

Memo

To: Northfield Township Board of Trustees
From: Marlene Chockley, Supervisor
RE: Appointments to Zoning Board of Appeals
Date: January 4, 2017

Trustees,

We have announced the opportunity now at three Board meetings to apply for positions on several boards where members' terms are expiring. We have also advertised that opportunity through our email list. Interested individuals were asked to submit their application by December 6, 2017 so appointments could be made at our December 12, 2017 meeting. We were unable to make the Zoning Board appointments at that time and the opportunity was re-advertised.

The following applications have been received:

Zoning Board of Appeals – one regular member for a term ending December 2020 and an alternate for a term ending December 2020

- Jim Balsillie
- Ken Dignan

Respectfully submitted,

Marlene Chockley



NORTHFIELD TOWNSHIP MICHIGAN

8350 Main St.
Whitmore Lake, MI 48189

Phone: 734-449-2880
Fax: 734-449-0123

Boards and Commissions Application

Personal Information				
Last Name <i>Balsille</i>	First Name <i>James</i>	M. I. <i>A</i>	Today's Date <i>1-2-2018</i>	
Street Address [REDACTED]		City [REDACTED]		State <i>MI</i>
E-mail [REDACTED]		Home Phone [REDACTED]		Cell Phone [REDACTED]
What Board/Commission are you applying for? <i>ZBA</i>	Date Available <i>1-3-2018</i>	Have you ever applied with us before? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Residency is required for most Boards and Commissions. Are you a resident of Northfield Township? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, for how long? <i>38 yrs.</i>				

Education		
Name & Location	Last Year Completed	Major & Degree earned
High School	9 10 11 (12)	<i>diploma</i>
College, University or Trade School	1 2 3 (4)	<i>bachelor of arts degree</i>
Other <i>Post graduate</i>	<i>2 yrs.</i>	<i>master's degree</i>
List any Relevant Certifications you currently hold <i>none</i>		

Provide a brief biography including your skills, background and expertise, as well as any involvement in the community, professional or other non-profit organizations that are specifically applicable to this board or commission. <i>I have been a resident in Northfield Township for 38 years. Prior to this application for the ZBA, I served on the planning commission in Northfield Township on two different occasions. In combination I have logged approximately 18 years servc. During this tenure, I had the opportunity to hold the position of Secretary and chairperson. Although I do not have formal training in land use management or building/construction engineering, I believe my prior experience on the planning commission has provided the skills necessary</i>
What led to your desire to serve the community? <i>to be a valued member of the ZBA. I was speaking with Mrs. Chockley recently and she asked me if I was interested in serving on the zoning board of appeals.</i>

Employment History	
Employer Name <i>retired.</i>	Type of Business
Address	Employment Dates:
Job Title:	From: To:
Duties:	
Employer Name	Type of Business
Address	Employment Dates:
Job Title:	From: To:
Duties:	
Employer Name	Type of Business
Address	Employment Dates:
Job Title:	From: To:
Duties:	

Supplemental Information: Please review the attached "Boards and Commissions Application Attachment" for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat. You may attach a resume.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. **Even if you do not have any of the experience or professional background listed, the community urges you to apply for consideration. The community needs citizens with diverse backgrounds in its boards and commissions.**

Important Public Records Information: All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the office at 734-449-2880 if you have any questions or concerns about the disclosure of certain information.

Truth and Accuracy: I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all of the information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

James A. Balsille
 Applicant's Sig

1-2-2018
 Date:

Return Completed Forms to:

Northfield Township Manager
 8350 Main St.
 P. O. Box 576
 Whitmore Lake, MI 48189

Revised 11-15-17

Boards and Commissions Application Attachment

☐ **Board of Review - 2 Year Terms**

Meets March, July, & December-evenings & daytimes

Members are appointed by the Board of Trustees. Members must be township residents and property taxpayers and should be qualified by experience and/or training in matters related to real estate. Please check below all that apply:

- ☐ Property Taxpayer
- ☐ Banking/Finance
- ☐ Property Appraisal/Assessing
- ☐ Real Estate/Development/Law (no agents or brokers)
- ☐ Other _____

☐ **Planning Commission - 3 Year Terms**

Meets the 1st & 3rd Wednesdays of the month at 7 PM

Members are appointed by the Township Supervisor subject to approval by the Board of Trustees. Members must be township residents, registered electors, and qualified by experience and/or training in matters related to any of the categories below. Please check below if you have experience in:

- ☐ Agriculture
- ☐ Recreation
- ☐ Education
- ☐ Public Health
- ☐ Government
- ☐ Commerce
- ☐ Transportation
- ☐ Industry
- ☐ Other _____

☒ **Zoning Board of Appeals - 3 Year Terms**

Meets the 3rd Monday of the month at 7 PM as needed

Members are appointed by the Board of Trustees. Members must be township residents and should be qualified by experience and/or training in matters related to construction, land use planning and/or zoning. Please check below if you have experience in:

- ☐ Architecture
- ☐ Building Construction/Engineering
- ☐ GIS/AutoCAD
- ☐ Land Use Planning
- ☐ Real Estate/Development/Law
- ☐ Zoning
- ☐ Other _____

☐ **Downtown Development Authority - 4 Year Terms**

Meets the 4th Monday of the month at 7 PM as needed

Members are appointed by the Township Supervisor subject to approval by the Board of Trustees. A majority of members shall be owners of business property located in the DDA district. One member must be a resident of the district. Please check below if you are or have experience in:

- ☐ Business Owner in the District
- ☐ Resident of DDA District
- ☐ Banking/Finance
- ☐ Real Estate
- ☐ Advertising/Marketing/Public Relations
- ☐ Grant Writing
- ☐ Other _____

☐ **Land Preservation Committee**

Meets the 2nd Thursday of the month at 7 PM

Members are appointed by the Board of Trustees. Members must be township residents and have an interest in land preservation/conservation. Please check below if you have experience in:

- ☐ Farming
- ☐ Forestry
- ☐ Ecology/Environment
- ☐ Land Use Planning
- ☐ Land Preservation
- ☐ Natural Resources
- ☐ Historic Preservation
- ☐ Other _____

☐ **Parks & Recreation Board**

Meets the 3rd Thursday of the month at 7 PM

Members are appointed by the Board of Trustees. Members must be township residents with an interest in improving our parks and recreation offerings. Please check below if you have experience in:

- ☐ Advertising/Marketing/Public Relations
- ☐ Banking/Finance
- ☐ Fitness/Recreation
- ☐ Physical Education
- ☐ Public Administration
- ☐ Landscape Architecture
- ☐ Other _____

NORTHFIELD TOWNSHIP MICHIGAN

8350 Main St.
Whitmore Lake, MI 48189

Phone: 734-449-2880
Fax: 734-449-0123

Boards and Commissions Application

Personal Information

Last Name Dignan III	First Name Kenneth	M. I. J	Today's Date 12/11/17	
Street Address [REDACTED]	City Whitmore Lake	State MI	Zip 48189	
E-mail [REDACTED]	Home Phone [REDACTED]	Cell Phone [REDACTED]		
What Board/Commission are you applying for? ZBA	Date Available: Anytime	Have you ever applied with us before? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Residency is required for most Boards and Commissions. Are you a resident of Northfield Township? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, for how long? 32 years				

Education

Name & Location	Last Year Completed	Major & Degree earned
High School Whitmore Lake Public Schools	9 10 11 (12)	Diploma
College, University or Trade School EMU & WCC	1 (2) 3 4	
Other Microsoft & Cisco Certifications		
List any Relevant Certifications you currently hold: MSU Extension Certified Citizen Planner		

Provide a brief biography including your skills, background and expertise, as well as any involvement in the community, professional or other non-profit organizations that are specifically applicable to this board or commission.

I have served our community on both the ZBA & Planning Commission for countless years. Leading each board through some challenging situations. I also serve currently as the President of the WLPB Board of Education. I am an elder at Living Water Lutheran Church which is soon to be @ 200 Barker Rd. I also for the past 4 years served as the President of the Board of Directors for the Washtenaw Association for Community Advocacy a non-profit serving those w/ special needs in Washtenaw County.

What led to your desire to serve the community?

Have always poured my heart and soul into this community since I moved here over 30 years ago.


Employment History	
Employer Name Williams Brothers CDJR	Type of Business Auto Retailer
Address 4706 N Ann Arbor Rd., 48131	Employment Dates:
Job Title: Director of Digital Marketing & Technology	From: 2/2015 To: Present
Duties: All things Digital & Infrastructure Related	
Employer Name Schwartz Motors of Milan	Type of Business Auto Retailer
Address 260 County St, 48160	Employment Dates:
Job Title: Digital Sales Manager	From: 2/2012 To: 2/2015
Duties: All on line sales Activity & Infrastructure Related Technology	
Employer Name D3 Studios & Services	Type of Business Consulting
Address 9210 Hillcrest Rd, 48189	Employment Dates:
Job Title: Owner	From: 10/91 To: Present
Duties: Managing Partner	

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Applicant's Signature

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- ☐ Government
- ☐ Commerce
- ☐ Transportation
- ☐ Industry
- ☐ Other _____

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- ☐ Architecture
- ☐ Building Construction/Engineering
- ☒ GIS/AutoCAD
- ☒ Land Use Planning
- ☒ Real Estate/Development/Law
- ☒ Zoning
- ☒ Other Years Serving as Chair

OF the Northfield Township
2011

☐ Downtown Development Authority - 4 Year Terms

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- ☐ Landscape Architecture
- ☐ Other _____