

# **NORTHFIELD TOWNSHIP**

**8350 Main St.**

**734-449-2880**

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To: Township Board

From: Yvette Patrick

RE: Amendment #3 - Revision

Attached please find a revision of the Amendment Schedule. The fund balance totals were updated after a formula error in the excel spreadsheet was discovered.

Thank You,

Yvette Patrick  
Controller – Northfield Township



**NORTHFIELD TOWNSHIP****Amendment #3****FYE 2018****GENERAL FUND - #101****TRANSFER AMENDMENT**

- None

Total Transfer Increases/Decreases

<b>AMENDMENT #3</b>	
<b>Increases</b>	<b>Decreases</b>
<u>0</u>	<u>0</u>

**REGULAR AMENDMENT****REVENUE**

Adjust budgeted state shared revenue LCSA to reflect split by millage		40,427
Move Cell Tower Income from General Fund to Fire Station #2 Fund (211)		4,284
Move Barker Road Rental Income from General Fund to Rental Property Fund (214)		9,960
Addition of Senior Café Grant to Community Center Grant Income	8,000	
Adjust budget to reflect contributions for the Non-Motorized Path	2,141	
Adjust Budget to reflect Reimbursement/Other Income for Planning/Zoning	845	
Total Revenue Amendments	<u>10,986</u>	<u>54,671</u>

**EXPENDITURES**

Add People's Express Expense to Welfare Costs as approved by Board of Trustees	10,000	
Increase Miscellaneous Township Board Expenses for Twp Mgr Background Check	800	
Add \$500 to Township Board Fuel and Mileage.	500	
Adjust Twp Mgr Salary based on employment agreement	13,750	
Adjust Twp Mgr Social Security to reflect salary approved by Board of Trustees	1,052	
Adjust Twp Mgr Pension to reflect salary approved by Board of Trustees	1,375	
Add \$550 to Township Manager Communication Expenses to cover cell phone expenses.	550	
Increase Late Fees and Penalties in Clerk and Community Center Departments	130	
Increase Hall and Ground Grant Expense to reflect purchase of picnic tables	440	
Increase Chargebacks - Prior Tax Years to reflect unbudgetable expenses	801	
Remove Contribution to Fire & Medical Rescue		25,000
Add 10k to Planner Fees for North Village RFP and 12,500 for half of Master Plan	22,500	
Add \$7,250 for half the cost of the review of zoning ordinances by Mckenna. Half will be paid in 2018.	7,250	
Remove additional expenses budgeted for Completed Nonmotorized Path		270,736
Add Grant Expense to Community Center for Senior Café Grant	7,560	
Increase Recreation Board Budget by \$5,000 as approved by Board of Trustees	5,000	
Increase land acquisition to reflect property taxes from prior year purchase of land	15	
Increase Street Lights budget by \$2,000 to reflect split costs with Green Oak for 8 mile Bridge	2,000	
Total Expenditure Amendments	<u>73,723</u>	<u>295,736</u>

Total Recommended Amendments

178,328

FYE 2018 Amended Contribution to Fund Balance

23,656

FYE 2018 Ending Contribution to Fund Balance

201,984

Beginning Fund Balance

789,348

Ending Fund Balance

991,332

# NORTHFIELD TOWNSHIP

Amendment #3

FYE 2018

## Law Enforcement Fund - #207

### TRANSFER AMENDMENT

- None

Total Transfer Increases/Decreases

### AMENDMENT #3

Increases

Decreases

### AMENDMENT #3

Increases

Decreases

0

0

### REGULAR AMENDMENT

#### REVENUE

Reallocation of LCSA State Revenue Sharing, split by millage rates

**25,228**

Total Revenue Amendments

**25,228**

**0**

#### EXPENDITURES

Increase Unemployment Benefits to reflect Benefits for Officer Burnett

**1,121**

Chargebacks - Prior Tax Years' exceeded estimated budget. Increase to reflect actual expenditure YTD.

**681**

Total Expenditure Amendments

**1,121**

**0**

Total Recommended Amendments

**24,107**

FYE 2018 Amended Contribution to Fund Balance

**16,191**

FYE 2018 Ending Contribution to Fund Balance

**40,298**

Beginning Fund Balance

**526,216**

Ending Fund Balance

**566,513**

**NORTHFIELD TOWNSHIP**  
**Amendment #3**  
**FYE 2018**

**Fire Station # 2 Fund - #211**

**TRANSFER AMENDMENT**

- None

Total Transfer Increases/Decreases

<b>AMENDMENT #3</b>	
<u>Increases</u>	<u>Decreases</u>

<b>AMENDMENT #3</b>	
<u>Increases</u>	<u>Decreases</u>

<u>0</u>	<u>0</u>
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**REGULAR AMENDMENT**

**REVENUE**

Move Cell Tower Income from Medical Rescue to Fire Station #2 Fund

Total Revenue Amendments

17,136

<u>17,136</u>	<u>0</u>
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**EXPENDITURES**

Move Fire Station #2 Expenditures from Medical Rescue Fund to Fire Station # 2 Fund  
Repairs and Maintenance (7000) and Propane (6000)

Total Expenditure Amendments

Total **Recommended** Amendments

15,000

<u>15,000</u>	<u>0</u>
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2,136

**FYE 2018 Amended Contribution to Fund Balance**

**FYE 2018 Ending Contribution to Fund Balance**

**Beginning Fund Balance**

**Ending Fund Balance**

0

2,136

0

2,136

# NORTHFIELD TOWNSHIP

Amendment #3

FYE 2018

## Rental Property Fund - #214

### TRANSFER AMENDMENT

- None

Total Transfer Increases/Decreases

### AMENDMENT #3

Increases

Decreases

### AMENDMENT #3

Increases

Decreases

0

0

### REGULAR AMENDMENT

### REVENUE

Move Barker Road Rental Income from General Fund (101) to Rental Property Fund (214)

9,960

Total Revenue Amendments

9,960

0

### EXPENDITURES

Total Expenditure Amendments

0

0

Total Recommended Amendments

9,960

FYE 2018 Amended Contribution to Fund Balance

0

FYE 2018 Ending Contribution to Fund Balance

9,960

Beginning Fund Balance

0

Ending Fund Balance

9,960

**NORTHFIELD TOWNSHIP**  
**Amendment #3**  
**FYE 2018**

**Medical Rescue Fund - #216**

**TRANSFER AMENDMENT**

- None

Total Transfer Increases/Decreases

<b>AMENDMENT #3</b>	
<u>Increases</u>	<u>Decreases</u>
<b>AMENDMENT #3</b>	
<u>Increases</u>	<u>Decreases</u>
<u>0</u>	<u>0</u>

**REGULAR AMENDMENT**

**REVENUE**

Remove \$25,000 Contribution from General Fund  
Move Cell Tower Income from Medical Rescue to Fire Station #2 Fund  
Reallocation of LCSA State Revenue Sharing, split by millage rates  
Total Revenue Amendments

	25,000
	12,852
11,282	
<u>11,282</u>	<u>37,852</u>

**EXPENDITURES**

Move Fire Station #2 Expenditures from Medical Rescue Fund to Fire Station # 2 Fund  
Increase Chargebacks - Prior Tax Years to reflect unbudgetable expenses

Total Expenditure Amendments

Total Recommended Amendments

FYE 2018 Amended Contribution to Fund Balance

FYE 2018 Ending Contribution to Fund Balance

Beginning Fund Balance

Ending Fund Balance

	15,000
298	
<u>0</u>	<u>15,000</u>
<u>(11,570)</u>	
<u>(301,871)</u>	
<u>(313,441)</u>	
<u>832,958</u>	
<u>519,518</u>	

# NORTHFIELD TOWNSHIP

Amendment #3

FYE 2018

## AMENDMENT #3

Increases

Decreases

## AMENDMENT #3

Increases

Decreases

### State Narcotics Fund - #265

#### TRANSFER AMENDMENT

- None

Total Transfer Increases/Decreases

0

0

#### REGULAR AMENDMENT

#### REVENUE

Increase revenue for the sale of fixed assets

15,075

Total Revenue Amendments

15,075

0

#### EXPENDITURES

Total Expenditure Amendments

0

0

Total Recommended Amendments

15,075

FYE 2018 Amended Contribution to Fund Balance

0

FYE 2018 Ending Contribution to Fund Balance

15,075

Beginning Fund Balance

145,365

Ending Fund Balance

160,440



# NORTHFIELD TOWNSHIP

Amendment #3

FYE 2018

## Wastewater Treatment Plant - #571

### TRANSFER AMENDMENT

- None

Total Transfer Increases/Decreases

### AMENDMENT #3

<u>Increases</u>	<u>Decreases</u>
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### AMENDMENT #3

<u>Increases</u>	<u>Decreases</u>
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0

0

### REGULAR AMENDMENT

### REVENUE

Increase Tap - In Fees

19,046

Increase Revenue for the sale of fixed assets

2,565

Total Revenue Amendments

21,611

0

### EXPENDITURES

Total Expenditure Amendments

0

0

Total Recommended Amendments

21,611

FYE 2018 Amended Contribution to Fund Balance

86,778

FYE 2018 Ending Contribution to Fund Balance

108,389

Beginning Fund Balance

6,740,021

Ending Fund Balance

6,848,410

# NORTHFIELD TOWNSHIP

Amendment #3

FYE 2018

## NT Sewer Special Assessment District - #890

### TRANSFER AMENDMENT

- None

Total Transfer Increases/Decreases

### AMENDMENT #3

Increases

Decreases

### AMENDMENT #3

Increases

Decreases

0

0

### REGULAR AMENDMENT

### REVENUE

Total Revenue Amendments

0

0

### EXPENDITURES

Increase Agent Fees for Debt Service

63

Total Expenditure Amendments

63

0

Total Recommended Amendments

(63)

FYE 2018 Amended Contribution to Fund Balance

(55,535)

FYE 2018 Ending Contribution to Fund Balance

(55,598)

Beginning Fund Balance

2,878,139

Ending Fund Balance

2,822,540

# NORTHFIELD TOWNSHIP

Amendment #3

FYE 2018

## Public Safety Bldg Debt Fund - #370

### TRANSFER AMENDMENT

- None

Total Transfer Increases/Decreases

### AMENDMENT #3

Increases

Decreases

### AMENDMENT #3

Increases

Decreases

0

0

### REGULAR AMENDMENT

### REVENUE

Reallocation of LCSA State Revenue Sharing, split by millage rates

4,888

Total Revenue Amendments

4,888

0

### EXPENDITURES

Total Expenditure Amendments

0

0

Total **Recommended** Amendments

4,888

FYE 2018 Amended Contribution to Fund Balance

1,805

FYE 2018 Ending Contribution to Fund Balance

6,693

Beginning Fund Balance

1,742

Ending Fund Balance

8,434