### Non Motorized Path

Only one easement on the Non-Motorized path has been secured. I am in conversations with another land owner, but I am unsure if I can get the rest. The board will need to begin thinking about what other options exist for the Non-Motorized path.

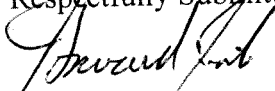
#### Zoning and Planning

All of our forms have been updated. I am now working with Rick to get a better handle on revenue and expenditures, so we are more clearly able to understand where we are making, losing, or breaking even on revenue. One thing that is clear is that there are additional costs associated with the Building Department that have been borne by the General Fund, which should no longer be the case. For example, the building department should pay a portion of the BSA software maintenance costs. We are in the process of identifying these types of expenditures and create a more accurate budget.

#### Electricity Contracts

A few years ago, the township entered into an electric contract with a Choice Provider. The rate we were quoted was one of the lowest in recent memory. The contract is up soon. While electric rates have decreased, transmission rates have increased for a overall slight increase in costs. We are still at historic lows compared to the market over the last 10 years. I am anticipating that I will sign another three year electric contract.

Respectfully Submitted,



Howard Fink, Township Manager





**Civic Event Application**  
**Northfield Township**  
8350 Main Street  
Whitmore Lake, Michigan 48189  
(734) 449-2880

OFFICE USE  
**RECEIVED**  
MAY 03 2016  
Date Received  
NORTHFIELD TOWNSHIP  
By

FEE \$100.00  
**PAID**  
Date Received  
MAY 03 2016  
NORTHFIELD TOWNSHIP TREASURER

**\*\* APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW \*\***

Application Date	Whitmore Lake 4th of July Fireworks Committee	Dennis Cazan	
	Name of Organization	Name of Applicant	
P.O. Box 424	Whitmore Lake	MI	48189
Street Address	City	State	Zip
734-368-1668	734-449-0664	-----	-----
Cell Phone	Home Phone	Work Phone	Fax
dennis.cazan@yahoo.com	(optional)		
4th of July Fireworks		Event Title	
On Whitmore Lake		Event Location	

**EVENT DAYS / TIMES** (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
2 - July - 2016	Saturday	10 PM	11 PM
_____	_____	_____	_____
_____	_____	_____	_____

Either 6am or 10 am	3 - July - 2016	3 - July - 2016
Set up Time/Day	Tear down Time / Day*	Rain Date (if applicable)

\* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

### **ORGANIZATION / APPLICANT INFORMATION**

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 16-1718564

#### **BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:**

Firework display to celebrate 4th of July on Whitmore Lake

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IS THE ORGANIZATION NON-PROFIT? YES NO

If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE? YES NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

Fireworks display to celebrate 4th of July on Whitmore Lake

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---

ANNUAL EVENT: Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): Weekend before or after 4th of July

Or Next year's specific date(s): \_\_\_\_\_

PROCEEDS OF THIS EVENT WILL BE USED FOR:

While proceeds are not expected any funds generated will be used to pay for this years fireworks show or banked to pay for the next years show.

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(**FEE IS WAIVED FOR 4<sup>TH</sup> OF JULY PARADE AND HOMECOMING PARADE**)

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE?

YES

☒ NO

IF YES, WHAT KIND AND HOW MUCH?

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?

YES

☒ NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? \_\_\_\_\_

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS?

YES

☒ NO

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT?

Approx 1000 people

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES?

☒ YES

☐ NO

NUMBER OF VOLUNTEERS / STAFF?

Approx 20

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

The celebration brings the community together. People attending the event will support local business.

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

No

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

None

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

No Twp. facilities needed.

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES

☒ YES

☐ NO

Middle School Athletic Fields, Motel Parking, Dirt Squirt and Kale Property.

IF SO, WHAT LOCATION IS PLANNED?

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

Currently not anticipating needing transportation walking or viewing from parking areas is expected

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs 0

Types of Signs 0

Locations of Signs 0

Date Signs Posted 0

Date Signs Removed 0

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL). N.A

**STREET CLOSURE**

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES NO  
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

**ALCOHOL**

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

**SECURITY**

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING DETAILS OF YOUR SECURITY PLAN:

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBRS:

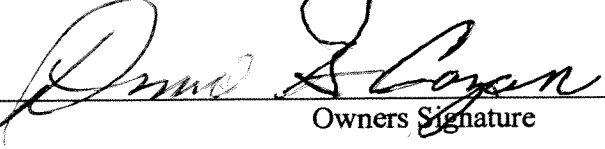
<u>Name</u>	<u>Contact number</u>
_____	_____
_____	_____
_____	_____

## Owner(s) Affidavit\*

I, Whitmore Lake 4th of July Celebration Comm, have authorized Dennis G. Cazan as My  
(company or organization owner) (Civic Event Applicant)

Representative for the purpose of obtaining a Civic Event permit(s) from Northfield Township

for my organization located at \_\_\_\_\_  
(company or organization address)

  
Owners Signature


4-25-16  
Date

# INDEMNIFICATION AGREEMENT

The Whitmore Lake 4th of July Celebration Comm agree(s) to defend, indemnify, and hold harmless the Township of  
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the  
Whitmore Lake 4th of July Celebration Comm (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature



Date

4-25-16

Witness



Date

4-25-16

# ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

NA

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

NA

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

NA

**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

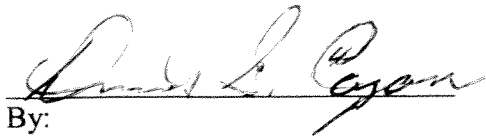


# **ADDITIONAL CIVIC EVENT REQUIREMENTS**

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER



By:

Its:

Dated: \_\_\_\_\_, 20\_\_

# VENDOR CONTACT INFORMATION

Company Name	Representative	Phone #	Items Being Sold / Exhibited	On Site Contact Name	On Site Contact Phone #

**RESOLUTION No. 16-538**

**NORTHFIELD TOWNSHIP, MICHIGAN  
RESOLUTION REGARDING A TEMPORARY ROAD CLOSURE  
REQUESTED BY WHITMORE LAKE 4<sup>TH</sup> OF JULY COMMITTEE**

Minutes of a regular meeting of the Township Board of the Township of Northfield, Washtenaw County, Michigan held on May 10, 2016

Present: \_\_\_\_\_

Absent \_\_\_\_\_

**WHEREAS**, the Whitmore Lake 4<sup>th</sup> of July Committee is requesting the temporary road closure of Main Street between Barker Road and Eight Mile Rd. on Saturday, July 2, 2015 for the 4<sup>th</sup> of July fireworks display from 8:00pm until 11:00pm;

**WHEREAS**, the Township of Northfield has approved the temporary closure of Main Street as indicated; and

**WHEREAS**, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

**NOW THEREFORE, BE IT RESOLVED** that the Northfield Township Board of Trustees designates and agrees that Dennis Cazan - Representative of Whitmore Lake 4<sup>th</sup> of July Fireworks Committee be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

RESOLUTION IS DECLARED ADOPTED BY ROLL CALL VOTE

\_\_\_\_\_  
Angela Westover  
Northfield Township Clerk

\_\_\_\_\_  
Date

**\*\*RESOLUTION ACCEPTED AND APPROVED: \_\_\_\_ - \_\_\_\_ \*\***



## Civic Event Application Northfield Township

8350 Main Street  
Whitmore Lake, Michigan 48189  
(734) 449-2880

### OFFICE USE ONLY

Date Received

By

**FEE - \$100.00**

Date Received

By

**\*\* APPLICATIONS MUST BE FILLED OUT COMPLETELY BEFORE THEY WILL BE CONSIDERED FOR REVIEW \*\***

May 5, 2016      Kiwanis Club of Whitmore Lake      George Brown  
Application Date      Name of Organization      Name of Applicant

P.O. Box 582      Whitmore Lake      MI      48189  
Street Address      City      State      Zip

313 407-9500      734 449-8655      N/A      N/A  
Cell Phone      Home Phone      Work Phone      Fax

| whitmorelakeparade@charter.net  
Email Address      (optional)

Kiwanis Whitmore Lake Parade  
Event Title

Barker Rd to Seven Mile & Main  
Event Location

### **EVENT DAYS / TIMES** (Please stipulate the following information for each date of event)

DATE	Day of Week	Beginning Time	Ending Time
July 4, 2016	Monday	10 AM	12:30 PM
_____	_____	_____	_____
_____	_____	_____	_____
8:30 AM Mon	1:00 PM Mon	N/A	
Set up Time/Day	Tear down Time / Day*	Rain Date (if applicable)	

\* Tear down time will be strictly enforced. It is the applicant's responsibility to ensure the teardown of all materials with their on-site vendors, sponsors, etc. is complete by the teardown time given above.

### ORGANIZATION / APPLICANT INFORMATION

Applications for Civic Events in Northfield Township shall NOT be approved for applicants in default to the Township. Therefore, each Application for Civic Events shall be routed to the Township Treasurer for a determination of any defaults to the Township. In the event a default to the Township exists, the Application shall be disapproved by the Treasury Department, with the nature of the default described as the reason of the disapproval.

TAX IDENTIFICATION NUMBER: 27-2235695

BRIEF DESCRIPTION OF ORGANIZATION'S PURPOSE AND/OR FUNCTION:

Serving the community & Children of the world

IS THE ORGANIZATION NON-PROFIT?

YES

NO

If yes, attach a copy of the organizations Sales Tax Exempt Certificate.

DOES YOUR GROUP PRESENTLY HAVE LIABILITY INSURANCE?

YES

NO

GENERAL LIABILITY INSURANCE IS REQUIRED NAMING NORTHFIELD TOWNSHIP AS ADDITIONAL INSURED. IF FOOD IS BEING SERVED, PRODUCT LIABILITY MUST BE INCLUDED. LIMITS OF LIABILITY SHOULD BE NO LESS THAN \$1,000,000 COMBINED SINGLE LIMIT FOR BODILY INJURY AND PROPERTY DAMAGE.

PLEASE GIVE A DESCRIPTION OF THE PROPOSED CIVIC EVENT. (Attach additional pages if necessary)

Parade with theme - Dreams Come True Under the Red, White and Blue

ANNUAL EVENT: Is this event expected to occur next year?

YES

NO

If Yes, you can reserve a date for next year with this application). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): July 4, 2017

Or Next year's specific date(s): July 4, 2017

PROCEEDS OF THIS EVENT WILL BE USED FOR:

No Proceeds (Parade Event)

IF THE PROPOSED CIVIC EVENT IS A PARADE OR RUN/WALK EVENT, PLEASE LIST THE POINT OF ORIGIN, PATH, TERMINATION POINT, NUMBER OF ENTRIES AND TRAFFIC CONTROL PLAN AS NECESSARY. (Use attached map to clarify the route)(**FEE IS WAIVED FOR 4<sup>TH</sup> OF JULY PARADE AND HOMECOMING PARADE**)

Parade begins at Barker Rd & Timbercrest Ln. to termination point

Public Safety Building (Seven & Main)

Northfield Township Police Dept to supply traffic control

ARE YOU PLANNING TO CHARGE AN ADMISSION FEE? YES ☒ NO

IF YES, WHAT KIND AND HOW MUCH?

DO YOU PLAN ON UTILIZING VENDORS AND/OR EXHIBITORS FOR SALES OF ANY KIND?  
YES ☒ NO

IF YES, COMPLETELY FILL OUT THE ATTACHED VENDOR CONTACT INFORMATION SHEET(S).

WHAT IS THE FEE CHARGED FOR EACH VENDOR? \_\_\_\_\_

DO YOU PLAN TO CONTRIBUTE REVENUES RECEIVED FROM THIS EVENT TO LOCAL ORGANIZATIONS AND/OR COMMUNITY GROUPS? YES NO

IF YES, TO WHOM AND HOW MUCH?

WHAT IS THE EXPECTED ATTENDANCE FOR THIS EVENT? 2000

DO YOU PLAN ON SUPPLYING ADDITIONAL RESTROOM FACILITIES?    YES        NO

NUMBER OF VOLUNTEERS / STAFF? 20

HOW WILL THIS EVENT BENEFIT THE RESIDENTS AND/OR IMPROVE THE QUALITY OF LIFE IN NORTHFIELD TOWNSHIP?

Promote community involvement For the children& those young  
at heart

ELECTRICAL SERVICES REQUIRED (Please Be as Accurate as Possible)

N/A

OTHER UTILITIES REQUIRED (Please Be as Accurate as Possible)

\_\_\_\_\_

TOWNSHIP FACILITIES REQUESTED (Please Be as Accurate as Possible)

N/A

DO YOU PLAN TO UTILIZE OFF-SITE PARKING FACILITIES        YES        NO

IF SO, WHAT LOCATION IS PLANNED? \_\_\_\_\_

WHAT IS YOUR PLAN FOR TRANSPORTATION FROM THE PARKING AREA TO THE EVENT LOCATION?

N/A

\_\_\_\_\_

SIGNAGE REQUESTED (Detail sign locations on the attached map and provide sign renderings)

Number of Signs 2 dozen promoting the event

Types of Signs Yard signs

Locations of Signs Located throughout the township

Date Signs Posted 2 weeks before event

Date Signs Removed July 4th

PLEASE ATTACH LIST OF EQUIPMENT; STAGE, TENTS, VEHICLES, ETC., THAT YOU PROPOSE TO USE IN THE EVENT OR BRING ONTO TOWNSHIP PROPERTY, STREETS OR PARK AREAS - (ALL SUBJECT TO APPROVAL).

## STREET CLOSURE

ARE YOU REQUESTING A STREET CLOSURE FOR YOUR EVENT? YES NO  
If yes, detail the street(s) you would like closed, and the location of the closure(s) on the attached map.

ALCOHOL

DO YOU WANT TO SELL AND/OR SERVE ALCOHOL? YES ☒ NO

IF YES, PLEASE SEE THE ATTACHED SHEET TITLED "ALCOHOL" AND FILL IN THE QUESTIONS COMPLETELY AND IN DETAIL.

SECURITY

If the event requires the overnight setup or storage of goods, equipment, etc. security is the responsibility of the event applicant.

IF YOUR EVENT REQUIRES OVERNIGHT SECURITY, PLEASE PROVIDE THE FOLLOWING  
DETAILS OF YOUR SECURITY PLAN: N/A

ON SITE REPRESENTATIVES NAMES AND CONTACT NUMBRs:

<u>Name</u>	<u>Contact number</u>
George Brown	734 449-8655



# INDEMNIFICATION AGREEMENT

The Whitmore Lake Kiwanis agree(s) to defend, indemnify, and hold harmless the Township of  
(business/organization)

Northfield, Michigan, and its agents, officials and employees from any claim, demand, suit, loss, cost of expense, or any damage that may be asserted, claimed or recovered against or from the Kiwanis Club (business/organization) and/or the Township of Northfield, by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of Northfield Township or by third parties, or by the agents, servants, employees or factors of any of them.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Witness \_\_\_\_\_ Date \_\_\_\_\_

# ALCOHOL

PLEASE GIVE A BRIEF DESCRIPTION OF THE TYPE OF ALCOHOL TO BE SOLD / SERVED

N/A

WHO WILL BE THE ALOCHOL LICENSE HOLDER?

ON THE ATTACHED MAP, DETAIL THE LOCATIONS WHERE ALOCHOL WILL BE SOLD / SERVED.

DESCRIBE IN DETAIL YOUR ALCOHOL MANAGEMENT PLAN

**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED BY THE TOWNSHIP BOARD AS PART OF THIS EVENT, THE APPLICANT MUST ALSO RECEIVE APPROVAL FROM THE LIQUOR CONTROL COMMISSION**

**\*\* IF ALCOHOL SALES OR SERVICE IS APPROVED, EVENT INSURANCE MUST INCLUDE AN ADDITIONAL INDEMNIFICATION FOR ALOCHOL**

# **ADDITIONAL CIVIC EVENT REQUIREMENTS**

- Inspection by Northfield Township Fire and Police Departments is required prior to start of event.
- Any temporary electrical supply provided during a civic event shall be subject to Northfield Township inspection and approval
- A site map shall be provided for all civic events, as required by Northfield Township Public Safety Officials
- No pets are permitted downtown during civic events, unless approved as part of the event.
- No open flame cookers or heaters are permitted without prior approval from the Northfield Township Fire Department.
- Any additional restroom facilities deemed necessary by Northfield Township for this event are to be supplied by the event organizer
- Event organizer staff / volunteers / vendors are responsible for trash control and cleanup.
- Depending upon the type of event, organizer may be required to provide security.
- If radio communications are utilized during civic event, event organizer shall ensure Northfield public safety officials have access to radio or frequencies.
- Event organizer is responsible for arranging for EMS (Ambulance) at the event.
- If privately-owned property is to be utilized by the event organizer as part of any civic event for parking, staging, or similar uses, the event organizer shall be responsible for ensuring there exists all necessary land usage agreements with the private property owner(s), which shall be reviewed and approved by Northfield Township, to ensure adequate ingress, egress, police and fire protection, insurance, etc.

Accepted and agreed to:

EVENT ORGANIZER

\_\_\_\_\_  
By:

Its:

Dated: \_\_\_\_\_, 20\_\_

# **NORTHFIELD TOWNSHIP APPROVALS/RECOMMENDATIONS/COMMENTS**

Kiwanis Whitmore Lake Parade  
**Event Title**

**Police Dept:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**Fire Dept:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**Other, if necessary:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**Clerk:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Comments:** \_\_\_\_\_  
\_\_\_\_\_

**BOARD OF TRUSTEES ACTION:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## VENDOR CONTACT INFORMATION

[illegible]

**RESOLUTION No. 16-639**

**NORTHFIELD TOWNSHIP, MICHIGAN  
RESOLUTION REGARDING A TEMPORARY ROAD CLOSURE  
REQUESTED BY KIWANIS OF WHITMORE LAKE AUXILLARY**

Minutes of a regular meeting of the Township Board of the Township of Northfield, Washtenaw County, Michigan held on May 10, 2016.

Present: \_\_\_\_\_

Absent \_\_\_\_\_

**WHEREAS**, the Kiwanis of Whitmore Lake Auxillary is requesting the temporary road closure of Barker Road between Whitmore Lake Elementary School and Main Street; and Main Street from Barker Road to the Public Safety Building located at 8350 Main Street on Monday, July 4, 2016 for the 4<sup>th</sup> of July parade display from 9:45am until 12:30pm;

**WHEREAS**, the Township of Northfield has approved the temporary closure of Barker Road and Main Street as indicated; and

**WHEREAS**, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

**NOW THEREFORE, BE IT RESOLVED** that the Northfield Township Board of Trustees designates and agrees that George Brown - Representative of Kiwanis of Whitmore Lake Auxillary be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

RESOLUTION IS DECLARED ADOPTED BY ROLL CALL VOTE

\_\_\_\_\_  
Angela Westover  
Northfield Township Clerk

\_\_\_\_\_  
Date

**\*\*RESOLUTION ACCEPTED AND APPROVED: \_\_\_\_-\_\_\_\_ \*\***

## NORTHFIELD TOWNSHIP

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Memo

**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 5/5/2016  
**Re:** Whitmore Lake Road Soil Borings

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Dear Township Board,

Attached is the soil borings for the Equalization Basin. I have already made my opinion clear that this is something the board should consider and investigate. Based on Mr. Rubel's report, I would recommend using TTL to perform the services. The soil borings will give us insight into how big the foundation will need to be. The next decision will be whether or not to move forward with detailed engineering, which would be in the neighborhood of 5 to 10 % of project costs or approximately \$150,000 to \$300,000 dollars (very rough estimate).

Respectfully Submitted,



Howard Fink



TETRA TECH, INC.

## INTEROFFICE MEMORANDUM

**TO:** Tim Hardesty  
**FROM:** Brian Rubel  
**DATE:** May 3, 2016  
**SUBJECT:** Wet Weather Storage Tank Soil Borings

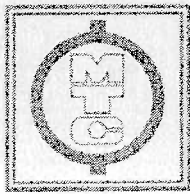
At the Board of Trustees meeting on April 26, Tetra Tech was directed to obtain proposals for completing geotechnical analyses (i.e. soil borings and foundation recommendations) of a proposed storage tank at the WWTP. Tetra Tech solicited proposals from TTL of Plymouth and MTC of Ann Arbor. Tetra Tech has worked with both firms and have been satisfied with their work.

The firms developed their recommended scopes of work independently from background information provided by Tetra Tech. The scopes proposed by each firm were nearly identical. TTL was slightly more specific in identifying their report although we believe MTC's report would be equally valuable to the Township. Similarly, the fees were nearly identical with TTL proposing a fee of \$8,285 and MTC proposing a fee of \$8,500.

Northfield Township should feel free to accept either proposal presented. However, the Township has retained TTL to perform work on the Whitmore Lake Road Sewer SAD and this work has gone well. There are benefits beyond the initial fee that the Township may realize by working with the same professional.

I will be traveling the week of May 9 on business. Joe Siwek of my office is available to answer questions the Board may have on these proposals. While each firm addressed their proposals to Tetra Tech, we do recommend that the Township contract for this work directly with the selected firm. The selected firm will be receptive to modifying their letter accordingly.





**Materials  
Testing  
Consultants, INC.**

MATERIALS Engineers, Independent TESTING Laboratories, Geotechnical & Environmental CONSULTANTS — Since 1968

**Corporate Office**

693 Plymouth NE • Grand Rapids, MI 49505 • (616) 456.5469 • FAX (616) 456.5784

**Southeast Michigan**

253 Dino Drive, Suite B • Ann Arbor, MI 48103 • (800) 968.8378 • (734) 619.8888

May 3, 2016  
Proposal No. 12347

Tetra Tech  
710 Avis Drive, Suite 100  
Ann Arbor, Michigan 48108

Attention: Mr. Brian Rubel, P.E.

Reference: Proposal For Geotechnical Investigation  
Northfield Township Wet Weather Storage Tank  
Northfield Township, Michigan

Dear Mr. Rubel:

In response to your RFP received by email on April 29, 2016, Materials Testing Consultants is pleased to submit this proposal for providing a geotechnical investigation and engineering services. A description of the geotechnical scope of service and associated fees are provided herein.

**Scope of Service**

The proposed project will consist of constructing a 1.5 MG wet weather storage tank west of the existing wastewater treatment plant. The tank is proposed to be an above ground steel tank, 100 ft in diameter. Approximately 2 ft to 5 ft of fill is expected to be placed under the proposed tank based on the provided site plan.

A total of 4 soil borings are proposed with boring depths ranging from 40 ft to 60 ft for a total drilling footage of 180 ft. Three borings will be performed to a depth of 40 ft around the perimeter of the tank with 120° of separation between the borings and one boring will be performed to a depth of 60 ft in the center of the tank. Shelby tube samples will be collected where cohesive soil is encountered for the option of performing laboratory consolidation testing. Any laboratory testing will be reviewed with and approved by Tetra Tech prior to performing testing. We will mobilize an all-terrain drill rig so that problems accessing between boring locations in soft ground or in light to medium wooded areas should not occur. The cost for mobilizing an all-terrain drill rig to the site is included in our estimated fee.

Tetra Tech  
Proposal No. 12347  
May 3, 2016  
Page No. 2

Soil sampling will be through the Standard Penetration Test, ASTM D 1586, and through Thin-Walled Tube Sampling (Shelby tube), ASTM D 1587, where directed by our project manager. Four samples will be taken in the first 10 ft then one sample every 5 ft.

Boring Schedule:	3 at 40 ft, 1 at 60 ft; 180 lf of drilling
Field Engineer:	Site reconnaissance, stake borings, estimate boring elevations
Borings Staked By:	MTC engineer
Utility Clearance By:	Miss Dig and Owner

It should be understood the Owner will be responsible for clearing Owner-owned underground utility lines; Miss Dig will not locate these lines and MTC will not be responsible for their repair cost should the owner not mark these lines. Our Client should coordinate this directly with the Owner or supply MTC with an Owner contact. If the Owner is unable to locate private utilities, MTC is capable of exploring their locations using ground penetrating radar (GPR). If GPR is needed for utility clearance, it will be outside the scope of this proposal and at an additional cost.

An MTC engineer will survey the boring elevations using a laser level at the time of our reconnaissance. The recovered soil samples will be reviewed by an MTC engineer and classified by the methods of ASTM D 2488. Calibrated penetrometer tests will be performed on samples of cohesive soil to approximate the unconfined compressive strength. A geotechnical report will be prepared summarizing the encountered conditions and providing foundation and other pertinent geotechnical recommendations.

### Fees

We have estimated a fee on the order of \$8,500 itemized as follows:

• Test Drilling, 180 lf	\$3,500
• Field Engineering	\$2,000
• Engineering and report preparation	\$3,000
• Consolidation Testing	add \$750/test

The estimated fee is based on the previously described scope of service and considering good, unrestricted access (no fences, site delays) to the boring locations. An invoice will be submitted upon work completion based on the actual quantities of work performed and the unit rates in the attached fee schedule. This proposal includes the mobilization of the drilling equipment and drilling through normal subsurface conditions. If additional drilling is necessary due to the

# Materials Testing Consultants, INC.

Tetra Tech  
Proposal No. 12347  
May 3, 2016  
Page No. 3

presence of compressible or unsuitable soil, drilling footage beyond that considered herein will be performed at \$25/ft. Additional drilling will be discussed with Tetra Tech for approval prior to performing. Environmental contamination, marginal soil conditions, underground obstructions, rubble, concrete, cobbles, boulders or other difficult drilling conditions, or crew access or standby time are outside of the estimated fee. We should be informed in writing of any environmental conditions that may be present. Rutting of the ground surface may occur. Our general conditions are attached.

We look forward to providing these services on this project. Should you have any questions or wish to proceed, please contact our office at your convenience.

Sincerely,

**MATERIALS TESTING CONSULTANTS, INC**

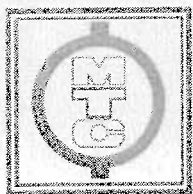


Daniel S. Elliott, P.E.  
Southeast Michigan Branch Manager



Douglas W. Sabin, P.E.  
Geotechnical Division Manager

Atts: Fee Schedule  
General Conditions  
Women's Business Enterprise Certificate



**M**aterials  
**T**esting  
**C**onsultants, Inc.

## FEE SCHEDULE

### PERSONNEL CHARGES

Principal	\$150.00/hr
Sr. Project Manager	\$135.00/hr
Project Manager	\$120.00/hr
Sr. Proj Eng/Geol/Env Professional	\$115.00/hr
Project Eng/Geol/Env Professional	\$105.00/hr
Asst Proj Eng/Geol/Env Professional	\$100.00/hr
Sr. Staff Eng/Geol/Env Professional	\$95.00/hr
Staff Eng/Geol/Env Professional	\$85.00/hr
Field/Lab/SST Manager	\$95.00/hr
SST Technician III	\$95.00/hr
SST Technician II	\$85.00/hr
SST Technician I	\$75.00/hr
Technician III	\$65.00/hr
Technician II	\$53.00/hr
Technician I	\$48.00/hr
Project Assistant	\$45.00/hr

*Minimum charge for field assignment is two hours per trip. Overtime charge is 1.3 times regular rate. Overtime is time worked prior to 8:00 a.m. or after 4:30 p.m., in excess of eight hours per day, Saturdays, Sundays or holidays. Chargeable time includes travel (portal to portal), time on-site, and required office time. Review of field and laboratory reports is mandatory practice. Review time will be charged at the appropriate level required.*

### OTHER CHARGES

Mileage	\$0.70/mile
Per diem - meals (overnight assignments)	\$45.00/day
Direct reimbursable expenses	Cost plus 15%

## FEE SCHEDULE

### EQUIPMENT CHARGES

	<u>Per Day</u>		<u>Per Day</u>
Nuclear Density Gauge	\$50.00	Infrared Camera	\$120.00
Asphalt Extraction Equipment	\$100.00	Avongard Crack Monitor	\$40.00
Rice Equipment	\$70.00	SFRM Cohesion/Adhesion Kit	\$40.00/ea
Concrete Maturity Reader	\$75.00	Magnetic Particle Equipment	\$60.00
Concrete Maturity Tag	Quoted	Torque Wrench	\$65.00
Coring Machine	\$150.00	Torque Multiplier	\$65.00
Bit charge	\$4.50/in	Positector Paint Thickness Gage	\$70.00
D-Meter Profiler	\$180.00	Panametrics Thickness Gage	\$70.00
Floor Moisture Vapor Kit	\$45.00/ea	Skidmore® Bolt Tension Calibrator	\$100.00
Relative Humidity Kit, F2170	\$100/location	Ultrasonic Equipment	\$120.00
Schmidt Hammer	\$150.00	UT Thickness Gauge	\$100.00
Windsor Probe	\$100.00	Visible Dye Penetrant	\$30.00/can
Windsor Probe Charge Set	\$60.00	Bailer	\$12.00/ea
Earth Resistivity Equipment, Biddle	\$170.00	Barrel Filter	\$50.00/ea
Earth Resistivity Equipment, AGI Supersting	\$300.00	DO Meter	\$50.00
Menard Pressuremeter – GC	\$2500/wk	Interface Probe	\$60.00
Pile Load Test Instrumentation	\$500.00	Level D PPE	\$40.00
Pile Echo Tester	\$150.00	Methanol Soil Preservative Kit	\$30.00/ea
Hydraulic Ram Jack	\$70.00	Peristaltic Pump	\$40.00
Slope Inclinator	\$300.00	pH/Cond/Temperature	\$40.00
Arrowboard	\$120.00	Photo-Ionization Detector	\$200.00
Safety Cone	\$7.00/ea	Four Gas Monitor	\$80.00
48" Traffic Sign	\$35.00/ea	Water Level Meter	\$40.00
Ground Penetrating Radar (GPR)	\$550.00	Turbidity Meter	\$25.00
GPS Ashtech Mapper	\$90.00	Air Sampling Equipment	\$65.00
GPS Trimble	\$120.00	Bulk Sampling Equipment	\$50.00

## FEE SCHEDULE

### LABORATORY RATES

<u>Geotechnical</u>	<u>Per Test</u>	<u>Aggregates</u>	<u>Per Test</u>
Proctor – granular, D1557, D698	\$150.00	Aggregate Sieve Analysis, C136, MTM 109	\$75.00
Proctor – cohesive, D1557, D698	\$180.00	Loss-by-Wash, C117, MTM 108	\$55.00
Proctor – method C, 6" mold, add	\$70.00	Deleterious Materials, MTM 110	\$85.00
Maximum Index Density, D4253	\$210.00	Deleterious Materials, ASTM Methods	Quoted
Minimum Index Density, D4254	\$160.00	Percent Crushed, MTM 117	\$55.00
Sieve Analysis and LBW, D6913, D1140	\$130.00	Soundness, C88	\$400.00
Grain Size Distribution, Hydrometer, D422	\$195.00	L.A. Abrasion, C131	\$320.00
Specific Gravity, D854	\$95.00	Specific Gravity + Absorption, C127	\$200.00
Atterberg Limits, D4318	\$95.00	Specific Gravity + Absorption, C128	\$220.00
Soil pH, D4972	\$60.00	Unit Weight, dry-rodded, C29	\$125.00
Organic Content/Loss on Ignition, D2974	\$85.00	Organic Impurities in Fine Aggregate, C40	\$125.00
California Bearing Ratio (per pt), D1883	\$370.00	Sand Equivalent Value, D2419	\$225.00
Total Porosity, D854, D2216, D7263	\$120.00	Fine Aggregate Angularity, MTM 118	\$120.00
Density & Mst, D2216, D7263	\$40.00	Angularity Index, C1252	\$120.00
Natural Moisture, D2216	\$18.00	Flat and Elongated Particles, D4791	\$100.00
Unconfined Compression, D2166	\$70.00		
Shelby Tube - Visual Classification, D2488	\$60.00	<u>Concrete</u>	<u>Per Test</u>
Shelby Tube - Extrusion, D2488	\$40.00	Concrete Compression, per cylinder, C39	\$16.00
Direct Shear (up to 3 pts), D3080	\$650.00	Cylinder Molds (cyls. not molded by MTC)	\$2.50
Triaxial UU (up to 3 pts), D2850	\$700.00	Saw Cutting of Cylinders	\$15.00
Triaxial CU (up to 3 pts), D4767	\$1100.00	Core Compression (including saw cut), C42	\$55.00
Laboratory Vane Shear, D4648	\$95.00	Shotcrete cores (cut/comp. or spare), C1140	\$75.00
Consolidation, D2435, Method B	\$550.00	Splitting Tensile Strength, C496	\$60.00
Consolidation, D2435, Method A	Quoted	Beam Flexure, C293, C78	\$80.00
Permeability – Constant Head, D2434	\$260.00	Petrographic Services	Quoted
Permeability – Fall. Head, EM 1110-IV-1906	\$260.00	Shrinkage Test (3 specimens), C157	\$400.00
Permeability – Flex Wall, D5084	\$410.00	Concrete Core Absorption	\$60.00
Remolding of Samples, add	\$75.00	Potential ASR (Mortar Bar), set of 3, C1567, C1260	\$600.00
Soil Resistivity, G57	\$230.00		

*For special testing where a specific rate is not provided herein, fees will be based on laboratory technician and equipment hourly rate of \$100.00/hour with a 1 hour minimum charge.*

## FEE SCHEDULE

### LABORATORY RATES (continued)

<u>Masonry</u>	<u>Per Test</u>	<u>Rock Core</u>	<u>Per Test</u>
Grout Prism Compression, per prism, C1019	\$55.00	Unconfined Compression, D7012	\$170.00
Hyd. Cement Cube Compression, per cube, C109	\$17.00	Unconfined Compression w/ Strain, D7012	\$330.00
Compression of Concrete Block, per block, C140	\$130.00	Unconfined Comp. w/ Poisson Ratio, D7012	\$450.00
Linear Shrinkage Concrete Block, set of 3, C426	\$550.00	Slake Durability Index, D4644	\$220.00
Comp. of Concrete Block Prisms, per block, C1314	\$250.00	Point Load Strength, D5731	\$120.00
Moisture, Absorption, Net Area of Concrete Block, per block, C140	\$120.00	Rock Hardness by Rebound Hammer (10 Strikes), D5873	\$170.00
Brick Compressive Strength, Absorption, Saturation, IRA, Efflorescence, set of 15, C67	\$700.00	Indirect Tensile (per pt), D3967	\$65.00
<u>Bituminous Mixtures</u>	<u>Per Test</u>	<u>Steel</u>	<u>Per Test</u>
Mix Verification (extraction, sieve, LBW, crush), MTM 325, 108, 109, 117	\$300.00	Fireproofing Density Test, AWC Manual 12-A	\$65.00
Marshall Stability and Flow, per plug, D6927	\$95.00	Side Bends – Machine/bend, E190	\$130.00
Bulk Specific Gravity, per plug/core, D2726	\$95.00	Face/Root Bends – Machine/bend, E190	\$125.00
Molding Marshall Plugs, per plug, D6926	\$60.00	Plates and Supplies	Quoted
Theoretical Maximum Density (Rice), D2041	\$175.00	Welder Qualification	Quoted
Molding Gyratory Plugs, per plug, D6925	\$140.00	Tensile < 1" dia., A370	\$120.00
Preparation of Bituminous Core	\$20.00	Tensile > 1" dia., A370	\$150.00
Core Thickness, per core, D3549	\$25.00	Stress/Strain Curves Tensile	\$30.00
Moisture Content, D1461	\$60.00	Elongation, Reduction in Area, A370	\$50.00
		Jack Calibration	\$350.00
<u>Pipe</u>	<u>Per Test</u>		
ABS Truss Pipe Test, 8" – 15" dia., D2680	\$175.00		
PVC Pipe Test, 6" – 8" dia., D3034	\$200.00		

*For special testing where a specific rate is not provided herein, fees will be based on laboratory technician and equipment hourly rate of \$100.00/hour with a 1 hour minimum charge.*

## FEE SCHEDULE

### SOIL TEST DRILLING SERVICES

<u>Mob/Demob - 2-man crew:</u>	<u>CME55Track</u>	<u>Geoprobe</u>	<u>CME750</u>	<u>CME95</u>	<u>Marshmaster</u>
Within 30 mile radius	\$ 450.00	\$ 450.00	\$600.00	\$ 600.00	\$750.00
Outside 30 mile radius/mile/one-way	\$15.00	\$15.00	\$20.00	\$20.00	\$25.00

#### Soil Test Drilling:

Normal soil conditions (N<60), 5 ft interval SPT sampling	\$13.50/l.f.
Difficult soil conditions (N>59, rubble or cobbles), 5 ft interval SPT sampling	\$23.00/l.f.
Drilling surcharge for 50 to 75 ft depth	\$15.00/l.f.
Drilling surcharge for 75 to 100 ft depth	\$19.00/l.f.
All-terrain drill rig daily premium	\$300.00/day
NX Rock Coring, D2113	\$70.00/l.f.
Rock Core Setup Fee	\$275.00
Extra SPT samples, D1586	\$25.00/ea
Undisturbed thin-walled samples (Sheelby tubes), D1587	\$65.00/attempt
Drilling through concrete or brick at surface (less than 10" thick)	\$16.00/in
Grout boring closed	\$8.00/l.f.
Well/Piezometer construction (not including material)	\$8.50/l.f.
Locking Protective Cover	\$150.00/ea
Flush Locking Protective Cover	\$150.00/ea
Steam Cleaner rental	\$175.00/day
55-gallon Drum (disposal not included)	\$60.00/ea
Bagged Materials (sand, bentonite, cement)	\$15.00/bag
Piezometer and well materials	Quoted
Per Diem (lodging and meals, 2-man crew)	\$220.00/day

*Drill crew rate per hour for special testing, borehole grouting, monitoring well construction, access, on-site setup, site clean-up, standby, water hauling or steam cleaning:*

<u>CME55</u>	<u>Geoprobe</u>	<u>CME750</u>	<u>CME95</u>	<u>Marshmaster</u>
\$220.00	\$200.00	\$240.00	\$250.00	\$350.00

*Drill crew access time may be charged if soft ground conditions, wooded areas, or other site conditions/restraints are encountered.*



## GENERAL CONDITIONS

1. The scope of work includes the specific geotechnical, testing or other services to be performed by Materials Testing Consultants, Inc. (MTC) as set forth in MTC's proposal, the client's acceptance thereof if accepted by MTC and these general conditions. "Client" refers to the person or business entity ordering the work to be performed by MTC. If the client is ordering the work on behalf of another, the client represents and warrants that the client is the duly authorized agent of said party for the purpose of ordering and directing the work. Unless otherwise stated in writing, the client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for the client's intended purpose. The ordering of work from MTC shall constitute acceptance of the terms of MTC's proposal and these General Conditions.
2. Client will arrange for and provide access to the site as is necessary for MTC to perform the work. MTC, unless specifically indicated otherwise in the proposal, has not included cost for restoration due to damage to the site that may occur during the work. MTC agrees to exercise reasonable measures to minimize damage to the site during the performance of the work.
3. Test samples will be disposed immediately upon completion of the assigned tests unless prior written arrangements have been made to hold the samples for a longer period of time. Samples from drilling operations will be held for 90 days after submittal of MTC's report.
4. MTC's work shall not include supervising construction or determining the means, methods, techniques or sequences of construction. MTC shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare.
5. Client shall cause all tests and inspections of the site, materials and work performed by MTC or others to be timely and properly performed in accordance with the plans, specifications and contract documents and MTC's recommendations. No claims for loss, damage or injury shall be brought against MTC by client or any third party unless all tests and inspections have been so performed and unless MTC's recommendations have been followed. Client agrees to indemnify, defend and hold MTC, its officers, employees and agent harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney's fees in the event that all such tests and inspections are not so performed or not so followed except to the extent that such failure is the result of the negligence, willful or wanton act or omission of MTC, subject to the limitation contained in paragraph 9.
6. Client represents and warrants that he has advised MTC of any known or suspected hazardous materials, utility lines and pollutants at any site at which MTC is to do work hereunder, and unless MTC has assumed in writing the responsibility of locating subsurface objects, structures, lines or conduits, client agrees to defend, indemnify and save MTC harmless from all claims, suits, losses, costs and expenses, including reasonable attorney's fees as a result of personal injury, death or property damage occurring with respect to MTC's performance of its work and resulting to or caused by contact with subsurface or latent objects, structures, lines or conduits where the actual or potential presence and location thereof was not revealed to MTC.
7. Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty day period at the rate of eighteen percent per annum until paid. Client agrees to pay MTC's cost of collection of all amounts due and unpaid after sixty days, including court costs and reasonable attorney's fees. MTC shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein MTC waives any right to a mechanics' lien, or any provision conditioning MTC's right to receive payment for its work upon payment to client by any third party. These General Conditions are notice, where required, that MTC shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of MTC from any and all claims which client may have, either in tort or contract, and whether known or unknown at the time.
8. Nothing contained within this agreement shall be construed or interpreted as requiring MTC to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants. Client assumes full responsibility for compliance with the provisions of RCRA and any other Federal or State statute or regulation governing the handling, treatment, storage and disposal of pollutants.
9. Ground Penetrating Radar ("GPR") Services. Client acknowledges that the use of GPR technology is not error free and there are limitations on the use of GPR to locate buried or embedded objects in the ground or in structures (for example, field conditions, soil moisture content, material type, masking of deeper embodiments by shallow embodiments and thickness of the material to which the GPR Services are to be applied; and only center lines of embedded objects can be located) which may make GPR less precise than other embedded object location technologies. MTC may rely on statements and plans of Client's representatives (including on-site employees or employees or representatives of contractors or subcontractors working for Client) as to the characteristics of the structure or location to be tested using GPR Services. Client agrees that it shall have the sole responsibility for the use of any information obtained as a result of the GPR Services, including reliance on any data there from in order to determine the location of drilling operations or other penetration of the location, area of structure to which the GPR Services are applied. MTC has no responsibility or obligation other than to deliver the GPR Services and the results obtained from application of GPR. How and when the work product from the GPR Services shall be used (or not used) shall be in the sole and exclusive discretion of Client, and MTC shall have no obligation or responsibility to Client after the required GPR Services are completed and the work product is delivered.
10. MTC's SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH THIS AGREEMENT AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, MTC WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES OR REPRESENTATIONS, EITHER EXPRESS OR IMPLIED. STATEMENTS MADE IN MTC REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.
- SHOULD MTC OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON MTC'S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF MTC, ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO \$25,000 OR THE TOTAL AMOUNT OF THE FEE PAID TO MTC FOR ITS WORK PERFORMED WITH RESPECT TO THE PROJECT, WHICHEVER IS GREATER.
11. Subject to the foregoing limitations, MTC agrees to indemnify and hold client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of MTC's negligence to the extent of MTC's negligence. Client shall provide the same protection to the extent of its negligence. In the event that client or client's principal shall bring any suit, cause of action, claim or counterclaim against MTC, the party initiating such action shall pay to MTC the costs and expenses incurred by MTC to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that MTC shall prevail in such suit.
12. MTC's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay MTC's legal expenses, administrative costs and fees pursuant to MTC's then current fee schedule for MTC to respond to any subpoena.
13. In the event any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.
14. This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.
15. This agreement may be terminated by either party upon seven day's prior written notice. In the event of termination, MTC shall be compensated by client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place MTC's files in order and/or protect its professional reputation.



hereby grants

# National Women's Business Enterprise Certification

to

## Materials Testing Consultants, Inc.

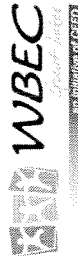
who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).

This certification affirms the business is woman-owned, operated and controlled; and is valid through the date herein.

Expiration Date: 05/27/2016  
WBENC National Certificate Number: 2005108134

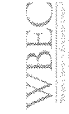
WBENC National WBE Certification was processed and validated by Women's Business Enterprise Council – Great Lakes, a WBENC Regional Partner Organization.

Authorized by Michelle Richards, President,  
Women's Business Enterprise Council – Great Lakes



NAICS Codes: 541330, 541380, 541620

UNSPSC Codes: 81100000, 77000000





44265 Plymouth Oaks Boulevard  
Plymouth, Michigan 48170  
T 734-455-8600  
F 734-455-8608  
www.ttlassoc.com

January 5, 2016

**Proposal No. 13647.01**

Mr. Brian M. Rubel, P.E.  
Tetra Tech  
710 Avis Drive  
Ann Arbor, Michigan 48108

**Geotechnical Subsurface Investigation  
Proposed Above Ground Wet Weather Storage Tank and Valve Vault  
Northfield Township Wastewater Treatment Plant  
Whitmore Lake, Michigan**

Dear Mr. Rubel:

TTL Associates, Inc. (TTL) is pleased to provide this proposal to Tetra Tech for a geotechnical subsurface investigation for the above referenced project. TTL has developed this proposal for services based on an email Request for Proposal (RFP) from you to Ms. Katherine Chulski of TTL on December 18, 2015, which included a proposed site plan, as well as email correspondence sent from you to Ms. Chulski from December 18, 2015 and December 30, 2015, regarding valve vault depth and proposed future expansion.

**PROJECT DESCRIPTION**

It is our understanding that the project consists of construction of a new above-ground wet weather storage tank and a new valve vault at the existing Northfield Township wastewater treatment plant (WWTP). The WWTP is located approximately ½ mile north of 8 Mile Road and ¼ mile west of Lemen Road in Whitmore Lake, Michigan.

The site for the new tank is mostly undeveloped at this time, and includes a partially wooded area with a grassy path that traverses around the facility. The perimeter of the new tank is preliminary designed with slopes on the order of 4 horizontal to 1 vertical (4H:1V). Existing site grades are generally flat, indicated to range from Elevs. 913 to 910, although at the eastern edge of the tank perimeter a shallow depression with a bottom of Elev. 906 is indicated.

The tank will have a diameter of 100 feet with a tank floor indicated at Elev. 915. Based on existing site grades, approximately 3 to 4 feet of fill is required to raise site grades for the proposed tank. It is anticipated that the structure will have a concrete ringwall supported on footings. Structural loads were not available at the time of preparing this proposal. Maximum loads are assumed to not exceed 2,000 pounds per square foot (psf).

The valve vault will have a footprint of approximately 25 feet by 15 feet, with the bottom slab for this structure at a depth of roughly 6 to 8 feet below existing grade. Structural loads were not available at the time of preparing this proposal. Maximum loads are assumed to not exceed 2,000 psf.

We understand that soil borings are not needed for the future plant expansion immediately south of the existing facility. It is understood that this work is projected approximately 10 years in the future.

### **SCOPE OF WORK**

TTL proposes to conduct a geotechnical subsurface investigation to evaluate the properties of the underlying soils with respect to design and construction of foundations at the above referenced location. A drill rig and crew will be utilized to advance soil borings into the underlying soils for the purpose of collecting soil samples and performing in-situ tests. Laboratory testing will be conducted on the collected soil samples to provide physical properties and characteristics of the underlying materials. Geotechnical engineering recommendations pertaining to design and construction will be developed based on information obtained from the drilling and laboratory testing.

The proposed scope has been divided into the following three tasks.

#### **Task 1 - Mobilization, Drilling and Sampling**

Based on the provided information, four (4) borings are proposed for this investigation. One boring will be performed near the center of the tank footprint and extended to a planned depth of 100 feet below existing grade. Three borings will be performed around the perimeter of the proposed tank footprint and extended to a planned depth of 20 feet. One of these perimeter borings will be located in the area of the proposed valve vault. The borings will be extended to these planned depths or to auger refusal, whichever is first encountered. If encountered soil conditions are such that deep foundations may be required, TTL will notify Tetra Tech to determine if deeper borings are warranted.

TTL will mobilize a drill rig and crew to the site, perform the indicated test borings, and return the collected soil samples to our laboratory for testing. The test borings will be located in the field by TTL in general accordance with the provided site plan. The borings will be located by tapping or pacing methods. TTL will notify the utilities protection service (MISS DIG) for utility markings and clearances. **The client is to furnish TTL with plans identifying on-site underground structures and utilities, and to notify TTL of those structures and utilities not shown on said plans.** If obstructions, overhead power lines, or underground utilities are encountered, the test borings may have to be relocated. The relocation distance shall be kept to a minimum.

The test borings will be performed in general accordance with ASTM D 1586 and D 5434. Soil samples will be generally be collected at 2½-foot intervals to a depth of 10 feet and at 5-foot intervals thereafter using a split-spoon sampler. For the valve vault boring, soil samples will be collected at 2½-foot intervals to boring termination. Standard Penetration Tests will be performed at the same intervals. If soft to medium stiff cohesive soils are encountered, up to two Shelby tube samples will be obtained in general accordance with ASTM D 1587.

Groundwater readings will be obtained during drilling and upon completion of drilling operations. Upon completion of the drilling operations, each test boring will be backfilled with a mixture of bentonite chips and auger cuttings.

### **Task 2 - Laboratory Testing**

Design and construction recommendations pertaining to foundations will be evaluated using soil index properties and engineering parameters determined from laboratory tests performed on the recovered soil samples. These tests will include the following:

- Moisture content determinations (ASTM D 2216)
- Dry density determinations and unconfined compressive strength tests (ASTM D 2166)
- Atterberg limits tests (ASTM D 4318)
- Particle size analyses (ASTM D 422)

All recovered soil samples will be tested for moisture content and visually or manually classified in accordance with the Unified Soil Classification System (ASTM D 2487 and D 2488). Dry density determinations and unconfined compressive strength tests will be performed on approximately 20 percent of the intact cohesive split-spoon samples as well as all recovered Shelby tube samples. Unconfined compressive strength estimates will be obtained for the remaining intact cohesive samples using a calibrated hand penetrometer. Additionally, an Atterberg limits test and a particle size analysis will be performed on two representative soil samples.

### **Task 3 - Engineering Analysis, Recommendations and Report Preparation**

A geotechnical engineer will take the information from the driller's field logs and prepare engineering logs describing each encountered stratum. Geotechnical-related design and construction recommendations will be prepared under the direction of a licensed professional engineer. The recommendations will address soil conditions and characteristics, bearing capacities, and anticipated settlements. In addition, general construction recommendations will be provided by the geotechnical engineer, including excavation and backfill requirements, as well as groundwater conditions and control.

The final report will contain the field investigation and laboratory test data, state our findings and observations, and include a site plan and log identifying each test boring. The final report will also include the recommendations for tank foundations and valve vault foundations prepared under the direction of a licensed professional engineer.

### **ESTIMATED COST**

TTL proposes to conduct the investigation described herein for a lump sum fee of **\$8,285.00**. This fee includes \$3,980 for drilling and sampling of subsoils not exceeding 160 lineal feet, \$855 for laboratory testing, and \$3,450 for engineering analysis and report preparation. Additional drilling and sampling of overburden soils, if deemed necessary by subsurface conditions and authorized by Tetra Tech prior to demobilization, would be performed on an add basis of \$30.00 per lineal foot. Delays incurred by the drilling crew due to circumstances beyond our control will be billed at the rate of \$222.00 per hour.

The engineering fee includes analysis and consultation through submittal of the final report. Any project meetings, as well as additional analysis and consultation services, will be invoiced in accordance with the following unit rates:

- Project Engineer for additional analysis and engineering evaluation, per hour ..... \$ 110.00
- Chief Geotechnical Engineer (P.E.) for meetings and consultation, per hour..... \$ 146.00

### **TERMS AND CONDITIONS**

Work shall be performed in accordance with the attached TTL Agreement for Services. Please execute both copies of the agreement form and return one copy to our office as our authorization to proceed. As an alternative, you may provide a Purchase Order referencing this proposal by number and date.

TTL will apply reasonable care to avoid encountering underground structures and utilities, including notifying MISS DIG prior to the field work to obtain clearances within MISS DIG's jurisdiction. **The client is to furnish TTL with plans identifying on-site underground structures and utilities, and to notify TTL of those structures and utilities not shown on said plans.** Any claims resulting from damage to structures/utilities not identified or mismarked by MISS DIG locaters and/or the client are not the responsibility of TTL, regardless if such damages are direct, indirect, or consequential.

### **SCHEDULE**

TTL is prepared to begin work on this project upon receipt of written authorization to proceed. Based on our current drilling schedule, we anticipate that the field work can be completed within two weeks of receipt of written authorization and site plans showing existing on-site underground structures and utilities. Field operations are anticipated to require two days for completion. A PDF electronic copy



of our final report will be available approximately two weeks after completion of the drilling operations.

TTL Associates, Inc. appreciates this opportunity to provide Tetra Tech with our quality geotechnical services and we look forward to working with you on this project. Should you have any questions regarding this proposal, please contact us at (734) 455-8600.

Respectfully submitted,

**TTL Associates, Inc.**



Katherine D. Chulski, P.E.  
Geotechnical Engineer



Curtis E. Roupe P.E.  
Vice President

Attachments - Agreement for Services  
- Terms and Conditions

T:\Geotech\Projects 2016\13647.01...\Proposal\13647.01 Geotech Proposal Wet Weather Storage Tank Northfield Twp WWTP MI

## AGREEMENT FOR SERVICES

THIS AGREEMENT is by and between \_\_\_\_\_

Tetra Tech

710 Avis Drive

Ann Arbor, Michigan 48108

hereinafter called **CLIENT** and TTL Associates, Inc. of 44265 Plymouth Oaks Boulevard, Plymouth, Michigan 48170, hereinafter called **TTL** who agrees as follows:

**DECLARATIONS.** **CLIENT** desires to engage **TTL** to provide services as described in **TTL** Proposal No. 13647.01 dated January 5, 2016, a copy of which is attached hereto, and along with the **TERMS AND CONDITIONS**, which appear on the reverse side of this document, are made a part of this **AGREEMENT**.

**ACCEPTANCE.** Execution of this **AGREEMENT** or the issuance of any other written authorization by **CLIENT** to **TTL** such as a written Purchase Order will constitute acceptance of this **AGREEMENT**.

For **CLIENT**, By \_\_\_\_\_

Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

EXECUTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

For **TTL Associates, Inc.**, By  \_\_\_\_\_

Signature

Curtis E. Roupe, P.E.

\_\_\_\_\_  
Name

Vice President

\_\_\_\_\_  
Title

EXECUTED THIS 5<sup>th</sup> DAY OF January, 2016

Please sign one copy of this agreement and return it to TTL. The proposal is valid for 120 days.





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## TERMS AND CONDITIONS

### SCHEDULE A

As used herein, the word Client refers to the party purchasing services for work from TTL Associates, Inc. (TTL). The following terms and conditions shall govern the performance of services or work by TTL for or on behalf of Client, as contemplated by the order set forth on the reverse side hereof. Modification of these terms and conditions may be made only with the prior written consent of both parties and any attempts to alter such terms and conditions with purchase orders, acknowledgements, similar or other documentation shall be void.

1. Scope; Standards. TTL shall provide the services described on the reverse side hereof in accordance with generally accepted industry standards.
2. Work Product. Reports and results of TTL services are rendered for the exclusive use of Client, but at all times remain the property of TTL. The Client shall not advertise, publish or otherwise communicate TTL's work product to any third party without the prior written approval of an officer of TTL.
3. Legal Proceedings. If TTL work product is to be used in any legal proceeding, TTL shall charge and Client shall pay all TTL expenses together with then applicable TTL hourly rates for any court appearance, deposition, affidavit or the like by any TTL personnel. Preparation time shall also be billed and paid at such rates.
4. Adversarial Proceedings. In the event that TTL is ordered or subpoenaed to produce documents or testify on behalf of a third party, TTL shall so advise Client, whenever possible. Client may then determine whether it wishes to contest the subpoena or order.
5. **WARRANTY DISCLAIMER. OTHER THAN ITS COMMITMENT TO PERFORM SERVICES IN ACCORDANCE WITH GENERALLY ACCEPTED INDUSTRY STANDARDS, TTL MAKES NO WARRANTY WHATSOEVER. TTL MAKES NO WARRANTY OF MERCHANTABILITY AND NO WARRANTY OF FITNESS FOR ANY PARTICULAR PURPOSE.**
6. **Limitation of Liability. In no event will TTL's liability to Client, or to third parties claiming through Client (including, without limitation, Client's insurers) exceed \$50,000 regardless of the legal theory upon which a claim may be based, including contract, warranty, tort and indemnification. Without limiting the generality of the foregoing, this limitation is applicable to loss, destruction, or damage to Client property while in the possession or control of TTL. In no event will TTL be liable to Client or to third parties claiming through Client (including Client's insurers) for any incidental or consequential damages whatsoever regardless of the legal theory upon which a claim may be based.**
7. Samples. In the event that TTL services involve test samples, such samples will be obtained with reasonable care and preserved for a period of thirty (30) days. TTL reports relative to samples are applicable only to the specific samples tested and only depict conditions at the specific location of the test.
8. Pricing. Prices quoted by TTL are subject to change if not accepted by Client within sixty (60) days of the date of quotation or if the work is not commenced (through no fault of TTL) within sixty (60) days of the date of acceptance of such quotation.
9. Payment. **TTL invoices shall be paid within thirty (30) days of invoice date.** Amounts unpaid when due shall bear interest at the rate of one percent (1.0%) per month, compounded monthly, until paid.
10. Governing Law. This agreement and all transactions relating hereto shall be governed by the laws of the State of Ohio.
11. Entire Agreement. This proposal constitutes the entire agreement between TTL and Client regarding the subject matter hereof and replaces all prior written or oral agreements and understandings. It may be amended or altered only in a writing signed by both parties.

**MEMO**

**TO:** Board of Trustees  
Northfield Township

**FROM:** Sally Hodges, AICP, Senior Vice President  
McKenna Associates

**SUBJECT:** Recommendation to Amend the Zoning Ordinance for the RTM District

**DATE:** May 5, 2016

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In anticipation of the proposed Arvin Sango research and development facility, and other potential future uses in the Township's technology park, the Planning Commission has reviewed the RTM zoning district. The primary purpose of the review was to ensure that the kinds of uses currently being developed and desired by the Township are clearly permitted in that zoning district. Based on its review, the Commission has recommended that the RTM list of principal permitted uses be simplified, and that the amount of prototyping or pilot processing, manufacturing or assembly that is allowed with a principal permitted use be increased for flexibility in these operations.

On May 4, 2016 the Planning Commission held a public hearing and recommended approval of the following amendments to the Zoning Ordinance:

1. **ARTICLE II DEFINITIONS** - *to add definitions of the terms Laboratory, Business, Industrial, and Scientific.*
2. **ARTICLE XXII RTM – RESEARCH/TECHNOLOGY/MANUFACTURING DISTRICT, Section 36-637** *to simplify the permitted uses in the district; to increase the floor area that may be occupied by prototyping or pilot processing, manufacturing or assembly from 25% to 49% of the principal permitted use; and to permit auditoriums and meeting facilities that are accessory to a principal permitted use in the district.*

The amendments as recommended by the Planning Commission are included in your packet. We respectfully request that you approve the proposed amendments.

## ARTICLE II. - DEFINITIONS

### Sec. 36-29. - Definitions.

**Laboratory:** A building or group of buildings in which are located facilities for research, investigation, testing, or experimentation.

**Business:** Any use engaging in the purchase, sale, barter, or exchange of goods, wares, merchandise, or services.

**Industrial:** Any use in which the major activity is the treatment, processing, rebuilding, repairing, or bulk storage of material, products, or items, and where the finished product is not acquired by the ultimate user on the premises.

**Scientific:** Any use in which the major activity is the pursuit, discovery, production, documentation, verification, or dissemination of knowledge.

## ARTICLE XXII. - RTM—RESEARCH/TECHNOLOGY/MANUFACTURING DISTRICT

### Sec. 36-635. - Purpose.

This district is intended to achieve the following objectives:

- (1) To provide an environment of related activities; which will encourage an increase in the productivity of business and industry.
- (2) To encourage development of scientific, business and industrial research and technology and environmentally clean manufacturing plants in a low density, landscaped campus type environment, generally devoid of nuisance factors commonly found in standard industrial districts.
- (3) To permit and encourage uses which support research, technology and manufacturing uses to locate within an RTM district, thereby eliminating the need to provide for their location on scattered sites in the general vicinity of the district.
- (4) To permit an RTM district to develop in stages and in a planned, coordinated manner, according to an overall development plan.
- (5) To provide facilities and services necessary for the health, safety, welfare and convenience of employees, customers, and visitors in an RTM district.
- (6) To encourage provision of open space within an RTM district, and to preserve natural features by incorporating them into the plan for the district.
- (7) To protect existing and planned uses in the vicinity of a proposed RTM center from spillover effects which might be created by uses in the district.
- (8) To help diversify the local economy, reduce unemployment, and expand the non-residential tax base of the township.
- (9) To prevent uses in the RTM district from creating any dangerous, injurious, noxious, or otherwise objectionable condition which might result from fire, explosion, or radioactivity; noise or vibration; water or soil pollution; smoke, dust, odor or other forms of air pollution; electrical or other disturbances, glare or heat; storage or disposal of liquid or solid materials or wastes;

conditions conducive to the breeding of rodents or insects; or from any other substance, condition, or elements in a manner or amount as to adversely affect other uses in the RTM district or in the surrounding area.

(Ord. of 7-22-2013, § 51.01; Ord. of 9-9-2014, § 51.01)

#### Sec. 36-636. - Location of an RTM district.

An RTM district shall be located in areas of the township designated in the township's adopted general development plan as suitable and desirable for research/technology/ manufacturing uses. A petition for an RTM district in all other locations shall either follow or proceed simultaneously with, an amendment to the adopted general development plan.

(Ord. of 7-22-2013, § 51.02; Ord. of 9-9-2014, § 51.02)

#### Sec. 36-637. - Permitted uses.

Uses in an RTM district shall be limited to those included in the listing of uses. No other uses shall be permitted unless the applicable plans are revised or amended in accordance with this chapter. The uses to be permitted shall be selected from the following listed uses, or shall be similar to such uses.

##### (1) Permitted principal uses.

- a. Agricultural uses, as temporary uses prior to development of a parcel in the RTM district.
- b. Industrial research, development, and testing laboratories.
- c. Scientific research, development, and testing laboratories.
- d. Business research, development, and testing laboratories.
- ~~e. Automated production equipment, such as robots.~~
- ~~f. Pharmaceutical drugs.~~
- ~~g. Office, computing, and accounting machinery.~~
- ~~h. Electric lamps; current-carrying and non-current-carrying wiring devices; radio and television receiving equipment; electronic components and accessories.~~
- ~~i. Space vehicles and parts.~~
- ~~j. Measuring, analyzing, and controlling instruments; photographic (except chemicals and sensitized materials); medical and optical goods; watches and clocks.~~
- ~~ke. Printing, publishing and allied industries.~~
- ~~lf. Production and processing of genetic materials.~~
- ~~mg. Electricity transmission and distribution lines, gas and oil pipelines, and related structures; electricity switching and step-down stations.~~
- ~~nh. Administrative, professional, and business offices.~~

##### (2) Permitted accessory uses.

- a. Uses such as fire, police, and ambulance stations; technical and business schools; recreation facilities, both indoor and outdoor post office.
- b. Prototype or pilot processing, manufacturing, and/or assembly, if strictly incidental and subordinate to an activity permitted and located in the RTM district, and if such use does not occupy more than ~~25-49~~ percent of the total floor area of the permitted principal use.

- c. Commercial, office, and service uses which are located, designed, and intended to support and complement permitted principal uses which are located in an RTM district, such as the following: banks and other financial institutions; restaurants; transient lodging facilities; day care facilities; barber and beauty shops; pharmacies; sales of newspaper magazines, and books; office supply sales; medical and dental offices; ~~theaters~~; auditoriums and meeting facilities; dry cleaning (pick-up and delivery only); product display facilities; power plants; water treatment plants; automobile service stations and car washing facilities; gift and flower sales; data processing and computing centers; computer and office machine service and repair establishments; printing and copying services.

Such uses shall either be located in a building containing the permitted principal uses which will be served, or in service centers consisting of one or more buildings, designed with common drives, parking and loading areas, and landscaping. Such service centers shall be located within the district as to clearly serve only the permitted principal uses within the district and not the surrounding area and communities.

- d. Outdoor recreation facilities.
- e. Living quarters for security and maintenance personnel.
- f. Warehousing, only for principal uses permitted and located in this district.
- g. Communication facilities only for principal uses permitted and located in this district.

(Ord. of 7-22-2013, § 51.03; Ord. of 9-9-2014, § 51.03)

#### Sec. 36-638. - Conditional uses.

The following buildings and structures, and uses of parcels, lots, buildings, and structures are permitted subject to obtaining a conditional use permit as provided in article XXVII.

- (1) Commercial communications apparatus, if located on existing commercial communications or electrical towers, or other existing appropriate structure, and subject to the provisions of section 36-720 herein, in addition to the requirements of article XXVII ("Conditional Uses") herein.

(Ord. of 7-22-2013, § 51.04; Ord. of 9-9-2014, § 51.04)

#### Sec. 36-639. - Regulations and standards.

The following regulations shall apply in all RTM - Research/Technology/Manufacturing Districts:

(1) *Density regulations.*

- a. Ground floor coverage (GFC) shall not exceed 25 percent.
- b. The floor area ratio (FAR) shall not exceed 40 percent.
- c. The total developed area (TDA - the sum of the ground floor area of all buildings, and the area in parking spaces, drives, and loading spaces) of a lot shall not exceed 50 percent of the area of the lot.

(2) *Density calculations.*

- a. GFC, FAR, and TDA calculations shall be based on land areas designated for the various uses. The designated land areas shall include acreage for private drives, parking and loading areas, open spaces around structures, landscaped areas and similar areas, but not acreage in existing or future public street rights-of-way or major private streets.
- b. Land areas used in calculating ground floor coverages and floor area ratios shall be delineated on the site plan so that the acreage and density computations can be confirmed.

- c. The surface area of lakes, streams, ponds (natural, man-made or storm water retention), marsh lands, or similar areas may be included in the acreage used for calculating ground floor coverage and floor area ratios if such areas are part of lands devoted to parks and open space uses.
  - d. GFC and FAR calculations shall be based on land areas designated for the various uses: The designated land areas include acreage for private drives, parking and loading areas, open spaces around structures, landscaped areas and similar areas, but not acreage in existing or future public street right-of-way or major private streets.
  - e. Land used to provide acreage to meet density regulations in a project within an RTM district shall not be used to compute density in another project within the district, unless the GFCs and FARs of the subject project and all previous projects are maintained at or less than the limits established in the preliminary site plan.
- (3) *Minimum lot area.* The minimum area for a parcel of land to be zoned RTM shall be 40 acres. The minimum area for individual lots within an RTM district shall be five acres. Any parcel of land, regardless of area, may be added to the initial land if contiguous thereto.
- (4) *Required yards.*
- a. A yard at least 100 feet wide shall be provided along an existing or future public street right-of-way.
  - b. A yard at least 50 feet wide shall be provided along that part of the perimeter of an RTM district which does not abut a public street, except where the adjacent property is designated by the Township's adopted General Development Plan for agricultural or residential uses, in which case the yard shall be at least 100 feet.
  - c. The following minimum yards shall be provided for each lot which is not subject to the yard requirements of subsection (4)a. and (4)b., preceding:

Front	50 feet
Side, interior	10 feet
Side, corner	50 feet
Rear	35 feet

Larger minimum yards may be required at the time of site plan approval, for a building exceeding three stories or 35 feet in height. The requirements shall be based on consideration of natural light, air circulation, and solar access.

- d. Minimum yard requirements shall apply to all buildings and structures, drives, and parking and loading areas. Drives may cross required yards. Drives and parking spaces shall not be less than ten feet from a property line where permitted in a side or rear yard. Loading areas shall not be permitted in any required yard.

All required yards shall be landscaped and adequately and permanently maintained. Yards that abut residentially used or zoned property shall meet the standards of section 36-706, transition strip.

- e. The preceding yard requirements, except those in subsection (4)a. and (4)b. herein, may be reduced as part of the approved site plan. The reduction shall be based on findings that topographic conditions, trees and other vegetation, proposed land grading and plant

materials, or other existing or proposed site conditions perform the same function as the required yards.

(5) *Distances between buildings.*

- a. The location of buildings and uses, and distances between buildings as shown by dimensions, shall be shown on the site plan.
- b. Distances between buildings shall be sufficient to meet fire regulations, and to provide for natural light, air circulation and solar access.

(6) *Height.* There shall be no height regulations in an RTM district, provided that any building which exceeds a height of three stories or 35 feet shall be approved as to a specific height by the township board upon recommendation of the planning commission. Approval shall be based on findings regarding natural light, air circulation, views, and solar access rights for neighboring buildings and properties, airport flight patterns; and fire protection and safety. The height of each building shall be on the site plan.

(7) *Parking and loading requirements.*

- a. Parking and loading facilities shall be provided in accordance with section 36-765 and article XXV, herein, except that the dimensions of individual parking spaces may be reduced to not less than nine feet wide by 18 feet long, if approved as part of approval of the site plan. The planning commission may establish a maximum number of parking spaces permitted on a lot as part of its approval of a site plan.
- b. Notwithstanding requirements of article XXIII, herein, the number of parking spaces required for RTM uses shall be based on the rate of one space for each 300 square feet of floor area. Loading/unloading operations shall occur only on the site involved, and shall not be located in the front or corner side yard. Loading/unloading areas shall be screened from view from streets and adjacent lots.

(8) *Outdoor storage.* Outdoor storage of vehicles, equipment, supplies, or products shall be prohibited. Trash and other waste materials shall be stored as provided in section 36-701(3), herein. Such areas shall be screened from view from a street or adjacent lots, and shall not be located in front or corner side yard.

(9) *Outdoor operations.* Outdoor storage of vehicles, equipment, supplies, or products; outdoor processing, assembly, repair, or other operations; or outdoor display of goods, materials, products, equipment, or processes shall be prohibited. No display shall be permitted in a window or in any other location visible from a street or an adjacent lot except in a service center, as provided in section 36-637(2)c., herein. Trash and other waste materials shall be stored as provided in section 36-701(3), herein. Such areas shall be screened from view from a street or adjacent lots, and shall not be located in a front or corner side yard. Outdoor processing, assemble, repair, or other operations shall be prohibited.

(10) *Landscaping.* Landscaping shall be provided in accordance with the approved site plan for each lot in an RTM district. All landscaping shall be in conformance with section 36-722, landscaping, of this chapter.

(11) *Performance standards.*

- a. Atmosphere emissions, electromagnetic radiation and interference, and the handling and disposal of radioactive and chemical materials shall comply with all applicable state and federal laws and regulations.
- b. No vibration shall be produced which is transmitted through the ground and is discernible without the aid of instruments at, or any point beyond, the lines of the subject lot.
- c. Noise emanating from a building in this district shall not exceed 60 decibels as measured 25 feet from the exterior surface of the exterior walls of that building.

- d. All activities, and all storage areas for materials, shall be provided with adequate safety and fire fighting devices, meet state codes regarding fire and explosion hazards, and requirements of [the] township fire marshal.
  - e. No direct or sky-reflected glare, except that resulting from floodlighting, so as to be visible at the lot line, shall be permitted. No emission or transmission of heat or heated air so as to be discernible at the lot line shall be permitted.
  - f. There shall be no discharge of any liquid or solid materials into any public or private sewage disposal system, into any stream or body of water, onto the surface of the ground, or into the ground, except in accordance with township, county, and state laws and regulations.
  - g. Odors from any use shall not be discernible at a lot line to a greater degree than odors from plants for the manufacture of electronic equipment.
- (12) *Fencing*. Security fencing shall not be permitted in any part of a yard forward of the rear wall of a building.

(Ord. of 7-22-2013, § 51.05; Ord. of 9-9-2014, § 51.05)

Secs. 36-640—36-666. - Reserved.



ORDINANCE NO.

NORTHFIELD TOWNSHIP, WASHTENAW COUNTY MI

AN ORDINANCE OF THE BOARD OF TRUSTEES OF NORTHFIELD TOWNSHIP, MICHIGAN, TO AMEND THE RESEARCH, TECHNOLOGY AND MANUFACTURING DISTRICT BY ADDING A DEFINITIONS SECTION AND AMENDING SECTION 36-637 PERMITTED USES AND SECTION 36-638 CONDITIONAL USES.

**Whereas** The Planning Commission has reviewed the Research/Technology/Manufacturing district; and,

**Whereas** The Planning Commission believes that the changes made to permitted accessory uses are in compliance with the Religious Land Use and Institutionalized Persons Act; and,

**Whereas**, The Planning Commission finds it necessary to add various definitions to clarify various uses in the ordinance; and,

**Whereas**, The Planning Commission wishes to allow a greater percentage of Prototype and pilot processing, manufacturing, and/or assembly as an incidental or subordinate to an activity permitted in the district.

**Now, therefore, be it ordained** by the Northfield Township Board of Trustees that the bellow zoning text and various articles be amended as follows:

Section 1: Article II, Definitions, section 36-29 Definitions be amended to add the following definitions of various uses:

Laboratory: A building or group of buildings in which are located facilities for research, investigation, testing, or experimentation.

Business: Any use engaging in the purchase, sale, barter, or exchange of goods, wares, merchandise, or services.

Industrial: Any use in which the major activity is the treatment, processing, rebuilding, repairing, or bulk storage of material, products, or items, and where the finished product is not acquired by the ultimate user on the premises.

Scientific: Any use in which the major activity is the pursuit, discovery, production, documentation, verification, or dissemination of knowledge.

Section 2: Article XXII, Research Technology and Manufacturing District, Section 36-637, be amended to delete the following Permitted principal uses:

e. Automated production equipment, such as robots.

f. Pharmaceutical drugs

g. Office, computing, and accounting machinery.

h. Electric lamps; current carrying and non current carrying wiring devices; radio and television receiving equipment; electronic components and accessories.

i. Space vehicles and parts.

j. Measuring, analyzing, and controlling instruments; photographic (except chemicals and sensitized materials); medical and optical goods; watches and clocks.

Section 3: Article XXII, Research Technology and Manufacturing District, Section 36-637, Permitted accessory uses, subsection (2)(b) be amended to read as follows in its entirety:

b. Prototype or pilot processing, manufacturing, and/or assembly if strictly incidental and subordinate to an activity permitted and located in the RTM district, and if such use does not occupy more than 49 percent of the total floor area of the permitted principal use.

Section 4: Article XXII, Research Technology and Manufacturing District, Section 36-637, Permitted accessory uses, subsection (2)(c) to be amended to delete the word **theaters** from the section.

Section 5: Article XXII, Research Technology and Manufacturing District, Section 36-638, be amended by deleting Conditional Uses Subsection section (2), as follows:

(2) A church, synagogue, cathedral, mosque, temple or other building used for public worship, or a cemetery. DELETED by Ord. of 4-12-16

Section 6: Miscellaneous

If any portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of any other portion of this Ordinance.

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. Provided, however, that such repeal shall be only to the extent of such inconsistency, and in all other respects the ordinances or parts of ordinances are hereby ratified, re-established and confirmed.

Section 7: Effective Date

The provisions of this Zoning Code amendment are hereby ordered to take effect the day following its publication in a newspaper of general circulation within the Township. This Ordinance is hereby declared to have been adopted by the Township Board of Trustees of the Township of Northfield in a meeting duly called and held on this 10th day of May, 2016.

TOWNSHIP OF NORTHFIELD,  
WASHTENAW COUNTY, MICHIGAN

---

Marilyn Engstrom, Supervisor

ATTEST:

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Angela Westover, Clerk

I, Angela Westover, Northfield Township Clerk, hereby certify as follows:

- A. The above Ordinance was passed by the Northfield Township Board of Trustees on the 10th day of May, 2016. The names of the members voting thereon and how each member voted was as follows:

Yeas:

Nays:

Absent

- B. A true copy of the above Ordinance was published in Ann Arbor News, a newspaper circulating within the Township, on the \_\_\_th day of \_\_\_, 2016, and;

- C. The effective date of the above Ordinance is the \_\_\_th day of \_\_\_ 2016.

NORTHFIELD TOWNSHIP BOARD

By: \_\_\_\_\_

Angela Westover, Clerk

# NORTHFIELD TOWNSHIP

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Memo

**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 5/5/2016  
**Re:** IDD / Arvin Sango Tax Abatement

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Dear Township Board,

On tonight's agenda is the first of many votes on a Tax Abatement Application for Arvin Sango. Please note that tonight you are only voting to set a public hearing and provide notice to the taxing jurisdictions. On the next board agenda, we will have spreadsheets with the value and impacts of the Tax Abatement.

Respectfully Submitted,



Howard Fink

**RESOLUTION CALLING A PUBLIC HEARING ON  
THE ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT DISTRICT**

**TOWNSHIP OF NORTHFIELD  
COUNTY OF WASHTENAW, STATE OF MICHIGAN**

Minutes of a regular meeting of the Township Board of the Township of Northfield, County of Washtenaw, State of Michigan, held in the Township on the 10th day of May, 2016, at 7:00 p.m., Eastern Daylight Time.

PRESENT: Members \_\_\_\_\_

\_\_\_\_\_

ABSENT: Members \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the Township Board desires to establish an Industrial Development District (the "Proposed District") tentatively described in Exhibit A attached hereto and made a part hereof pursuant to Act 198, Public Acts of Michigan, 1974, as amended ("Act 198"); and

WHEREAS, Act 198 requires the Township Board to give written notice to all owners of real property located in the Proposed District by certified mail before establishing the district; and

WHEREAS, Act 198 requires the Township Board to afford all owners of real property located in the Proposed District and other residents of the Township an opportunity to be heard before establishing the district.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Board hereby calls a public hearing for Tuesday, June 14, 2016, at 7:00 o'clock p.m. at the Public Safety Building to afford all owners of real property located in the Proposed District as well as other residents and taxpayers of the Township an opportunity to comment on the establishment of the district.

2. The Township Clerk is hereby authorized and directed to provide notice to all owners of real property located in the Proposed District of the hearing via certified mail, such notice being substantially in the form as provided in Exhibit B, at least ten (10) days before the date of the hearing. The Township Clerk is further authorized and directed to give such additional notices required by Act 198.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members \_\_\_\_\_

\_\_\_\_\_

NAYS: Members \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Angela Westover  
Township Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Northfield, County of Washtenaw, State of Michigan, at a regular meeting held on May 10, 2016, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Angela Westover  
Township Clerk

## EXHIBIT A

### **INDUSTRIAL DEVELOPMENT DISTRICT**

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF WASHTENAW, STATE OF MICHIGAN, AND IS DESCRIBED AS FOLLOWS:

Situated in the Township of Northfield, County of Washtenaw, State of Michigan

Beginning at the East 1/4 corner of Section 20, Town 1 South, Range 6 East, Northfield Township, Washtenaw County, Michigan; Thence South 01 degrees 28' 30" West 665.26 feet along the East line of said Section 20; Thence North 71 degrees 11' 05" West 573.37 feet along the centerline of North Territorial Road (120 feet proposed); Thence North 18 degrees 48' 55" East 179.85 feet along the centerline of Jomar Drive; Thence continuing 221.03 feet along said centerline and the arc of a circular curve to the left, radius 450.00 feet, chord bearing North 04 degrees 44' 38" East 218.82 feet; Thence North 79 degrees 15' 15" East 492.39 feet to the place of beginning, being part of the Southeast 1/4 of said Section 20.

Subject to and together with a private road easement described as: Commencing at the East 1/4 corner of Section 20, Town 1 South, Range 6 East, Northfield Township, Washtenaw County, Michigan; Thence South 01 degrees 28' 30" West 602.40 feet along the East Line of said Section 20; Thence North 71 degrees 11' 05" West 504.64 feet along the North proposed 60 foot right-of-way line of North Territorial Road (120 feet proposed) for a place of beginning; Thence continuing North 71 degrees 11' 05" West 100.00 feet; Thence North 18 degrees 48' 55" East 73.34 feet; Thence North 27 degrees 32' 53" East 94.53 feet; Thence 344.88 feet along the arc of a non-tangential circular curve to the left, radius 417.00 feet, chord bearing North 11 degrees 20' 20" West 335.14 feet; Thence North 35 degrees 01' 57" West 83.63 feet; Thence 402.90 feet along the arc of a non-tangential circular curve to the right, radius 75.00 feet, chord bearing North 54 degrees 58' 03" East 66.00 feet; Thence South 35 degrees 01' 57" East 83.63 feet; Thence 405.13 feet along the arc of a non-tangential circular curve to the right, radius 483.00 feet, chord bearing South 11 degrees 00' 11" East 393.36 feet; Thence South 07 degrees 15' 48" West 97.19 feet; Thence South 18 degrees 48' 55" West 73.34 feet to the place of beginning, being part of the East 1/2 of said Section 20.

Parcel ID: B -02-20-100-020

Street Address: 955 East Territorial Road, Northfield



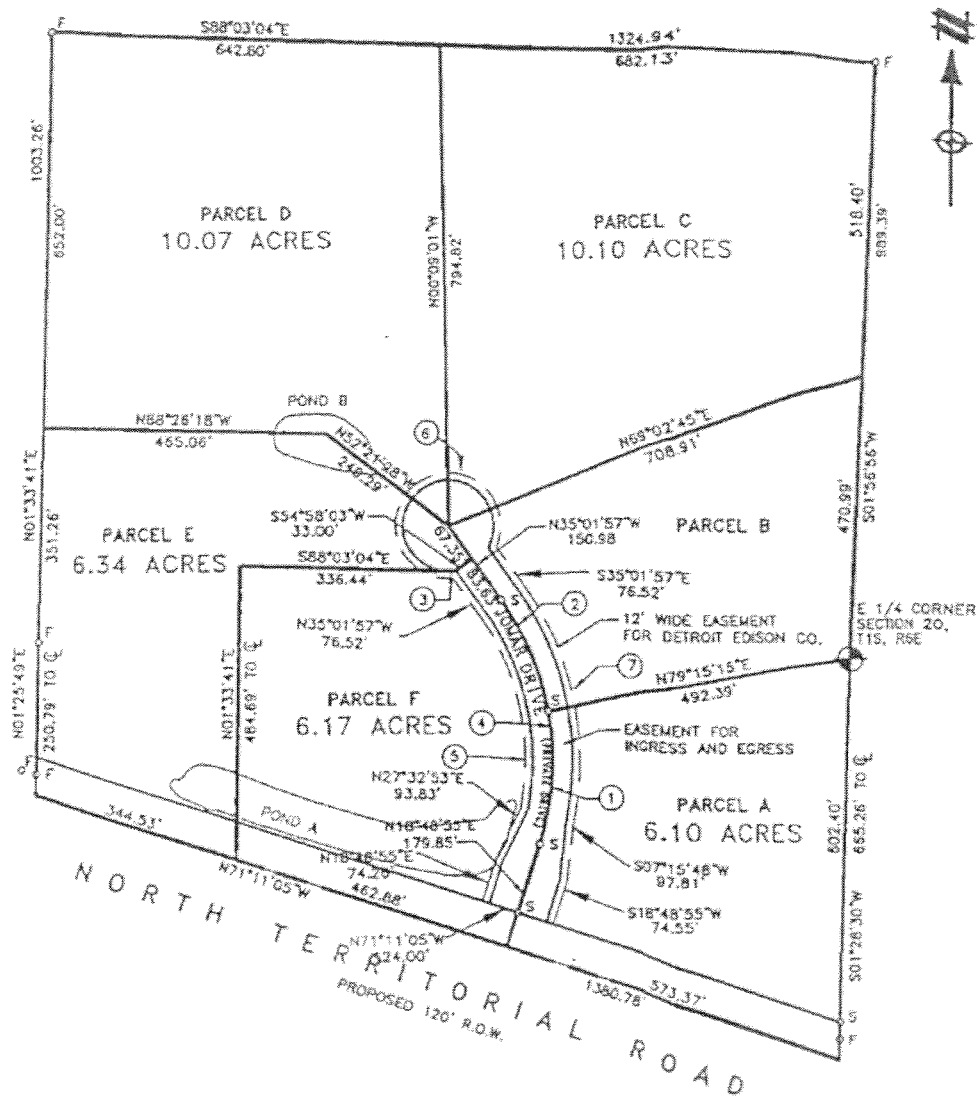


EXHIBIT B

FORM OF NOTICE

NOTICE OF PUBLIC HEARING  
TOWNSHIP OF NORTHFIELD  
COUNTY OF WASHTENAW

ESTABLISHMENT OF AN INDUSTRIAL DEVELOPMENT DISTRICT

Pursuant to Public Act 198 of 1974, a Public Hearing will be held by the Township of Northfield, County of Washtenaw, State of Michigan, at 7:00 p.m., on Tuesday, June 14, 2016, in the Northfield Township Public Safety Building, located at 8350 Main Street, Whitmore Lake, Michigan 48189.

To hear and consider a proposal to establish an Industrial Development District consisting of all of the lots and parcels of land located within the following boundaries:

**[INSERT LEGAL DESCRIPTION OF PROPOSED DISTRICT]**

All interested parties are invited and encouraged to attend this Public Hearing or submit written comments to the Township Board of the Township of Northfield at the aforementioned address. In order to be considered, all written comments must be received by the time set for the public hearing.

\_\_\_\_\_  
Angela Westsover, Township Clerk  
Northfield Township

Dated: May \_\_\_\_, 2016

26608443.2\065459-00015

# NORTHFIELD TOWNSHIP MICHIGAN

## *Application to Establish an Industrial Development District*

### APPLICATION INFORMATION

APPLICATION FEE: \$500.00  
APPLICANT NAME: Arvin Sango, Inc. \_\_\_\_\_  
APPLICANT ADDRESS: 2905 Wilson Avenue, Madison, IN 47250 \_\_\_\_\_  
APPLICANT CONTACT: Thomas Christen \_\_\_\_\_  
CONTACT PHONE NUMBER: 248-318-3262 \_\_\_\_\_  
CONTACT EMAIL ADDRESS: Thomas.christen@arvinsango.com \_\_\_\_\_

### PROPERTY INFORMATION

PROPERTY OWNER(S): Horizon Development Company L.L.C \_\_\_\_\_  
PROPERTY ADDRESS: 50555 Pontiac Trail, Wixom, MI 48393 \_\_\_\_\_  
PROPERTY ID NUMBER: B-02-20-100-020 \_\_\_\_\_  
LEGAL DESCRIPTION: Attach to Application

### PROJECT INFORMATION

PROJECT DESCRIPTION: Arvin Sango R& D Center \_\_\_\_\_  
REAL PROPERTY COSTS: \$14,500,000 \_\_\_\_\_  
PERSONAL PTY COSTS: \$4,300,000 \_\_\_\_\_  
TOTAL PROPERTY COSTS: \$18,800,00 \_\_\_\_\_  
PROJECT STARTING DATE: June 16, 2016 \_\_\_\_\_  
JOBS TO BE CREATED: 30 \_\_\_\_\_

**CERTIFICATION** I hereby certify, as an owner of the property for which this district is requested, that the foregoing is a true statement of this project, and this request for the establishment of an Industrial Development District is filed only in connection with a facility, the construction, acquisition, alteration, or installation of which has *not* commenced as of the date below, which is submitted as required by MCL 207.554 (3).

PRINT NAME:

HORIZON DEVELOPMENT COMPANY, LLC  
IAN W. SCHONSTOCK

TITLE:

OPERATING MANAGER

SIGNATURE:



DATE:

5-3-16



ARVIN SANGO, INC.

**ARVIN SANGO, INC.**

*Innovative Solutions at Work*

# **North America Technical Center**



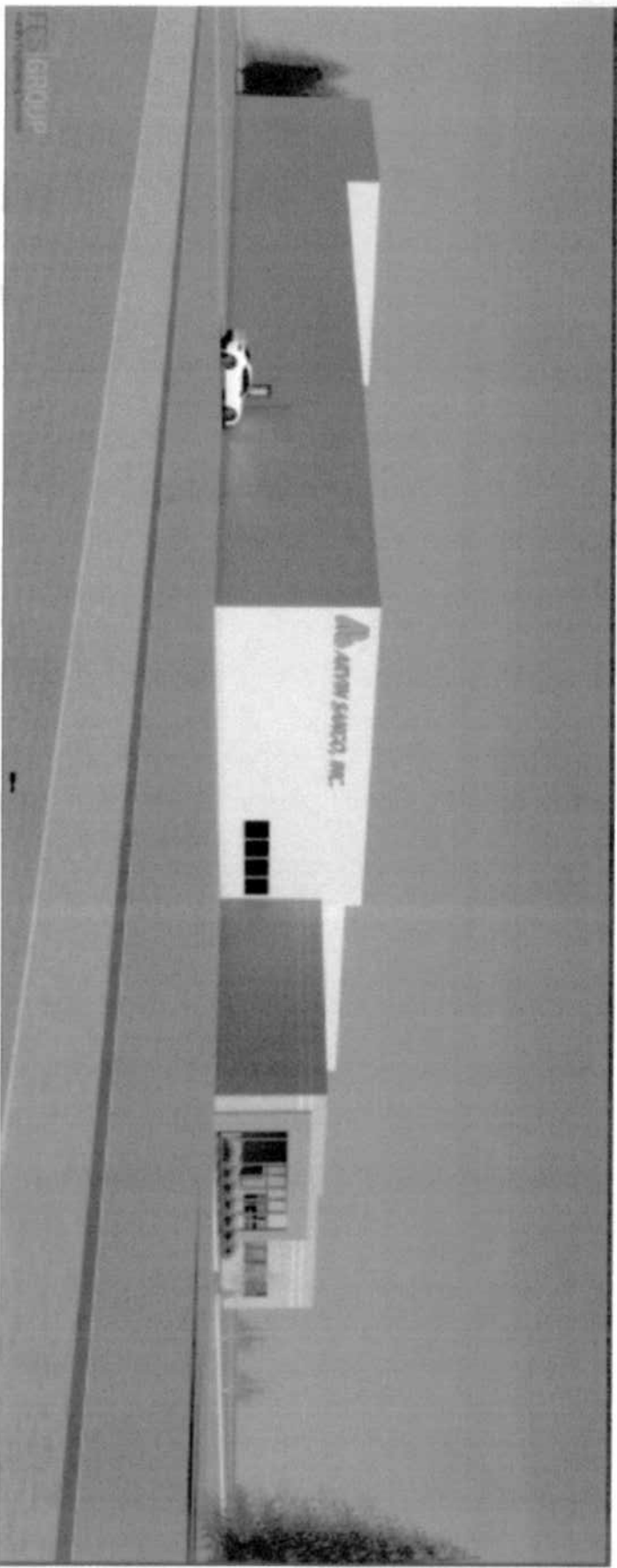
## **Background:**

- In order to maintain and support Toyota Business as well as to expand business with non-Toyota customers in North America ASI intends to:
  - Establish an R&D Center in North America to support Toyota Development in Ann Arbor, MI (TTC).
  - Diversify current ASI customer base and support potential new business and program development with other customers in North America.

# Building Concept



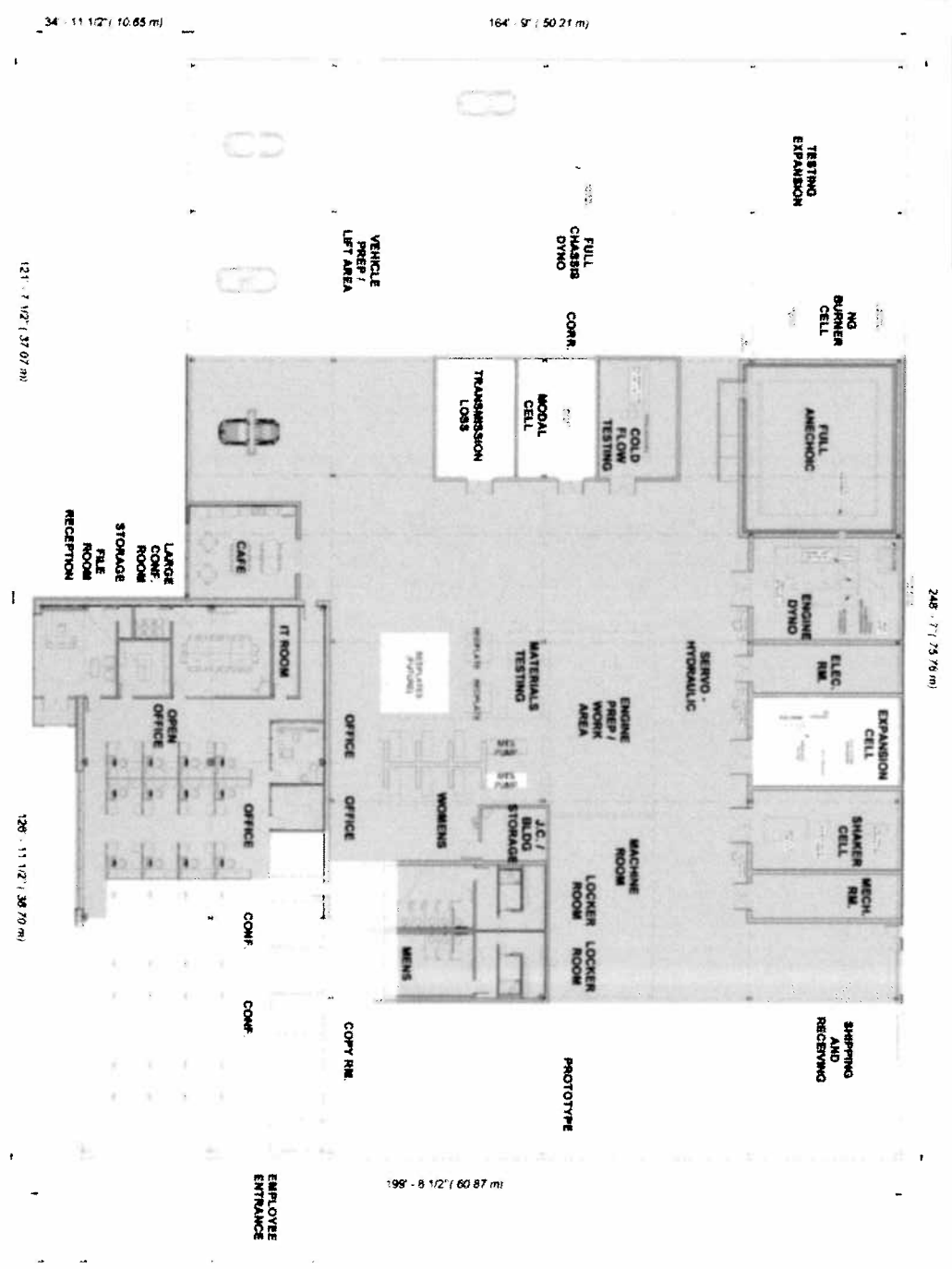
*Innovative Solutions at Work*





# Building Footprint

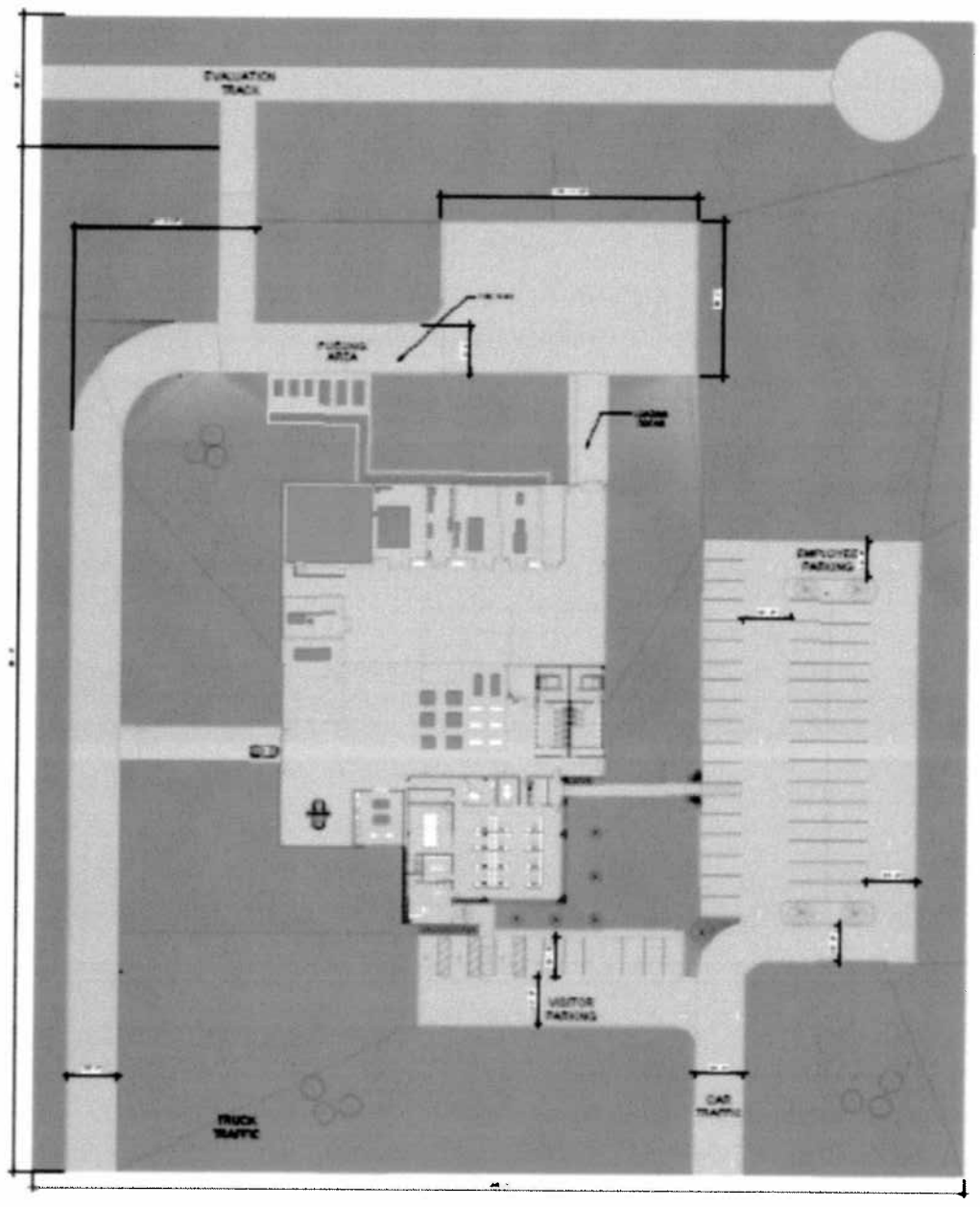
*Innovative Solutions at Work*





# Site Plan

*Innovative Solutions at Work*







# Summary

*Innovative Solutions at Work*

**Building Size:**  
**44,610 Sq. Ft**  
**(4,144 Sq. M.)**

**Land required:**  
**minimum 5 acres**

Manpower Assumption			
	Design	Testing total	
2015	1	0	3
2016	1	2	5
2017	3	3	8
2018	3	4	9
2020	3	5	10

# NORTHFIELD TOWNSHIP

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## MEMO

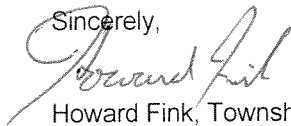
**To:** Northfield Township Board  
**From:** Howard Fink  
**Date:** 5/5/2016  
**Re:** Whitmore Lake Rd. SAD Easement for 6371 Whitmore Lake Rd.

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Dear Township Board,

Included is the easement and easement exhibit for 6371 Whitmore Lake Rd. The homeowner is in agreement with this easement. She will be coming in within the next day to sign the form. The signed copy will be provided to the Board prior to next week's meeting.

Sincerely,



Howard Fink, Township Manager

**PERMANENT NON-EXCLUSIVE EASEMENT FOR PUBLIC/PRIVATE UTILITIES**

This Permanent Non-Exclusive Easement for Public/Private Utilities ("Easement") is made this \_\_\_\_ day of \_\_\_\_\_, 2014, by and between **Barbara Gregg**, whose address is P. O. Box 549, Whitmore Lake, MI 48189 hereinafter referred to as the "OWNER") and the **TOWNSHIP OF NORTHFIELD**, whose address is 8350 Main Street, Suite A, Whitmore Lake, Michigan 48189, a Michigan municipal corporation (hereinafter referred to as the "TOWNSHIP") who agree as hereinafter set forth:

**WHEREAS**, the TOWNSHIP proposes to install permanent public utilities and related improvements upon OWNER'S property in accordance with and as part of Whitmore Lake Road Sanitary Sewer Improvement Project;

**WHEREAS**, OWNER'S property is located within the proposed Whitmore Lake Road Sanitary Sewer Special Assessment District (SAD);

**WHEREAS**, in order to construct said improvements it is necessary for the TOWNSHIP and/or its agents, licensees and contractors to enter upon a portion of the lands owned by OWNER to complete the construction;

**WHEREAS**, OWNER is the holder of marketable title to the property legally described as follows:

Tax Identification # B 02-29-200-008

COUNTY OF WASHTENAW, STATE OF MICHIGAN, SEC 29, T.1 S. R.6E.:

The Township of Northfield, Washtenaw County, State of Michigan, described as follows:

That part of the Northeast 1/4 of the Northwest 1/4 lying West of the center line of Whitmore Lake Road, except the North 350 feet and the South 350 feet, also excepting the North 6.55 acres of the remaining description, being part of Section 29, Town 1 South, Range 6 East.

Commonly known as: 6371 Whitmore Lake Rd., Whitmore Lake, MI 48189

Tax Item No.: B 02-29-200-008

**WHEREAS**, OWNER has agreed to allow the TOWNSHIP and/or its agents, licensees and contractors, to enter a portion of OWNER'S property to construct and complete the public utility installation and related improvements; and

**WHEREAS**, the Easement is depicted and described in the attached Exhibit A drawing as prepared by Tetra Tech, Project No. 200-12748-14001, dated April 28, 2014;

**NOW THEREFORE**, for the consideration of One Dollar (\$1.00), it is agreed as follows:

1. OWNER hereby grants and conveys to the TOWNSHIP a permanent, non-exclusive Easement for public utility purposes, including, but not limited to, the installation, maintenance, repair and replacing of sanitary sewer, storm sewer, water, gas, power and telecommunications cable facilities and appurtenances to all of these, as specifically depicted and described on Exhibit A attached, which improvements are to be constructed as part of the Whitmore Lake Road Sanitary Sewer Improvement Project.

2. The TOWNSHIP, its agents, employees, successors or assigns shall have the further right to enter upon sufficient land adjacent to the real estate which is the subject of the Easement for the purpose of installing, maintaining, repairing or replacing the public utilities and performing temporary grading.

3. The public utilities and appurtenances thereto located within the Easement will be owned by the TOWNSHIP.

4. The OWNER represents that it is the holder of marketable title to the real estate which is the subject of the Easement and has the authority to grant the Easement to the TOWNSHIP.

5. It is further acknowledged that the OWNER shall not construct any building or structure within the Easement as depicted and described on Exhibit A attached.

6. The Easement shall run with the land and shall be binding on the OWNER, their tenants, heirs, successors or assigns.

7. This conveyance is exempt from any revenue tax by virtue of MCL 207.505, Section 5(a) and MCL 207.526, Section 6(a).

(The remainder of this page is intentionally left blank)

**OWNER**

\_\_\_\_\_  
BY: Barbara Gregg

STATE OF \_\_\_\_\_ )  
 )SS  
COUNTY OF \_\_\_\_\_ )

On this \_\_ day of \_\_\_\_\_, 2014, before me, a Notary Public, in and for said County and State, personally appeared Barbara Gregg and acknowledged said instrument to be her free act and deed.

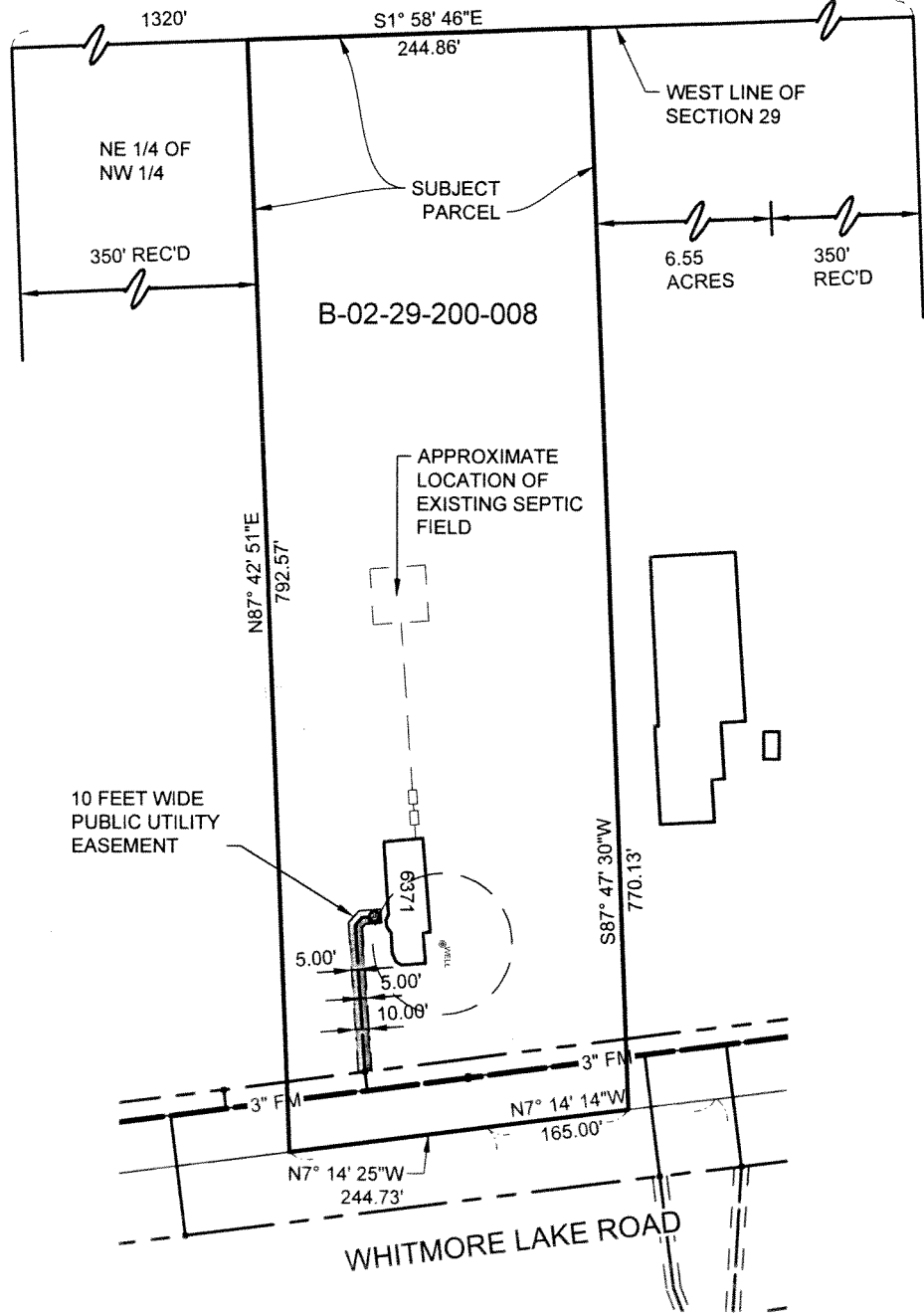
\_\_\_\_\_, Notary Public  
\_\_\_\_\_, County, \_\_\_\_\_  
Acting in \_\_\_\_\_ County  
My Commission expires:

Tax Identification No. B 02-29-200-008

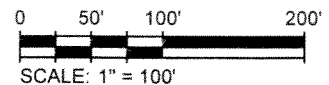
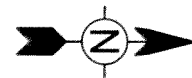
Recording fee: \_\_\_\_\_

PREPARED BY AND WHEN  
RECORDED RETURN TO:

BRADFORD L. MAYNES (P68319)  
Attorney at Law  
LAW OFFICE OF PAUL E. BURNS  
133 West Grand River Avenue  
Brighton, Michigan 48116  
(810) 227-5000



**EASEMENT DESCRIPTION:**  
A 10 FEET WIDE UTILITY EASEMENT, 5 FEET ON EITHER SIDE OF A CENTERLINE OF THE SANITARY SEWER AS IT IS SHOWN ON AND DEPICTED ON THIS EXHIBIT "A" AND AS IT IS ACTUALLY CONSTRUCTED.



**TETRA TECH**

www.tetrattech.com  
1005 RIVER STREET, SUITE 1  
PORT HURON, MICHIGAN 48060  
(TEL) 810-956-9300 (FAX) 810-956-9281

NORTHFIELD TOWNSHIP

WHITMORE LAKE ROAD FORCEMAIN

PARCEL B-02-29-200-008  
6371 WHITMORE LAKE ROAD  
SECTION 29, NORTHFIELD TOWNSHIP

Project No.: 200-12748-14001

Date: APRIL 28, 2014

Designed By:

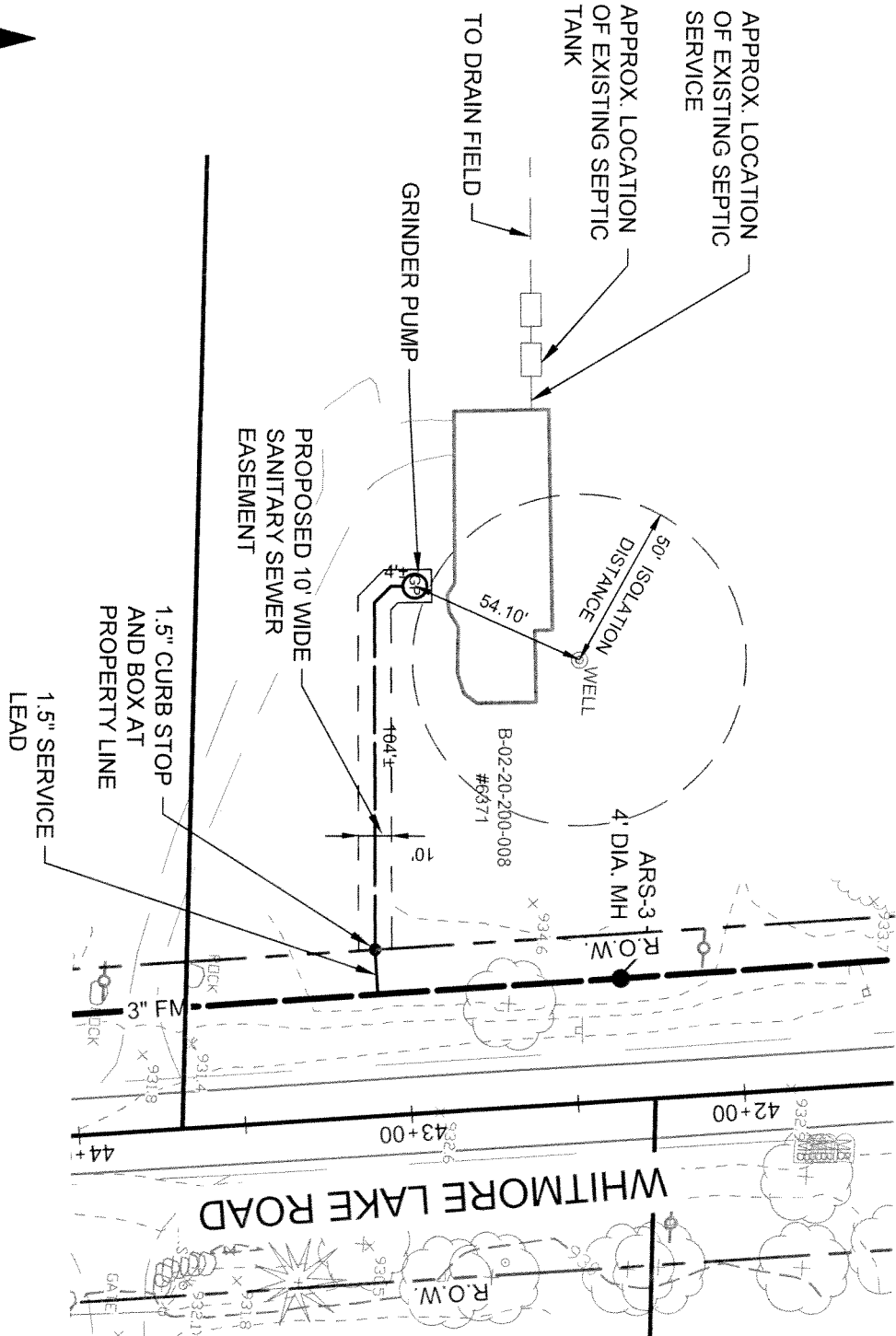
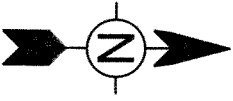
EXHIBIT  
"A"

Bar Measures 1 inch

4/21/2016 10:09:24 AM - I:\ERS008\F51\PROJECTS\N12748\200-12748-14001\CAD\SURVEY\DWG\EXHIBITS.DWG - GOTH, STEVEN

Copyright Tetra Tech

SCALE: 1" = 50'



**TETRA TECH**

www.tetrattech.com

710 AVIS DRIVE  
ANN ARBOR, MI, 48108  
Tel. 734.665.6000 Fax. 734.665.2570

NORTHFIELD TOWNSHIP, MICHIGAN

WHITMORE LAKE ROAD  
SANITARY SEWER EXTENSION

**PARCEL DETAIL**  
FOR 02-29-200-008  
ADDRESS #6371

Project No.: 200-12748-14001

Date: 2/2014

Designed By:

Supplemental

Bar Measures 1 inch